



# Multi-Factor Authentication (MFA) User Guide

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# Quick Reference

- 1 Download SecurID app:

Apple



Android



- 2 Register your device in [DART](#)  
Open the RSA App

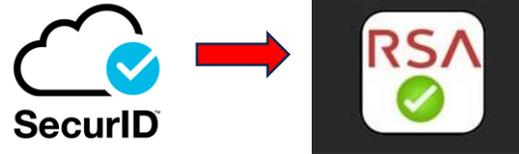


- 3 Log into [DART using MFA](#)

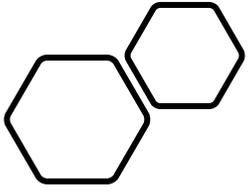
Need Help?

Email: [MFASupportHD@kindermorgan.com](mailto:MFASupportHD@kindermorgan.com)

# Frequently Asked Questions



- What is the right App?
  - SecurID – Look for the green check
  - SecurID has changed to RSA Authenticator after version 4.3.3
- I log in through my personal computer. Do I need to download anything new to it?
  - No new Apps are needed on personal PCs assuming Citrix Receiver is already installed.
- Can I use a different authentication App? Google Authenticator, Microsoft Authenticator, etc.
  - No, RSA Authenticator (SecurID) is the only approved authenticator.
- Does the App require internet access?
  - Internet is not needed to provide the token.
  - Internet is only required to download and register the App.
- SecurID is not available on my mobile device.
  - Please contact the Help Desk for alternative token methods.
- What happens if my token doesn't work?
  - Wait for the token to change and try again.
    - If the problem continues, email [MFASupportHD@kindermorgan.com](mailto:MFASupportHD@kindermorgan.com)



# Logging Into DART



DART Access: <https://pipeline.kindermorgan.com/> > DART Login

Enter your DART User ID with the extension **@ext.kindermorgan.com** click *next*.



Sign in

UserID@ext.kindermorgan.com

[Can't access your account?](#)

Next

Enter your DART Password click *Sign in*.



← UserID@ext.kindermorgan.com

Enter password

Password

[Forgot my password](#)

Sign in

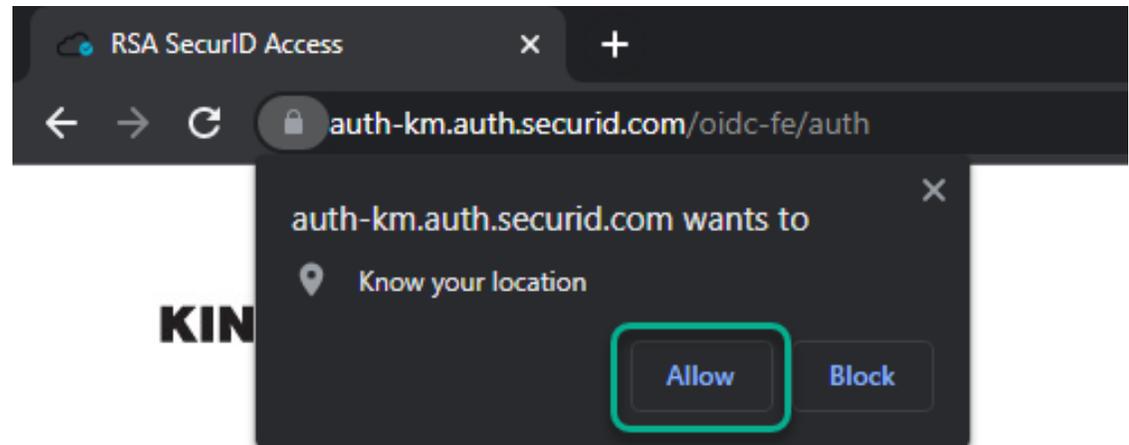
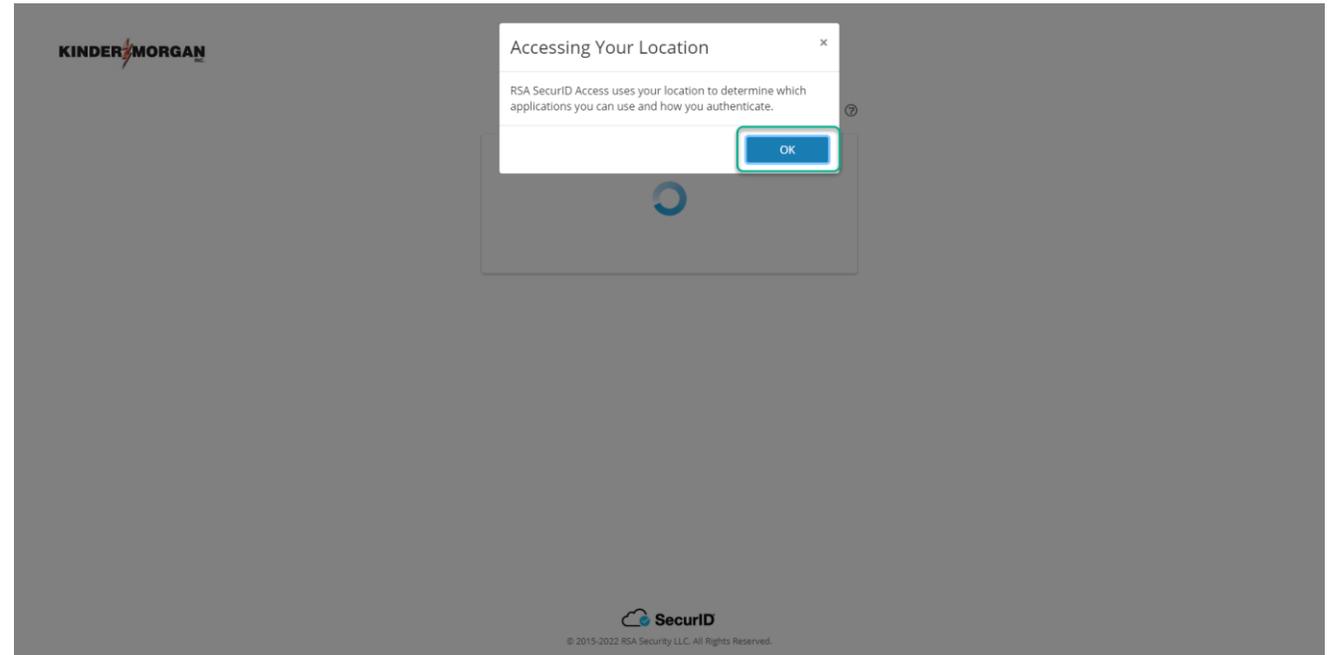
ATTENTION! DO NOT FAVORITE THE SIGN IN PAGE!

The sign in page contains session information for that login. Bookmarking it will result in a HTTP 500 Error. Instead, bookmark <https://pipeline.kindermorgan.com/>

You will be prompted to allow access to your location. Click *Ok*.

The browser may request access to your location. Click *Allow*.

You may not receive these popup's depending on your security settings.



You will be prompted to change your password.

Enter the temporary password used to login as the current password, and then enter your new password.

## Update your password

You need to update your password because this is the first time you are signing in, or because your password has expired.

Current password

New password

Confirm password

Sign in



You will be prompted to enter your token code.

If this is your first login, **you will need to complete your RSA/SecurID token set up.**

You will return to this page after registering for RSA.

### Enter Authenticate Tokencode

1. Open the RSA SecurID Authenticate app.
2. Enter the eight-digit number that displays on the screen.

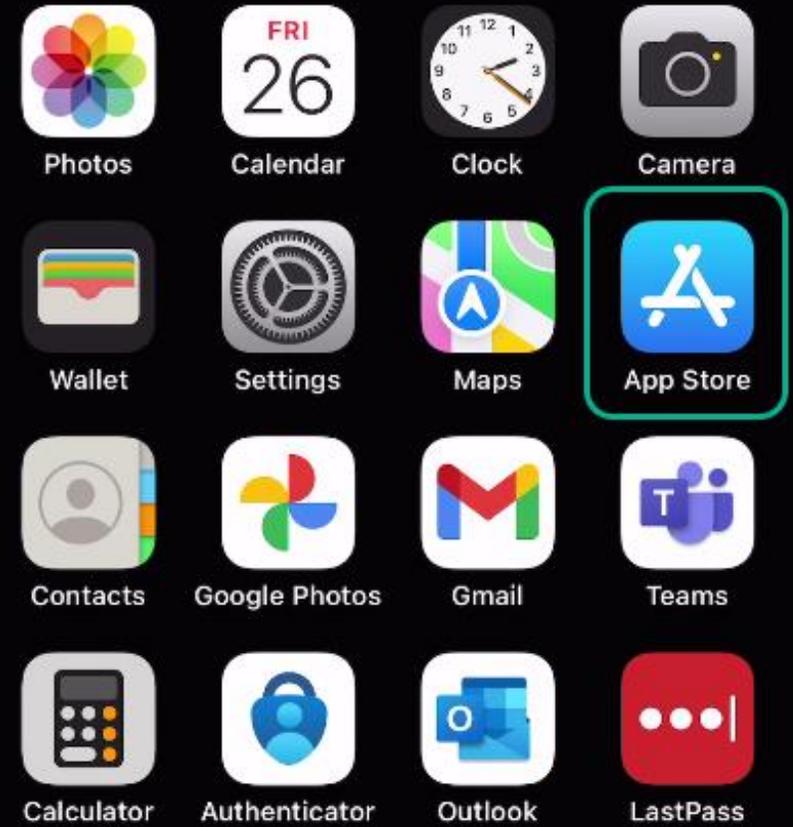


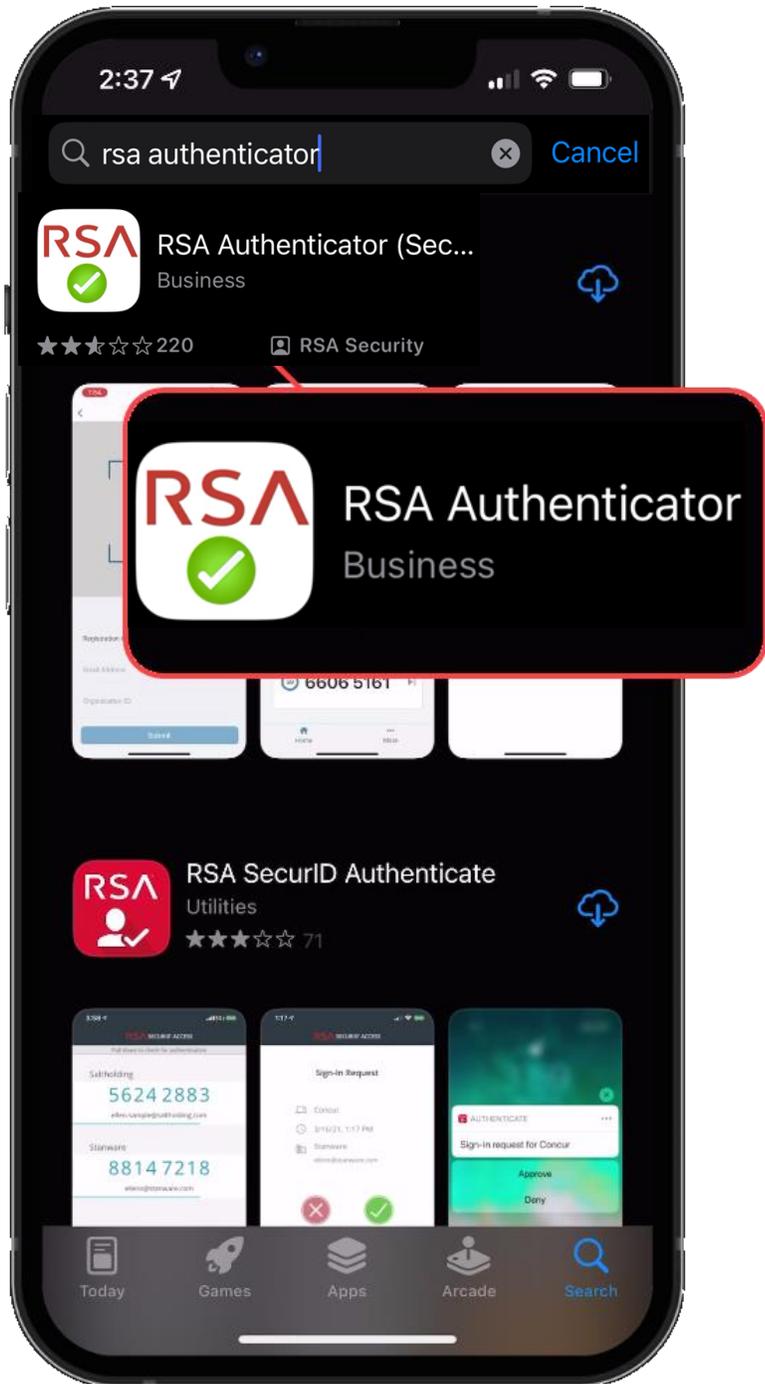
Submit

Cancel

If you have already completed SecurID/RSA set up. Please continue to "[Completing DART Login](#)".

