DART Security Process and License Agreement

DART SECURITY PROCESS: To obtain access to DART, a customer must execute a DART System License Agreement and appoint an "External Security Administrator" (ESA) by completing an ESA Request Form. Upon receiving a partially executed DART System License Agreement and ESA Request Form, the DART System Security Administrator will: (1) assign the ESA a DART Logon ID/Password and communicate these to the ESA, and (2) provide the ESA instructions on how to log on and perform the various ESA functions in the DART System. Using the Logon ID and Password provided, the ESA can perform the following security administration functions:

- Request additional Logon IDs for company personnel
- Establish/modify security Business Function (rights for a Logon ID)
- Select TSPs (pipelines) for which the Logon ID is valid
- Delete Logon IDs when company personnel no longer need DART access
- Reset a password for a Logon ID
- Assign the ESA functionality to an existing or new Logon ID (at least 1 Logon ID must be assigned the ESA function. It is recommended that multiple individuals be given this function so there are backups within the company to assist the DART users)

DART LICENSE AGREEMENT: A company needing access to DART for the Kinder Morgan Interstate pipelines will need to complete the Interstate ESA Request Form and the Interstate DART System License Agreement (click here). A company needing access to DART for the Kinder Morgan Midstream (Intrastate) pipelines will need to complete the Intrastate ESA Request Form and Intrastate DART System License Agreement (click here). When both Midstream and Interstate Pipelines are needed, both forms must be filled out and returned. Signed documents should be returned to the DART System Security Administrator via email at dartsystemsecurity@kindermorgan.com.

For questions and inquiries, contact the DART System Security Administrator at dartsystemsecurity@kindermorgan.com. Office hours are M-F 7:00AM to 4:00PM (CT). All emails received outside of these hours will be handled on the next business day. There are no Administrators on duty on weekends or Holidays. If a password reset is needed contact your company's ESA.

DART SYSTEM SOFTWARE REQUIREMENTS: The DART System requires that Citrix$^©$ software be installed on each device used for access. This software can be downloaded free of charge from the www.citrix.com website but it is recommended that you consult with your Information Technology department before downloading any Citrix$^©$ software/version.

To request technical assistance with application access, Citrix$^©$ software, connection setup, or related issues, contact James "Skip" Stallings (IT Technical Support) at James_Stallings@kindermorgan.com.