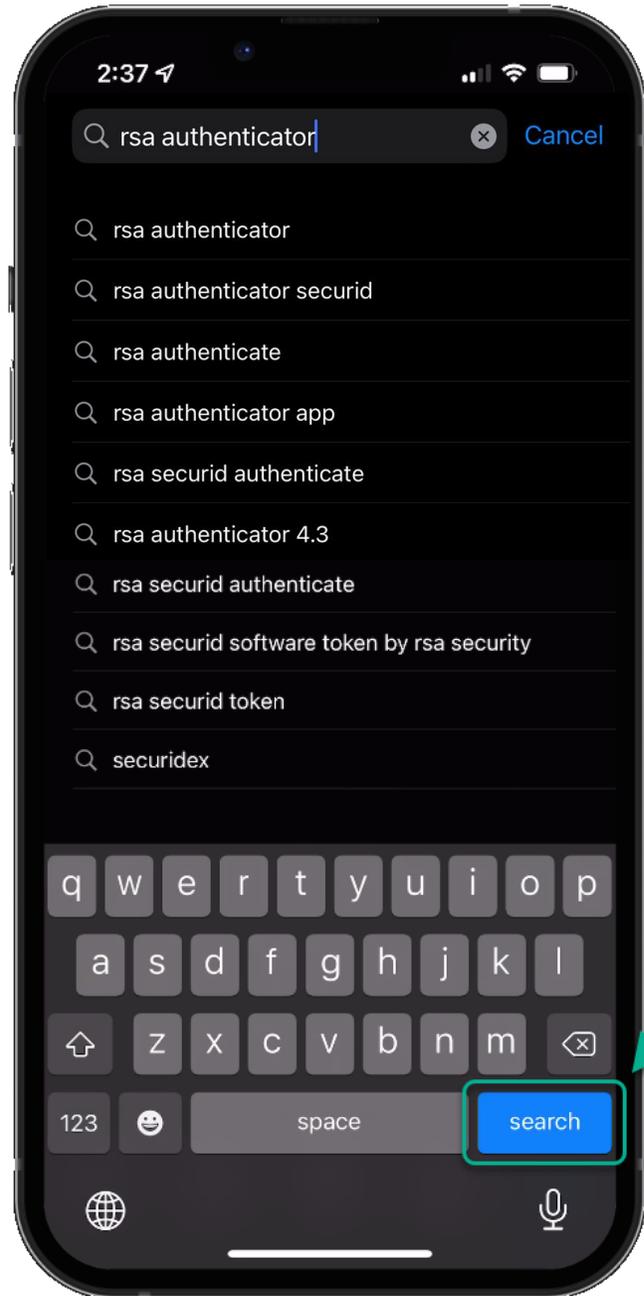
# Downloading RSA

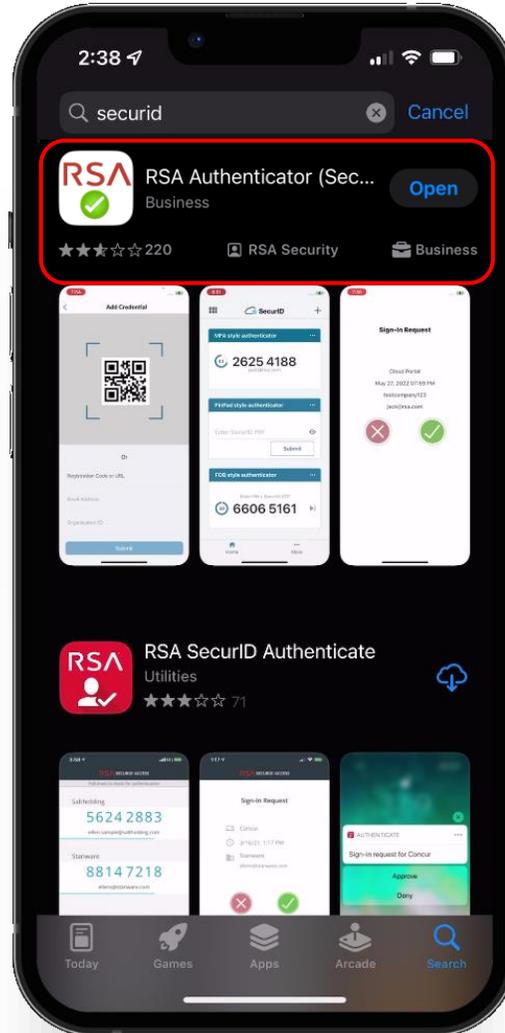
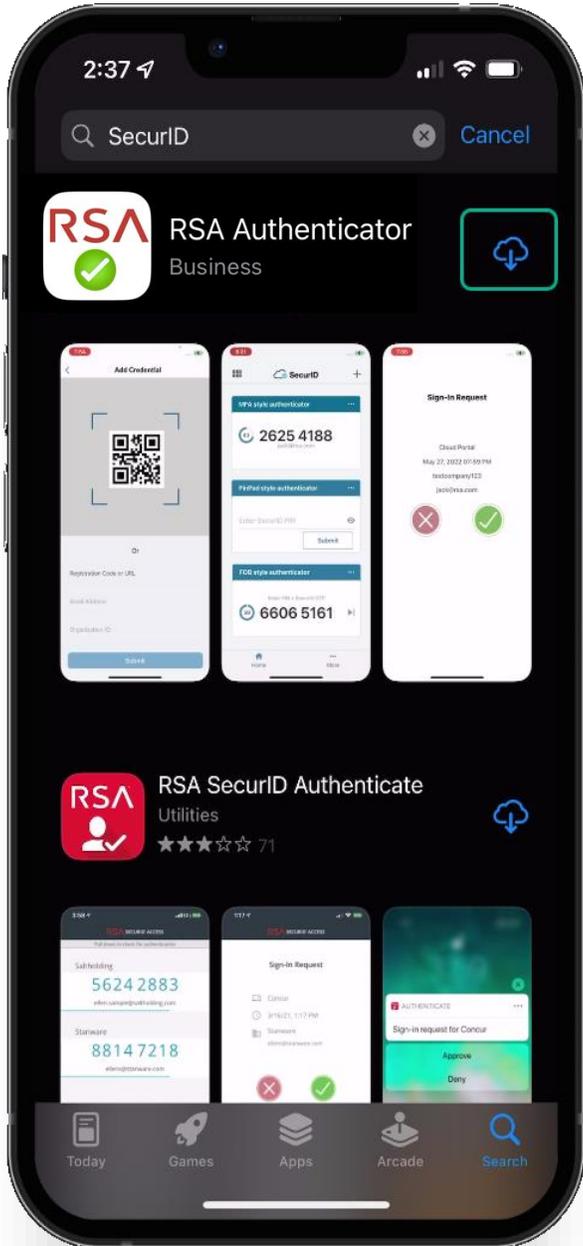




# RSA Authenticator

- Free
- Available on
  - Apple App Store – IOS 11.0 or later
  - Google Play Store – Android 8.0 or later
- It is **REQUIRED** to have a passcode or biometric security on the mobile device to complete registration.
- Internet access is needed to download and register.
- Internet access is **not** needed for token requests.
- Only one device can be registered at a time.
- If you have multiple User IDs, complete registration for each User ID you have.





Verify the application is the “RSA” application with the green checkmark as shown in the red square.

Download the app to your device.

When the app is done downloading, open it by clicking *open*.

## License Agreement



### "Authenticate" Would Like to Send You Notifications

Notifications may include alerts,  
sounds and icon badges. These can be  
configured in Settings.

Don't Allow

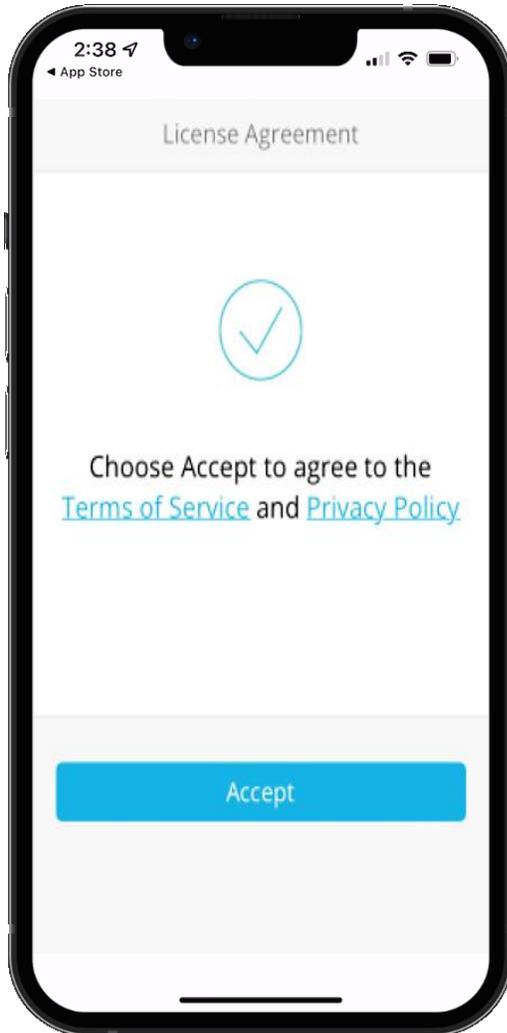
Allow

Accept

The first time you open the app you will be prompted to *Don't Allow* or *Allow* notifications.

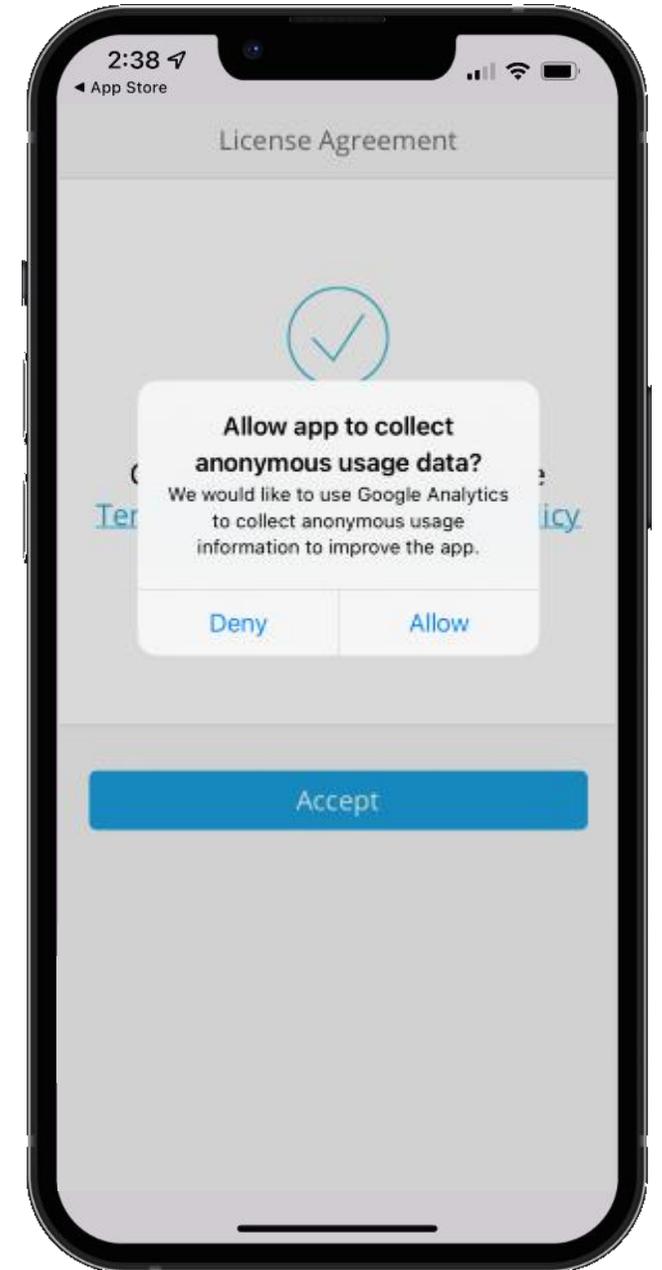
This setting is a user preference. It will not interfere with operation of the token delivery process.

After reading the Terms of Service and the Privacy Policy, click the *Accept* button to accept.



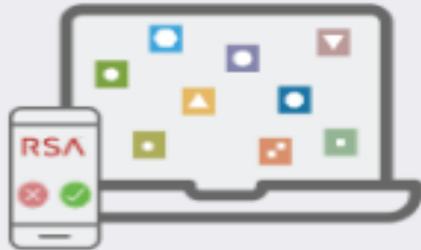
*Allow* or *Deny* app to collect anonymous usage data.

This setting is a user preference. It will not interfere with the operation of the token delivery process.





RSA Authenticator helps you quickly and easily access your organization's protected resources.

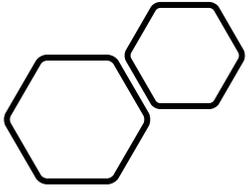


[Get Started](#)

[Need Help?](#)

Once you've reached the Welcome Screen you have completed the SecurID application install process.

You're now ready to move onto the registration process.



# Registering RSA



- Open a new session in your preferred internet browser.
- Navigate to:  
<https://pipeportal.kindermorgan.com/PortalUI/HelpInfo.aspx>
- Open *SecurID Registration* by Double-Clicking.



### DART Help & Information

The Kinder Morgan family of pipelines invites you to learn more about our pipelines and services. Our pipelines offer a variety of customer oriented services.

This NAESB-compliant web site will allow you to select a pipeline group/pipeline from the menu bar on the left, and easily navigate to the section of this site that interests you by selecting the appropriate section from the expanded menu.

Kinder Morgan is continually looking for new ways to serve current and prospective customers through new service offerings and facility expansions. To obtain information on facility expansions that are proposed or currently underway, please select the EXPANSION PROJECTS link from the menu bar at left.

We have tried to make the sections of this site applicable for all pipelines. However, if a section is not applicable to the pipeline you have selected, no data will be provided when your request is submitted. This website uses Adobe Acrobat Reader® for reading some of its documents. If you don't have Acrobat Reader, download the Reader from the Acrobat button at the bottom of this page. Adobe Acrobat Reader is free software available from Adobe Systems Incorporated. Download the software and install as a browser plug-in, following the instructions available at the Adobe site. The Customer Activities or secured sections (NOMINATION, FLOWING GAS, INVOICING, CAPACITY RELEASE, and CONTRACTS/RATES) require log-on ids and passwords.

DART utilizes a Multi-Factor Authentication process to log in. To learn more about this process, please select the following links:

- DART Multi-Factor Authentication (MFA) FAQs
- DART Multi-Factor Authentication (MFA) User Guide
- Self Service Password Reset (SSPR) User Guide
- Emergency Token Request (ETR) User Guide
- SecurID User Guide:
  - First Time Registration
  - Reregister SecurID

The following links provide access to DART processes:

- **SecurID Registration**
- Emergency Token Request
- DART Login

To request a new login ID, modify the security on an existing ID or receive a password reset, contact your company's DSA (DART Security Administrator). When an DSA does not exist for the company, a security form must be sent to the DART Security Coordinator.

- DART Security Information and Forms
- DART Access/Firewall Rules
- DART For Tablets Instructions

### DART Maintenance Windows

WED, SUN	10:30 PM - 1:30 AM
SAT	10:30 PM - 6:30 AM

Enter your DART User ID without the extension **@ext.kindermorgan.com**

Enter your password and press *Submit*.

\*Your password will be the same one you log into DART with.



SecurID



### Enter User ID and Password

User ID

Password



Submit

Cancel



- You will be prompted to receive an SMS OTP to your cell phone number associated to your DART User ID.
- Click “Send OTP” to receive text message with OTP token code.

• *NOTE: If you are unable to receive a text message with the cell phone number associated to the DART User ID, you will not be able to complete the registration process.*

### Get SMS OTP

You will receive a six-digit OTP on your phone.

+1xxxxxx1234

**Send OTP** Cancel

Message and data rates may apply. Message frequency may vary.  
From your phone, reply HELP for help or STOP to cancel.

[Privacy Policy and Terms of Service](#)

▼ Show more



SecurID



- Enter OTP token received through text message in the field provided and click “Submit”.

**Enter SMS OTP**

Enter the six-digit OTP sent to your phone.

+1xxxxxx1234

[Resend OTP](#)

[Show more](#)

- *NOTE: If you need to resend another code, please click the “Resend OTP” link above the Submit button.*

## Click *Register an authenticator*



Good afternoon First Name.

My registered authenticators (0)

Register a mobile device, hardware authenticator, or FIDO Security Key so you can authenticate to access protected applications.



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## Click the *SecurID App* icon

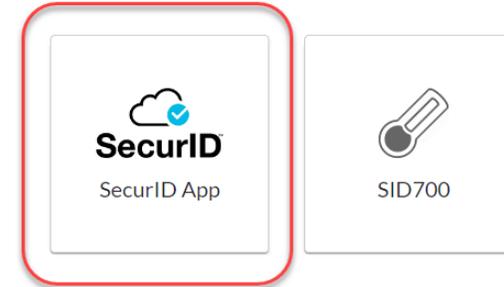


[← Back](#) Register an authenticator

To access your applications, you need to register an authenticator

[See how it works](#)

Choose an authenticator to register.



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If the application is installed on the mobile device, click the *next* button and open the *SecurID* app on your mobile device.

If you have not installed the app, go to [installation instructions](#).

1 Install SecurID Authenticator

2 Register Authenticator

On your iOS, Android, or MacOS device, go to the [App Store](#) or [Google Play](#).  
install.step.securid.gotostore.desktop

Search for the SecurID Authenticator

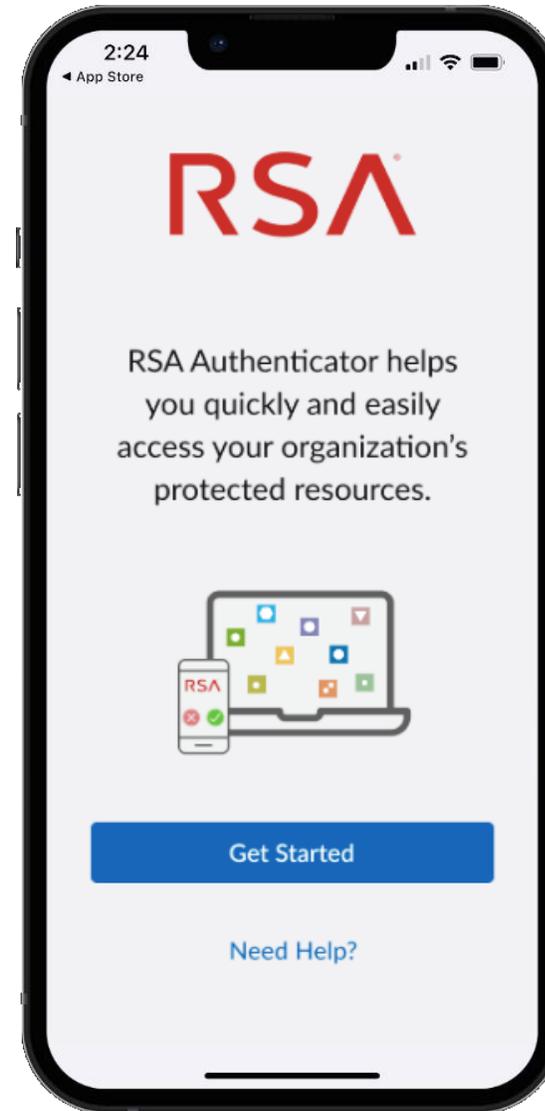
Install the App

Cancel Next

Open the *SecurID* app on your mobile device.



Press the *Get Started* button to begin the credential import process.

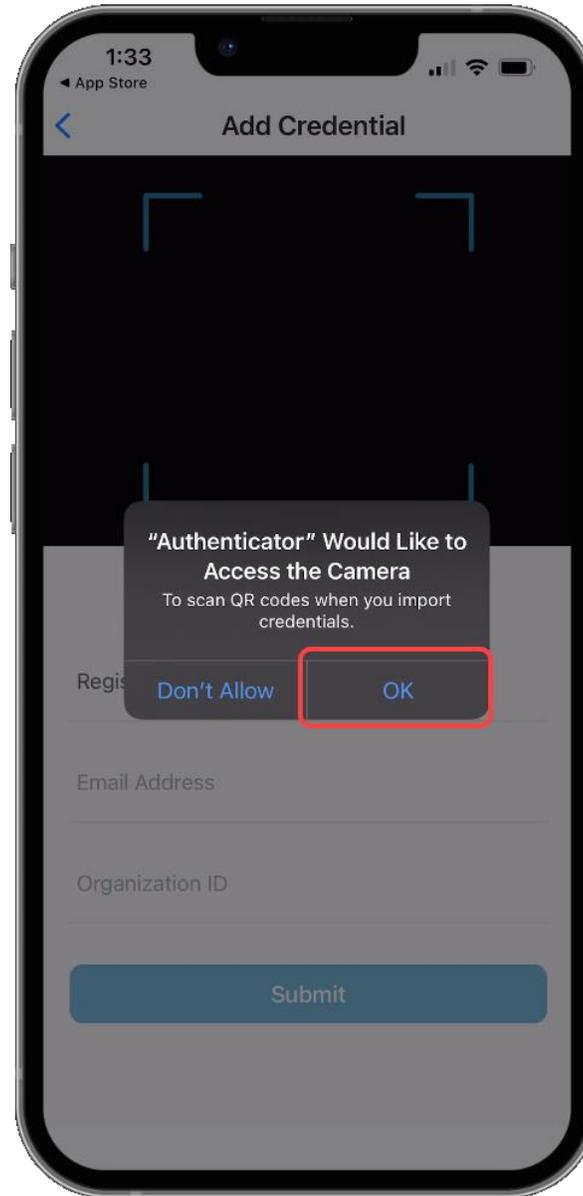


## Apple

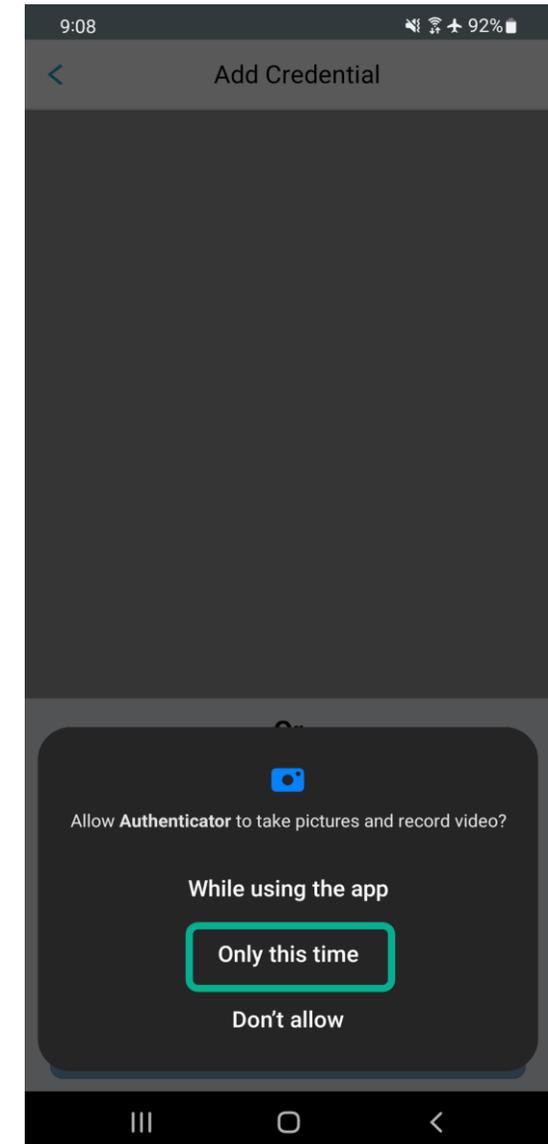
Allow access to the Camera to scan the QR Code displayed in the SecurID Browser.

You can change this setting in your device settings after completing the registration process.

If you do not want to allow access to the camera, press *Don't Allow*. You will need to enter the information manually.



## Android



Hold your mobile device up to the screen displaying the QR Code.

**DO NOT SCAN THE QR CODE FROM THIS DOCUMENT!**

Center the QR Code in the camera viewing window while slowly moving the device backwards until the QR Code is read.

1 Install SecurID Authenticator

2 Register Authenticator

Scan QR Code

Enter Details

Open the app and enter:

Registration Code: 123456789

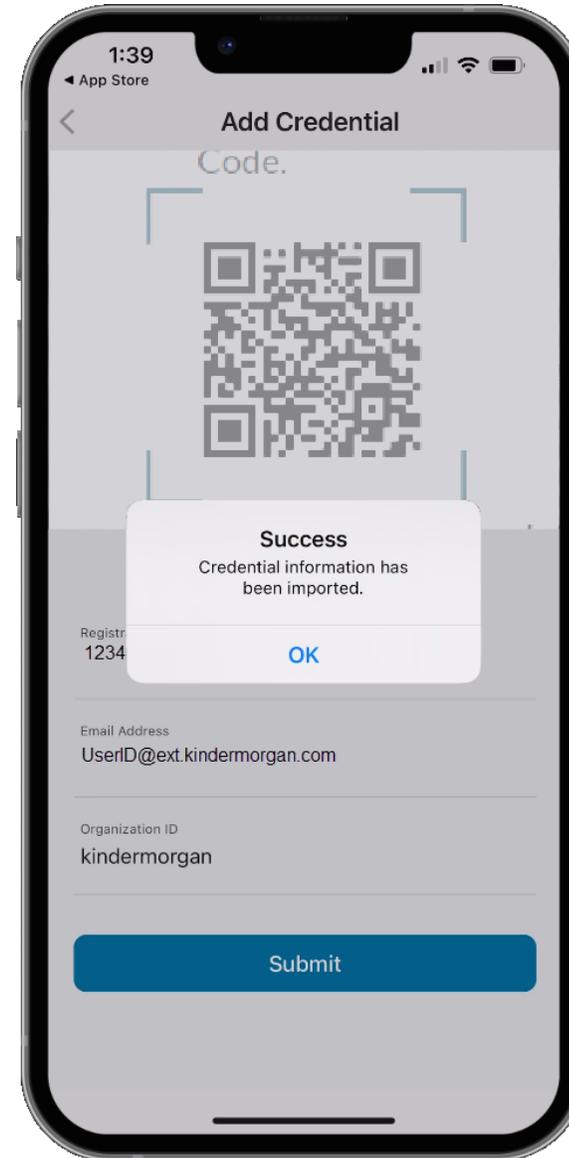
Email Address: UserID@ext.kindermorgan.com

Organization ID: kindermorgan

Information on this page will expire in: 01:41

When the credential information is imported successfully, a pop-up will be shown. Press *OK* to continue.

Leave the device and application open to test the authentication token process.



If you are unable to successfully scan the QR code, please enter the details manually into your phone.

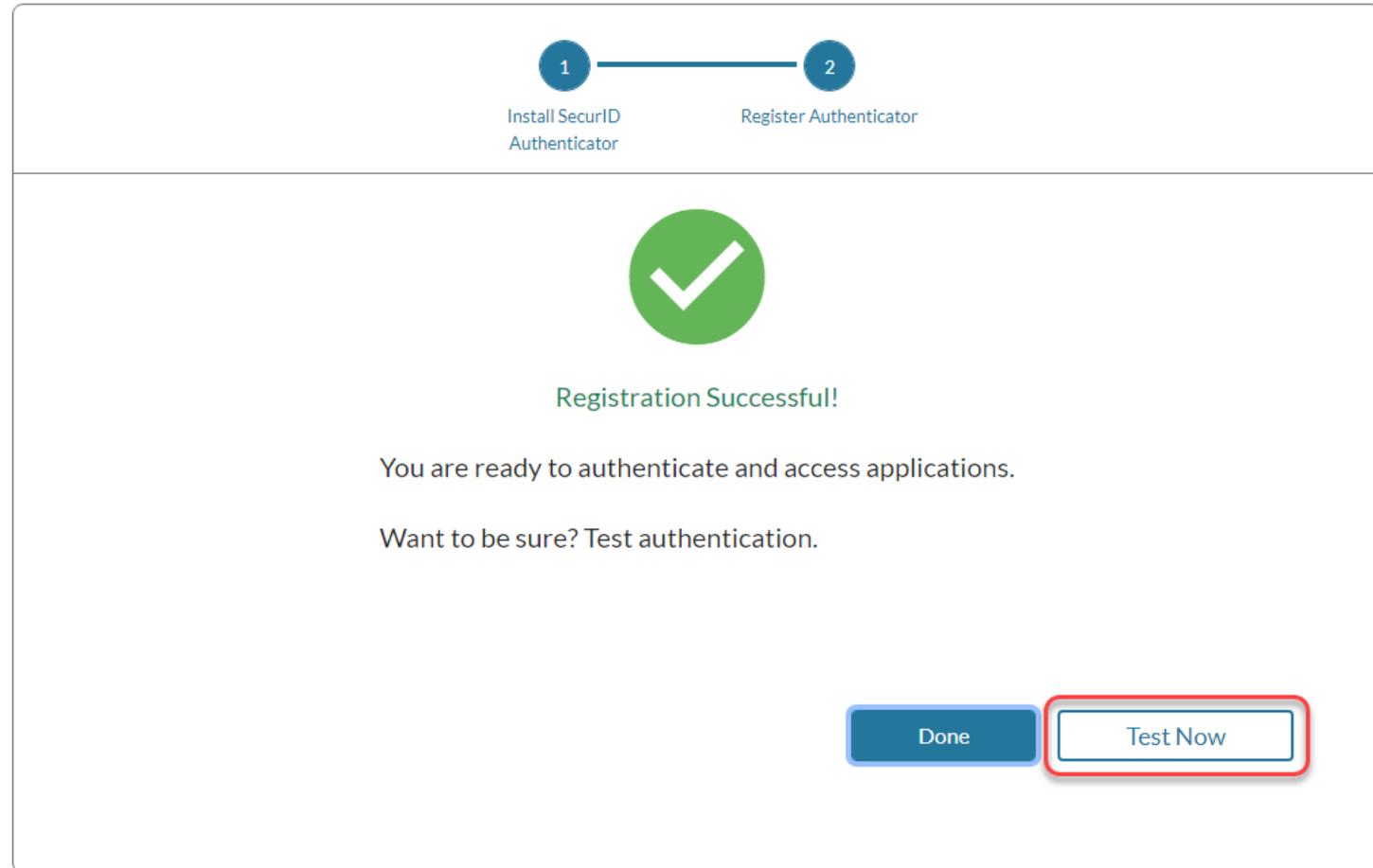
**DO NOT SCAN THE REGISTRATION CODE FROM THIS DOCUMENT!**

If you were able to successfully scan the QR code, please disregard this slide.

The image shows a mobile application interface for registering a SecurID Authenticator. At the top, there is a progress indicator with two steps: '1 Install SecurID Authenticator' and '2 Register Authenticator', with the second step being active. Below this, there are two main options for registration: 'Scan QR' and 'Enter Details'. The 'Scan QR' option is currently selected, showing a QR code on a smartphone screen. Below the QR code, there is an 'Or' separator and a form for manual entry. The form has three input fields: 'Registration Code or URL', 'Email Address', and 'Organization ID'. A 'Submit' button is located at the bottom of the form. To the right of the form, the 'Enter Details' section provides the following information: 'Open the app and enter:', 'Registration Code: 123456789', 'Email Address: UserID@ext.kindermorgan.com', and 'Organization ID: kindermorgan'. A timer at the bottom right indicates 'Information on this page will expire in: 01:41'. Red arrows point from the 'Enter Details' section to the corresponding input fields in the form.

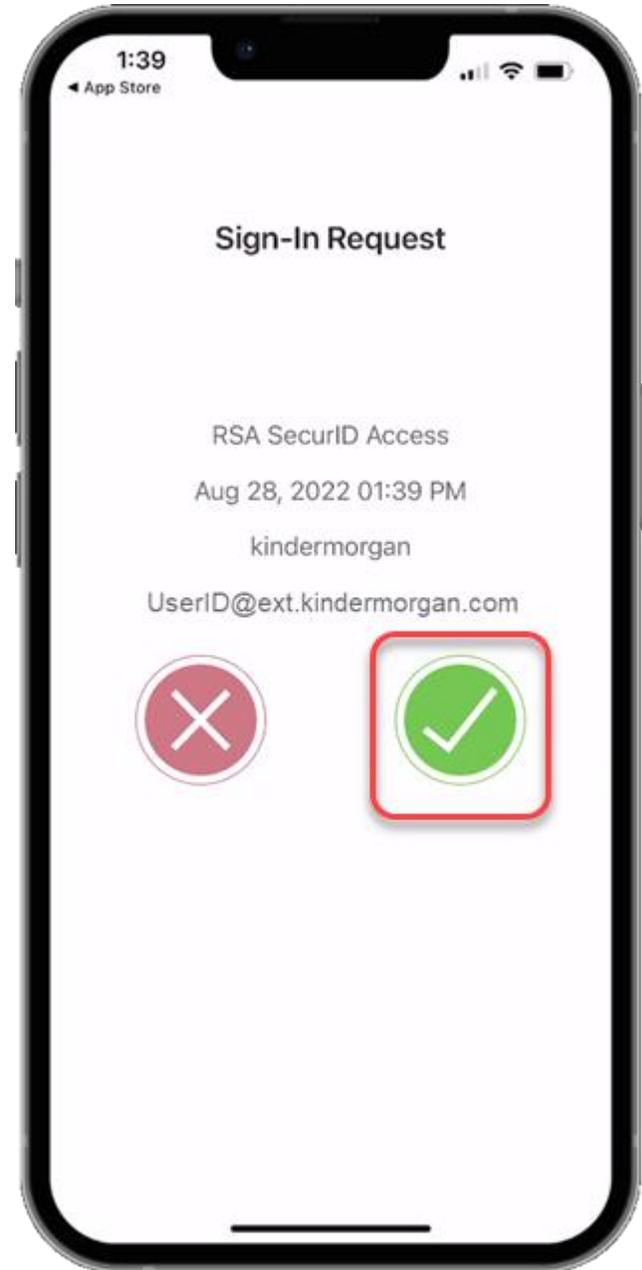
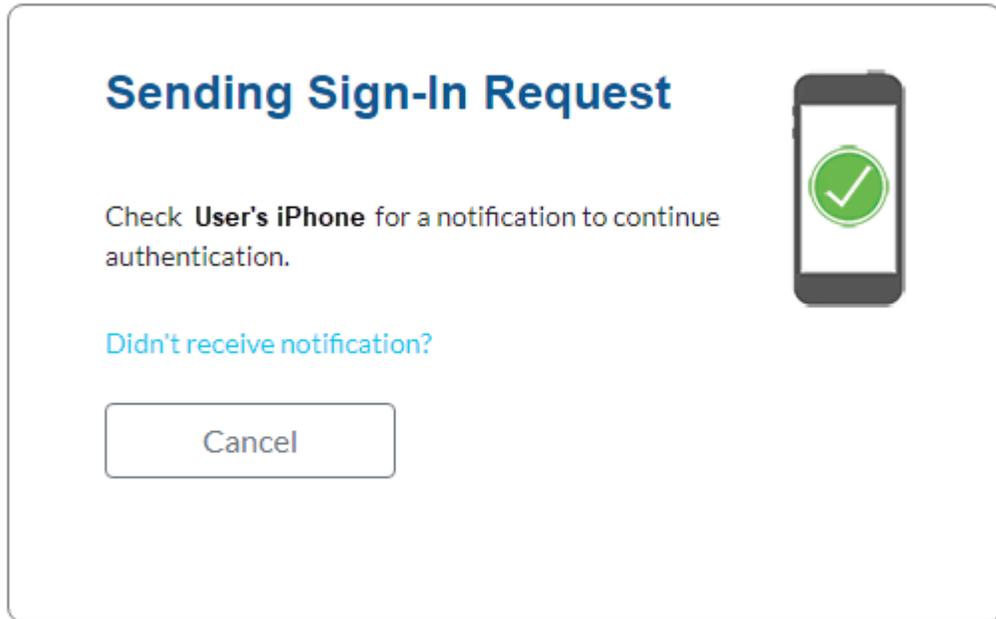
After the mobile device has successfully imported the credential information, the browser screen will change to the one displayed on the right.

Use the *Test Now* button to ensure the device registration was successful.



The browser window will update to show a screen like below.

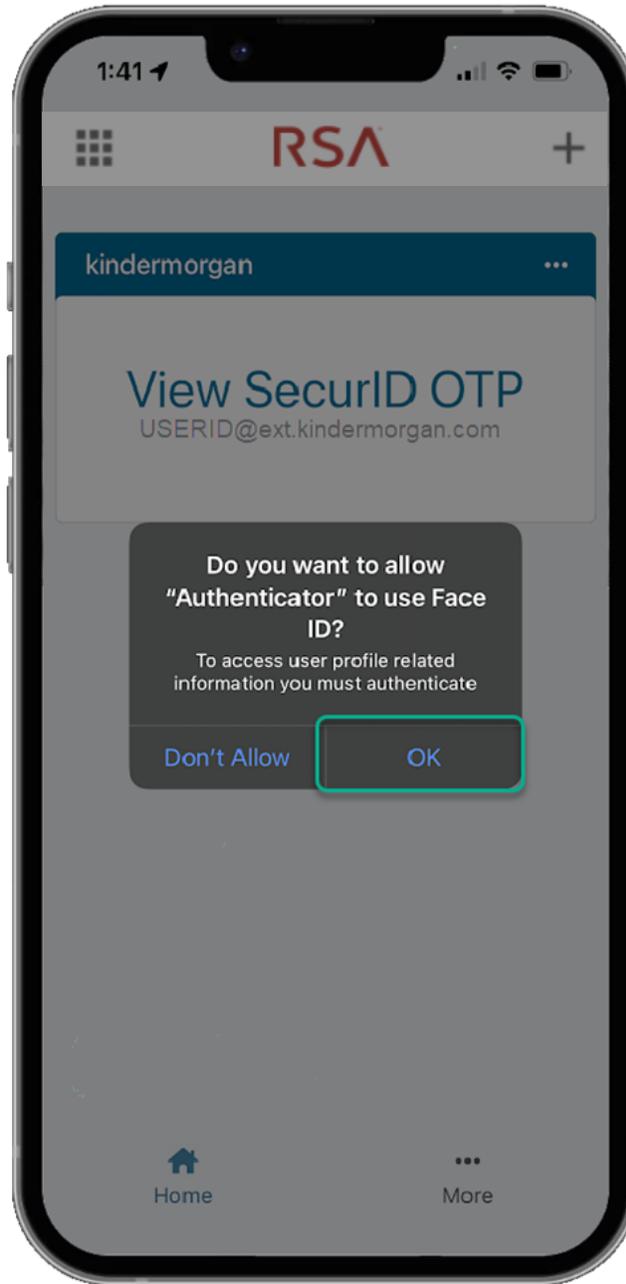
Confirm the test by pressing the green check mark on your mobile device.



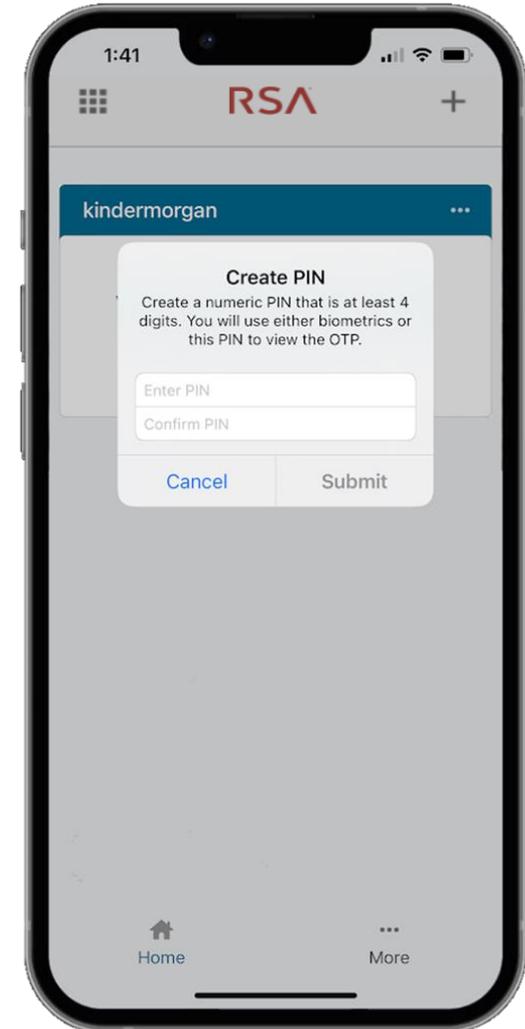
Open your SecurID App and click *View SecurID OTP*.

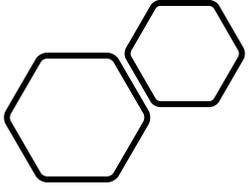
If your device supports it, you will be prompted to allow biometric security to the SecurID App.

\*Depending on your device, you may be prompted to use a different form of biometric security.



The app requires a pin in the event biometric security does not work.





# Completing DART Login



DART Access: <https://pipeline.kindermorgan.com/> > DART Login

Enter your DART User ID with the extension **@ext.kindermorgan.com** click *next*.



Sign in

UserID@ext.kindermorgan.com

[Can't access your account?](#)

Next

Enter your DART Password click *Sign in*.



← UserID@ext.kindermorgan.com

Enter password

Password

[Forgot my password](#)

Sign in

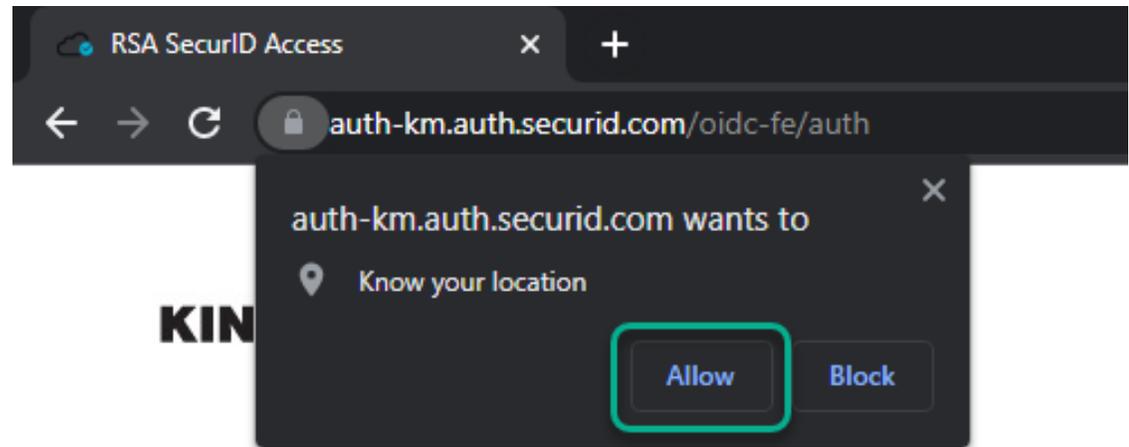
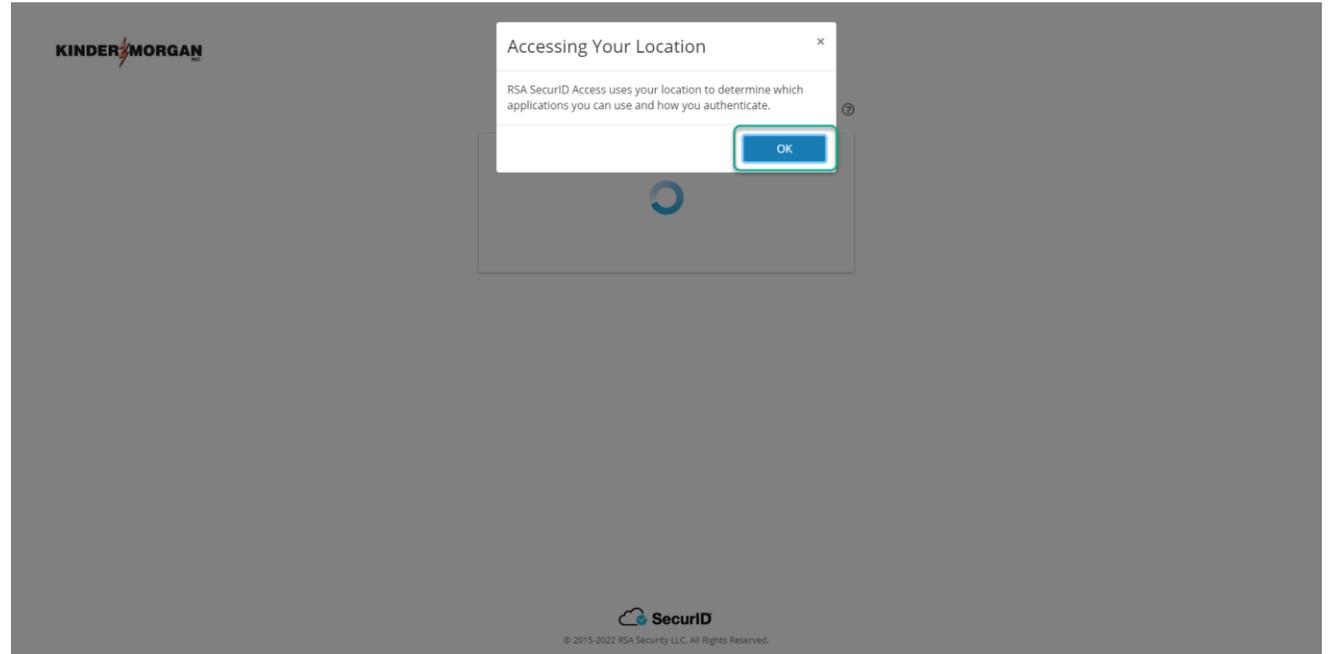
ATTENTION! DO NOT FAVORITE THE SIGN IN PAGE!

The sign in page contains session information for that login. Bookmarking it will result in a HTTP 500 Error. Instead, bookmark <https://pipeline.kindermorgan.com/>

You will be prompted to allow access to your location. Click *Ok*.

The browser may request access to your location. Click *Allow*.

You may not receive these popup's depending on your security settings.



Enter the Authenticate Tokencode shown on the mobile device into the text box.

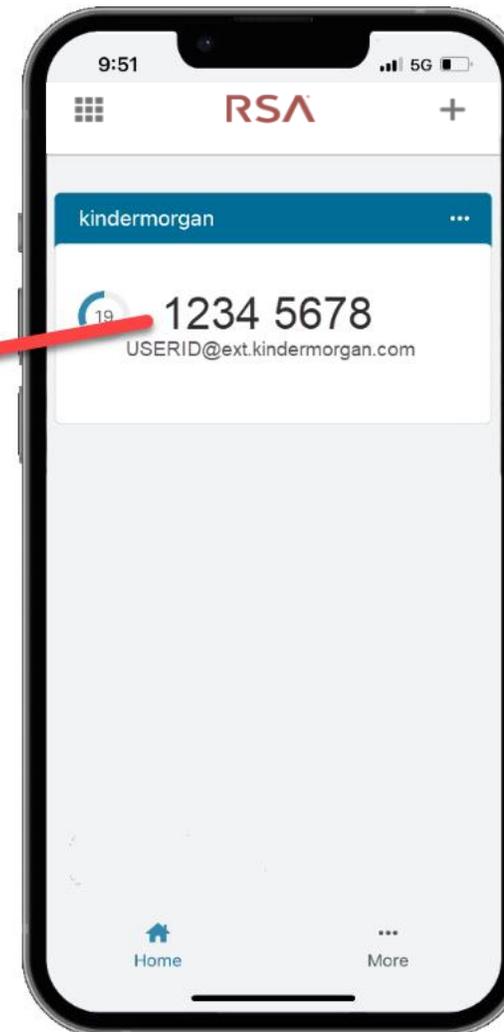
Hi, ?

### Enter Authenticate Tokencode

1. Open the RSA SecurID Authenticate app.
2. Enter the eight-digit number that displays on the screen.



[Show more](#)





UserID@ext.kindermorgan.com

## More information required

Your organization needs more information to keep your account secure

[Use a different account](#)

[Learn more](#)

Next

System User acknowledges and agrees Kinder Morgan's Management and its authorized agents reserve the right to monitor all aspects of KMI computer infrastructure and systems, without limitation. Computers, accounts and systems issued to System Users are to assist in performing their jobs. System Users should have no expectation of privacy in the use of such systems. These systems are the property of KMI. Use is intended for legitimate business purposes only.

System User agrees affirmative acknowledgment means the System User understands and consents to these terms and conditions. KMI or any authorized agents may monitor, intercept, record, and search any communications, data transiting or stored information on this system. At KMI's sole discretion, KMI may disclose information to the U.S. Government and its authorized representatives to protect the security of critical infrastructure and key resources, ensure information security, comply with applicable law, regulation, legal process or governmental request.

The first time you log in you will be prompted to enter more information. This information will be used for the Self-Service Password Reset. Press *Next* to continue.



## Don't lose access to your account!

To make sure you can reset your password, we need to collect some info so we can verify who you are. We won't use this to spam you - just to keep your account more secure. **You'll need to set up at least 2 of the options below.**

- ! Authentication Phone is not configured. [Set it up now](#)
- ! Security Questions are not configured. [Set them up now](#)

finish

cancel

Click *Set it up now* to verify your phone number.

Click *text me* to have a text message sent to the number you entered.



## Don't lose access to your account!

Please verify your authentication phone number below.

Authentication phone

United States (+1)

713-867-5309

text me

call me

back

Enter the 6-digit number sent to your device into the text box and press *verify*

The image shows a mobile phone screen on the left and a web browser interface on the right. The phone screen displays a text message from 85873 that says: "Use verification code 123456 Microsoft authentication." The code "123456" is highlighted with a yellow box. The web browser interface on the right has the title "Don't lose access to your account!" and the text "Please verify your authentication phone number below." It shows a form with a dropdown menu for "United States (+1)" and a text box containing "7138675309". Below the form are buttons for "text me" and "call me". A message states "We've sent a text message containing a verification code to your phone." Below this, there is a text box containing "123456" (highlighted with a yellow box) and a "verify" button (highlighted with a red box). There is also a "try again" link and a "back" button. At the bottom of the web page, it says "©2022 Microsoft Legal | Privacy".

Click *Set them up now* to set your Security Questions.

\*You will answer these questions if you need to reset your password.

KINDER MORGAN

## Don't lose access to your account!

To make sure you can reset your password, we need to collect some info so we can verify who you are. We won't use this to spam you - just to keep your account more secure. **You'll need to set up at least 2 of the options below.**

- ✔ Authentication Phone is set to +1 7138675309 [Change](#)
- ❗ Security Questions are not configured [Set them up now](#)

[finish](#) [cancel](#)

©2022 Microsoft [Legal](#) | [Privacy](#)

## Don't lose access to your account!

Please select questions to answer below. **Your admin requires you to set up 5 questions, and answers must be at least 3 characters long.**

### Security question 1

In what city did you meet your first spouse/partner? ▾



### Security question 2

In what city does your nearest sibling live? ▾



### Security question 3

In what city was your first job? ▾



### Security question 4

What is your father's middle name? ▾



### Security question 5

What is your favorite food? ▾



[save answers](#)

[back](#)

Click *save answers* to submit your questions.

## Don't lose access to your account!

Thanks! We'll use the info below to recover your account if you forget your password. Click "finish" to close this page.

✔ Authentication Phone is set to +17138675309. [Change](#)

✔ Security Questions are configured. [Change](#)

finish

cancel

Click *finish* to complete the verification.

Home

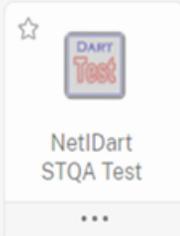
Apps

Desktops

## Apps

Recents

Favorites

[View all applications](#)

A Citrix session should open completing the login process.

If you see a blank page, use the *View all applications* to find your favorite DART application(s).

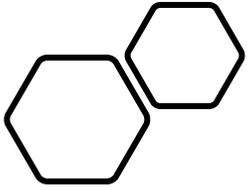
## Desktops

Continue to login using this method going forward.



It doesn't look like you have any desktops

Contact your administrator if this doesn't seem right.



# Emergency Token Registration



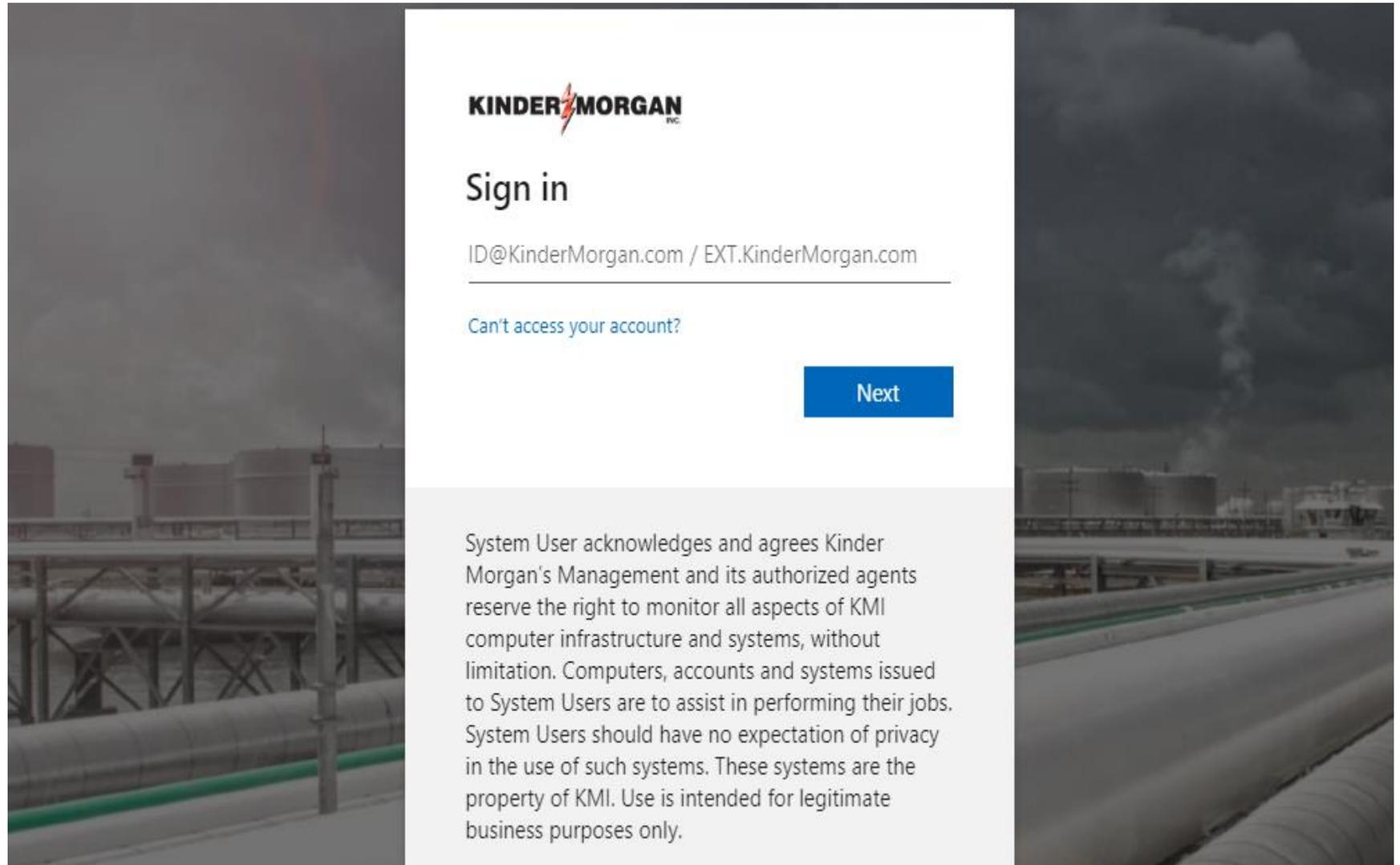
# Emergency Token Request Guidelines

- Registration must be completed no sooner than 24-hours after registering for SecurID
- Registration must be completed prior to receiving an Emergency Token
- Contact the help desk if you need your security information updated
  - Email: [MFASupportHD@kindermorgan.com](mailto:MFASupportHD@kindermorgan.com)

Open a browser and navigate to:  
<https://pipeline.kindermorgan.com>

Click *DART Login*

Enter your DART User ID and  
Password



**KINDER MORGAN**  
INC.

## Sign in

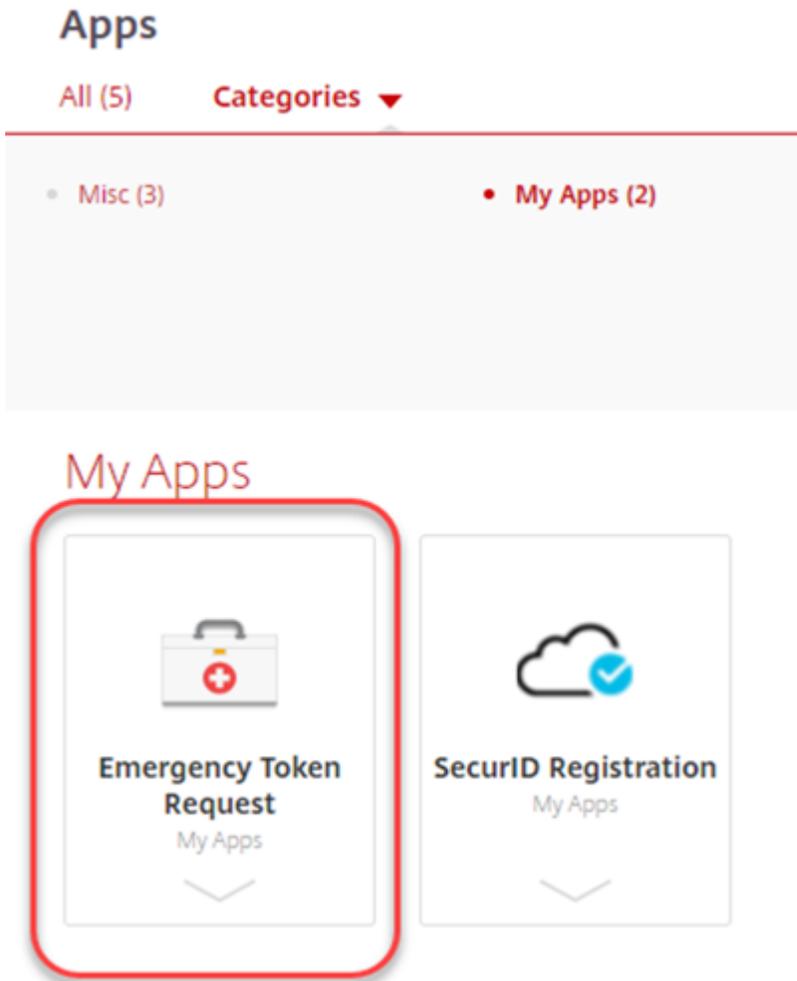
ID@KinderMorgan.com / EXT.KinderMorgan.com

[Can't access your account?](#)

**Next**

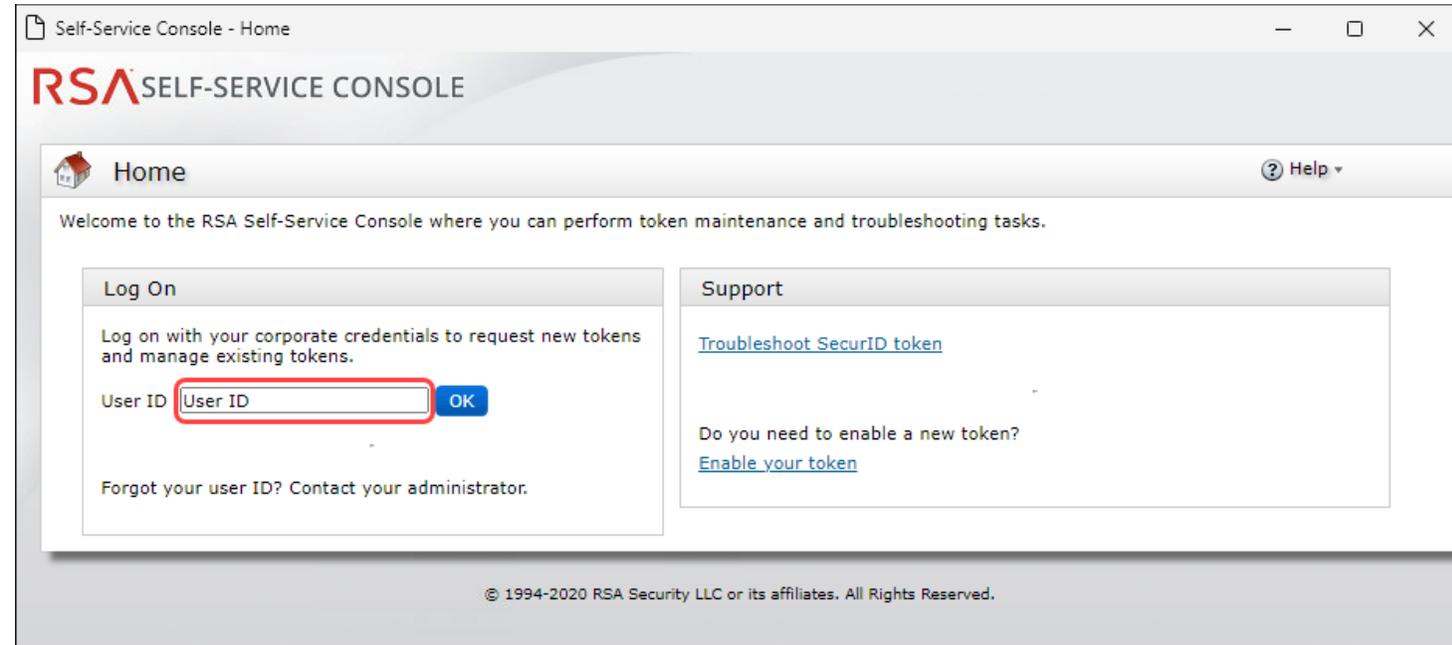
System User acknowledges and agrees Kinder Morgan's Management and its authorized agents reserve the right to monitor all aspects of KMI computer infrastructure and systems, without limitation. Computers, accounts and systems issued to System Users are to assist in performing their jobs. System Users should have no expectation of privacy in the use of such systems. These systems are the property of KMI. Use is intended for legitimate business purposes only.

Click *Emergency Token Request* to launch the application. This will open a new tab in your browser or launch a new Citrix session.



Enter your DART User ID and press *ok*.

Note: Use only your DART User ID on this page. You **do not** need to add @ext.kindermorgan.com



Log On

Log on with your RSA SecurID passcode. If you have lost your token, contact your help desk or a

Log On

User ID: userID

Authentication Method: Passcode

Passcode:  [What's a valid passcode?](#)

Cancel Log On



Enter your token from the SecurID App to the *Passcode* field.

 My Account

This page allows you to view your user profile and manage your authenticators. Certain edits to your account require administrator approval. You can also use this page to request authenticators and user group membership, and [view your request history](#).

**Notes**

You have not answered security questions that are used for emergency authentication. To answer them, click **set up** in the My Authenticators section.

## My Authenticators

**Tokens** - [request a new token](#) | [view SecurID token demo](#)

**SecurID Authenticate**

[test](#), [Forgot or Lost your Authenticator](#)

PIN:

none [Create PIN](#)

**On-Demand Authentication**

You are not currently enabled for on-demand authentication.

**Security Questions** - [set up](#)

Not configured  
Please set up your security questions and answers

Once logged into the Self-Service Console, click *set up* to set your Security Questions



## Set up

Select and answer 5 security questions in the language that you choose. If you have trouble logging on, you can answer these questions

[Cancel](#)[Submit Your Request](#)

\* Required Field

## Security Questions

Language: 1: \* 2: \* 3: \* 4: \* 5: \* [Cancel](#)[Submit Your Request](#)

Choose five security questions to use in the instance an emergency token is needed

Click *Submit Your Request* to save your questions and answers

You have now successfully registered for Emergency Token Request!

## My Account

This page allows you to view your user profile and manage your authenticators. Certain edits to your account require administrator approval. You can also use this page to request authenticators and user group membership, and [view your request history](#).

 Security Questions successfully registered.

### My Authenticators

**Tokens** - [request a new token](#) | [view SecurID token demo](#)

<b>SecurID Authenticate</b>	<a href="#">test</a> , <a href="#">Forgot or Lost your Authenticator</a>
PIN:	none <a href="#">Create PIN</a>

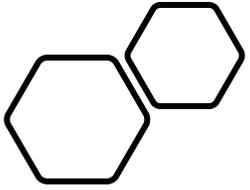


### On-Demand Authentication

You are not currently enabled for on-demand authentication.

### Security Questions

You've successfully setup your security questions. During logon you may be prompted to answer those questions to verify your identity.



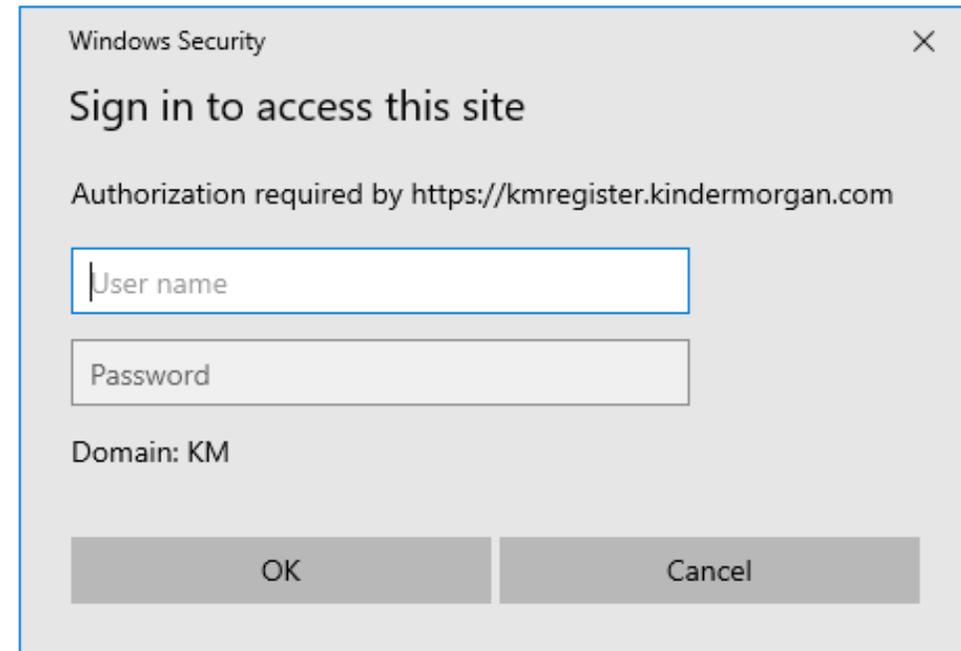
# Retrieving an Emergency Token



DART Access: <https://pipeline.kindermorgan.com/> > DART Login Help > Emergency Token Request

Enter your DART User ID and Password

Note: Use only your DART User ID on this page. You **do not** need to add @ext.kindermorgan.com



A Windows Security dialog box titled "Sign in to access this site". The text inside reads "Authorization required by https://kmregister.kindermorgan.com". Below this text are two input fields: "User name" and "Password". Underneath the password field, it says "Domain: KM". At the bottom of the dialog are two buttons: "OK" and "Cancel".

**ATTENTION! DO NOT FAVORITE THE SIGN IN PAGE!**

The sign in page contains session information for that login. Bookmarking it will result in a HTTP 500 Error. Instead, bookmark <https://pipeline.kindermorgan.com/>

Home

Welcome to the RSA Self-Ser

*Click Troubleshoot SecurID Token*

Log On

Log on with your corporate credentials to request new tokens and manage existing tokens.

User ID

Forgot your user ID? Contact your administrator.

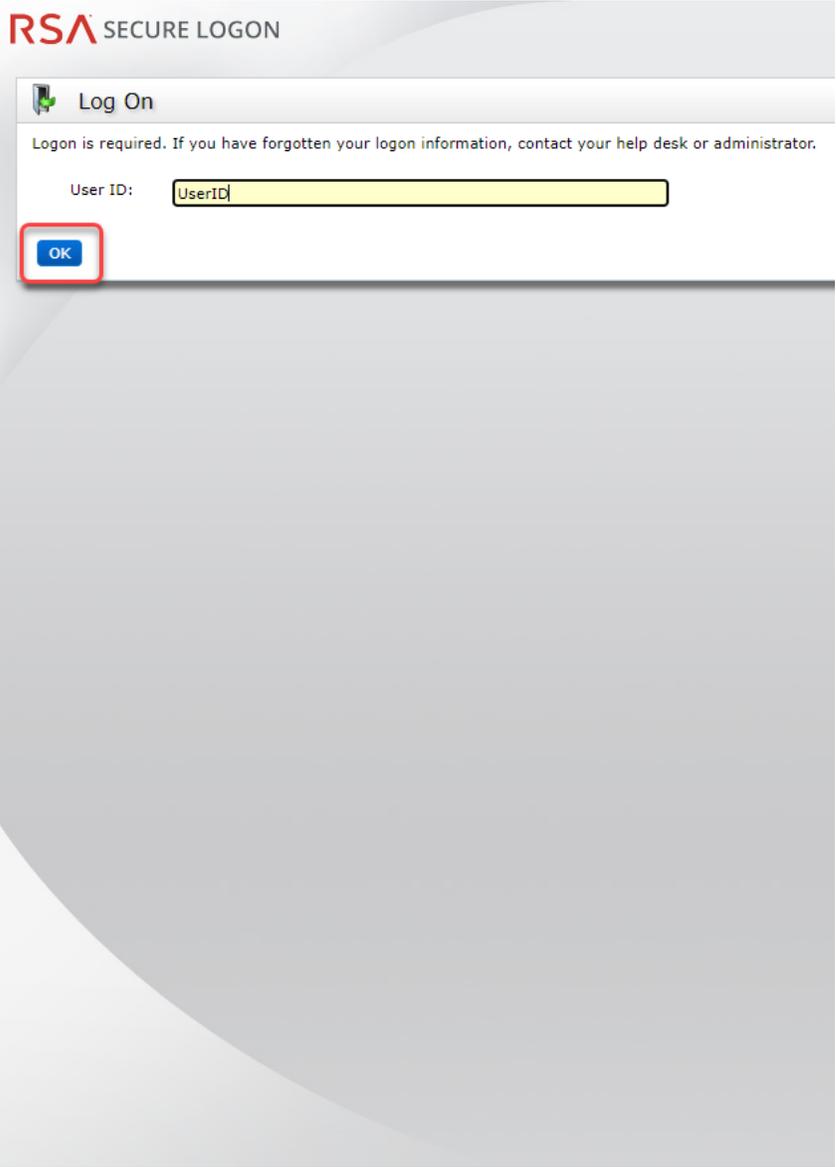
Support

[Troubleshoot SecurID token](#)

Do you need to enable a new token?

[Enable your token](#)

Enter your DART User ID and click *OK*



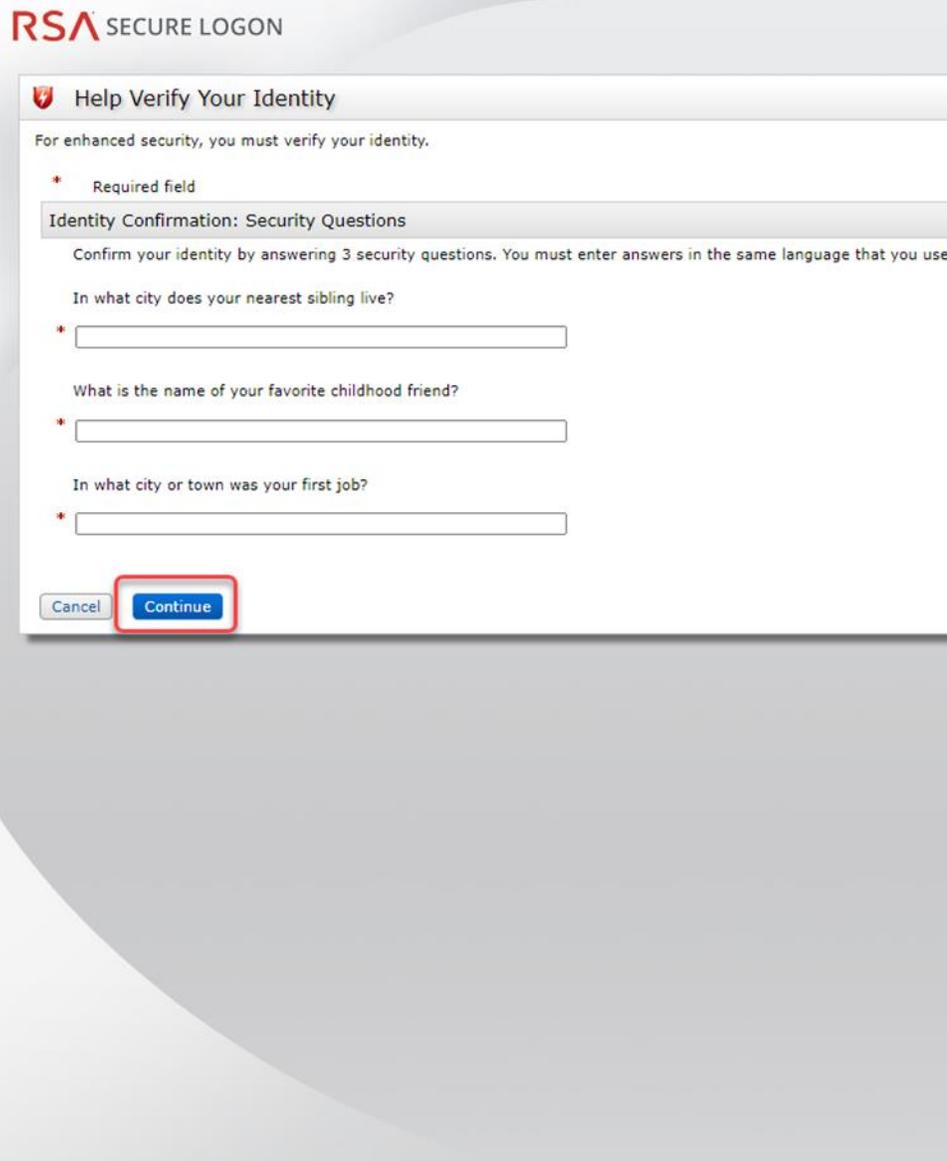
RSA SECURE LOGON

Log On

Logon is required. If you have forgotten your logon information, contact your help desk or administrator.

User ID:

Answer the challenge questions and press *Continue*



RSA SECURE LOGON

Help Verify Your Identity

For enhanced security, you must verify your identity.

\* Required field

Identity Confirmation: Security Questions

Confirm your identity by answering 3 security questions. You must enter answers in the same language that you use.

In what city does your nearest sibling live?

\*

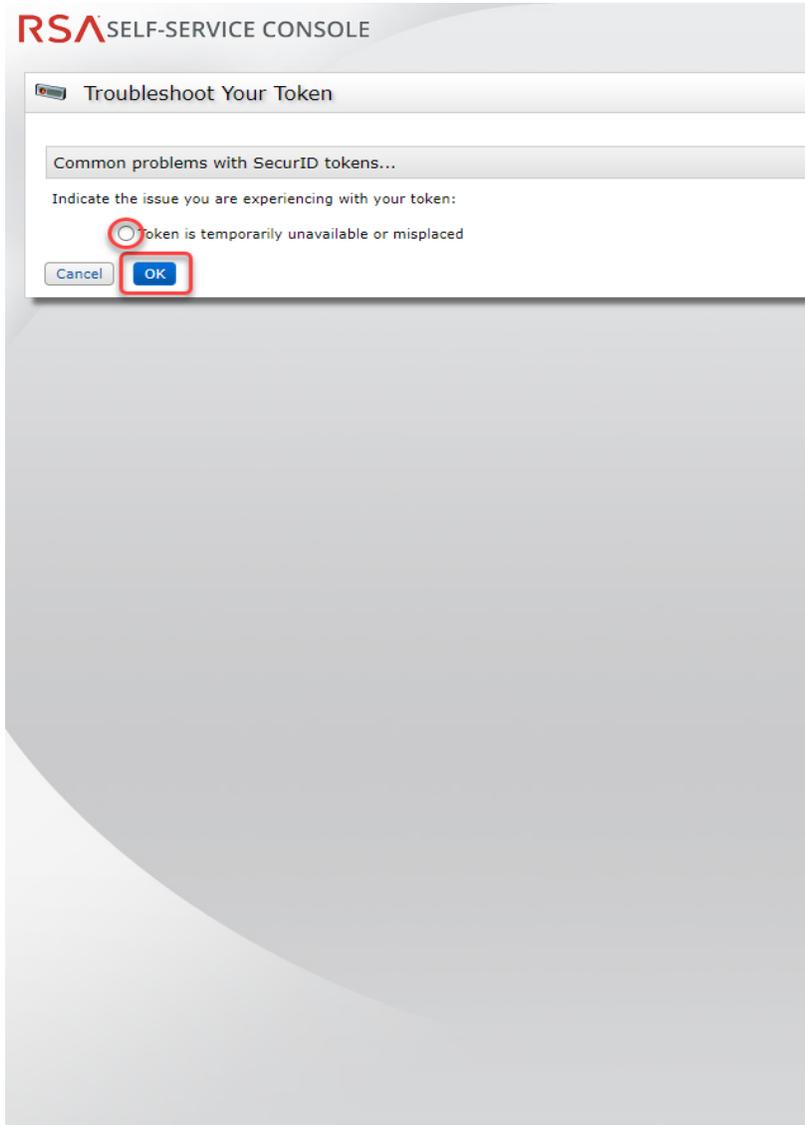
What is the name of your favorite childhood friend?

\*

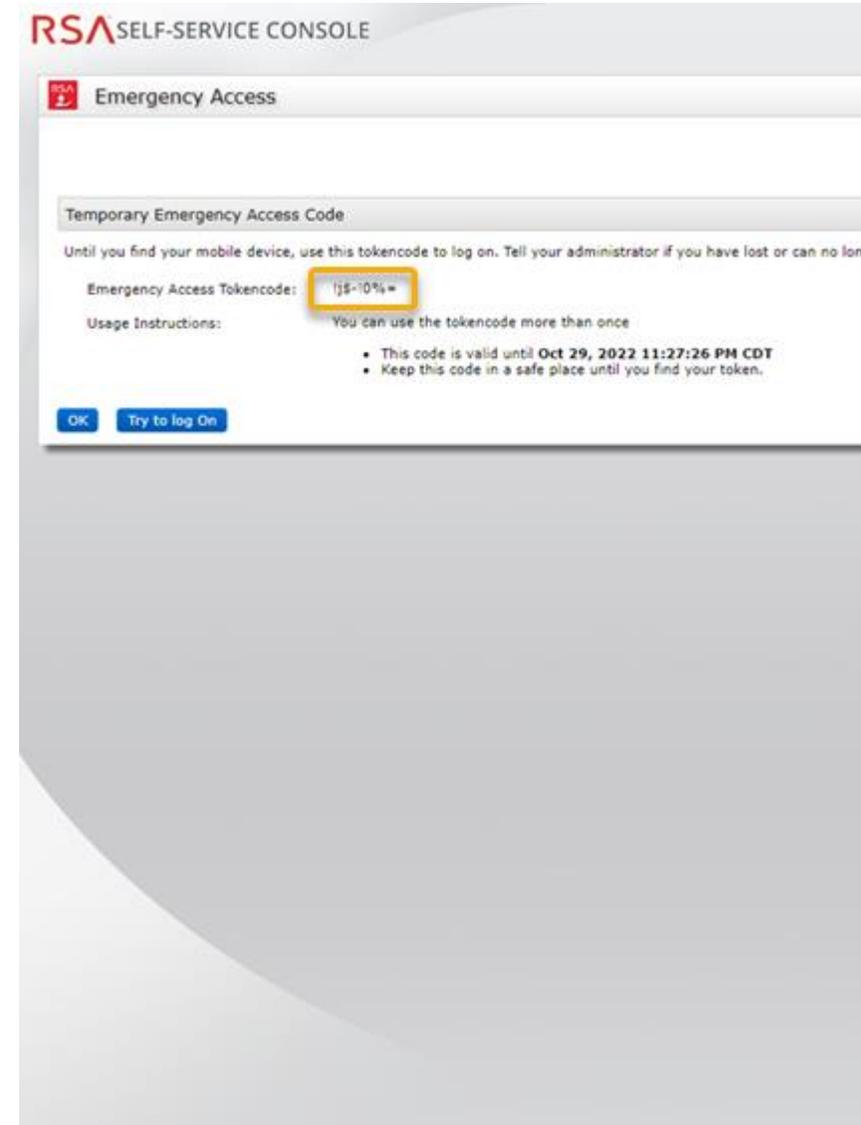
In what city or town was your first job?

\*

Select the radial button then click *OK*



Your Emergency Access Tokencode will be displayed. You can now close the Self-Service Console



Open a new browser window and navigate to:  
<https://pipeline.kindermorgan.com>

Click *DART Login*

Enter your DART User ID with the extension  
**@ext.kindermorgan**.com click *next*.



Sign in

UserID@ext.kindermorgan.com

[Can't access your account?](#)

Next

Enter your DART Password click *Sign in*.



← UserID@ext.kindermorgan.com

Enter password

Password

[Forgot my password](#)

Sign in

DART Access: <https://pipeline.kindermorgan.com>

When you get to the token screen, click *Show More* to show other sign in options

### Enter Authenticate Tokencode

1. Open the RSA SecurID Authenticate app.
2. Enter the eight-digit number that displays on the screen.



Submit

Cancel

Show more

Click *RSA SecurID Token*

### Enter Authenticate Tokencode

1. Open the RSA SecurID Authenticate app.
2. Enter the eight-digit number that displays on the screen.



Submit

Cancel

Show less

RSA SecurID Token



**Emergency Access**

Temporary Emergency Access Code

Until you find your mobile device, use this tokencode to log on. Tell your administrator if you have lost or can no longer use your mobile device.

Emergency Access Tokencode: 1j\$-10%\*

Usage Instructions:

- You can use the tokencode more than once.
- This code is valid until **Oct 29, 2022 11:27:26 PM CDT**
- Keep this code in a safe place until you find your token.

Enter the Emergency Access Tokencode into the text box and click *Submit*.

After successfully submitting, a Citrix session should open.

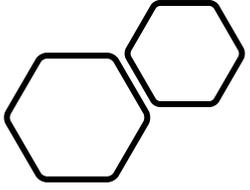
**Enter RSA SecurID Passcode**



If you need further assistance, contact the Help Desk:

Phone: 833-941-0066

[MFASupportHD@kindermorgan.com](mailto:MFASupportHD@kindermorgan.com)



# Registering For SSPR



# Self-Service Password Reset (SSPR) Rules

- User Id must be registered with SSPR prior to resetting password
- Password can be reset once every 24hrs
  - If your password needs to be reset inside that limit, contact your Dart Security Admin
- You must register two authentication methods
  - Token delivered via SMS
  - Personal Challenge questions
    - Each answer must be unique
- Password cannot be one that you have used in the past
  - Must have eight digits, uppercase, lowercase, special character, and number
- Contact the help desk if you need your security information updated
  - Email: [MFASupportHD@kindermorgan.com](mailto:MFASupportHD@kindermorgan.com)

DART Access: <https://pipeline.kindermorgan.com/> > DART Login

Enter your DART User ID with the extension **@ext.kindermorgan.com** click *next*.



Sign in

UserID@ext.kindermorgan.com

[Can't access your account?](#)

Next

Enter your DART Password click *Sign in*.



← UserID@ext.kindermorgan.com

Enter password

Password

[Forgot my password](#)

Sign in

ATTENTION! DO NOT FAVORITE THE SIGN IN PAGE!

The sign in page contains session information for that login. Bookmarking it will result in a HTTP 500 Error. Instead, bookmark <https://pipeline.kindermorgan.com/>

Enter the Authenticate Tokencode shown on the mobile device into the text box and click *Submit*.

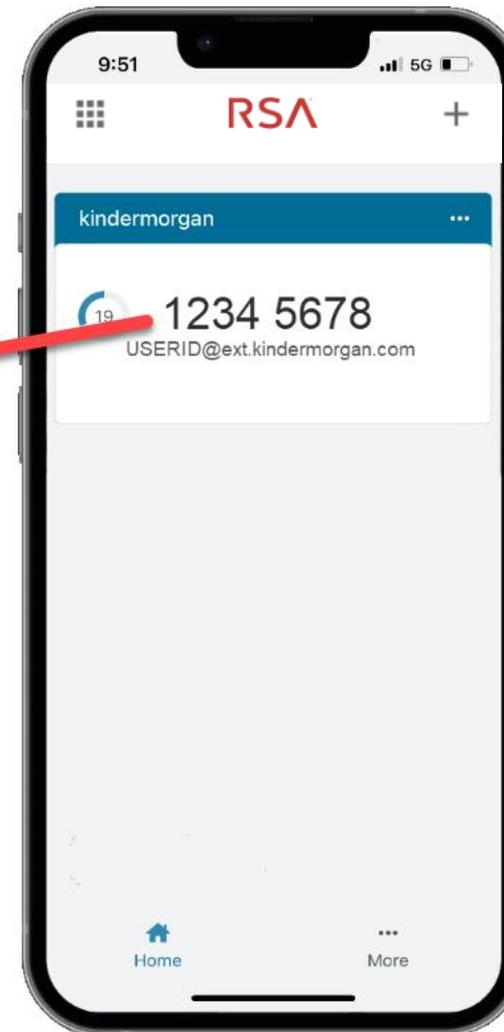
Hi, ?

### Enter Authenticate Tokencode

1. Open the RSA SecurID Authenticate app.
2. Enter the eight-digit number that displays on the screen.



[Show more](#)





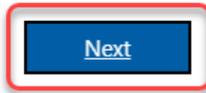
UserID@ext.kindermorgan.com

## More information required

Your organization needs more information to keep your account secure

[Use a different account](#)

[Learn more](#)



System User acknowledges and agrees Kinder Morgan's Management and its authorized agents reserve the right to monitor all aspects of KMI computer infrastructure and systems, without limitation. Computers, accounts and systems issued to System Users are to assist in performing their jobs. System Users should have no expectation of privacy in the use of such systems. These systems are the property of KMI. Use is intended for legitimate business purposes only.

System User agrees affirmative acknowledgment means the System User understands and consents to these terms and conditions. KMI or any authorized agents may monitor, intercept, record, and search any communications, data transiting or stored information on this system. At KMI's sole discretion, KMI may disclose information to the U.S. Government and its authorized representatives to protect the security of critical infrastructure and key resources, ensure information security, comply with applicable law, regulation, legal process or governmental request.

The first time you log in, you may be prompted to enter more information. This information will be used for the Self-Service Password Reset. Press *Next* to continue.



## Don't lose access to your account!

To make sure you can reset your password, we need to collect some info so we can verify who you are. We won't use this to spam you - just to keep your account more secure. **You'll need to set up at least 2 of the options below.**

- ! Authentication Phone is not configured [Set it up now](#)
- ! Security Questions are not configured. [Set them up now](#)

[finish](#) [cancel](#)

Click *Set it up now* to verify your phone number.

Click *text me* to have a text message sent to the number you entered.



## Don't lose access to your account!

Please verify your authentication phone number below.

Authentication phone

United States (+1) ▾

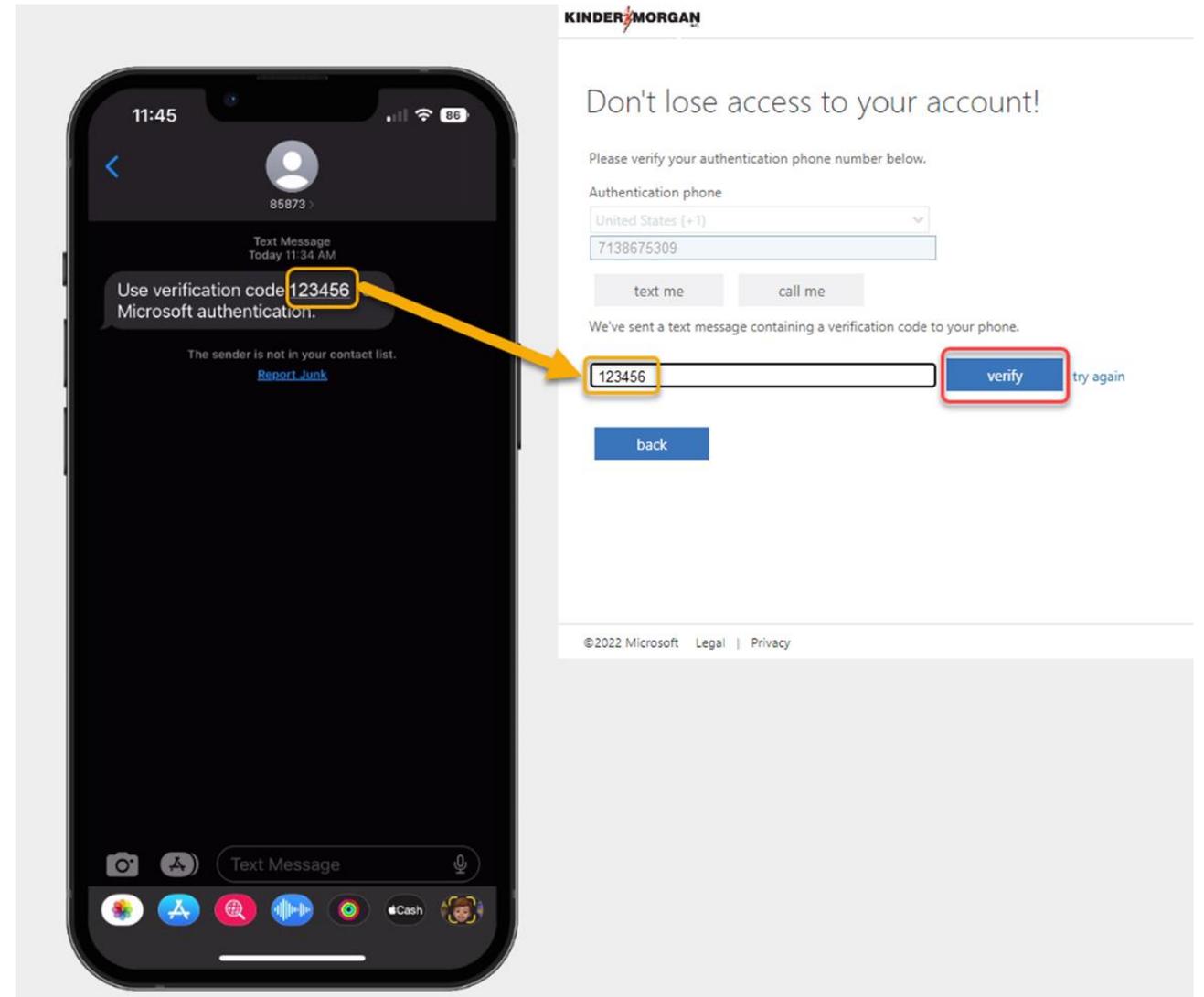
713-867-5309

text me

call me

back

Enter the 6-digit number sent to your device into the text box and press *verify*



Click *Set them up now* to set your Security Questions.

\*You will answer these questions if you need to reset your password.

KINDER MORGAN | ?

## Don't lose access to your account!

To make sure you can reset your password, we need to collect some info so we can verify who you are. We won't use this to spam you - just to keep your account more secure. **You'll need to set up at least 2 of the options below.**

- ✓ Authentication Phone is set to +1 7138675309 [Change](#)
- ! Security Questions are not configured. [Set them up now](#)

[finish](#) [cancel](#)

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## Don't lose access to your account!

Please select questions to answer below. **Your admin requires you to set up 5 questions, and answers must be at least 3 characters long.**

### Security question 1

In what city did you meet your first spouse/partner? ▾



### Security question 2

In what city does your nearest sibling live? ▾



### Security question 3

In what city was your first job? ▾



### Security question 4

What is your father's middle name? ▾



### Security question 5

What is your favorite food? ▾



[save answers](#)

[back](#)

Click *save answers* to submit your questions and answers.

## Don't lose access to your account!

Thanks! We'll use the info below to recover your account if you forget your password. Click "finish" to close this page.

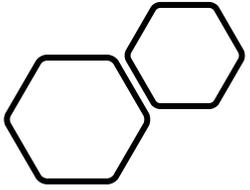
✔ Authentication Phone is set to +17138675309. [Change](#)

✔ Security Questions are configured. [Change](#)

finish

cancel

Click *finish* to complete the verification.



# Resetting Your Password With SSPR



DART Access: <https://pipeline.kindermorgan.com/>

Click *DART Login*

Enter your DART User ID with the extension **@ext.kindermorgan.com** click *next*.

Click *Forgot my password*



Sign in

UserID@ext.kindermorgan.com

[Can't access your account?](#)

Next



← UserID@ext.kindermorgan.com

Enter password

Password

[Forgot my password](#)

Sign in

Enter the characters from the picture and click *next*.



Get back into your account

Who are you?

To recover your account, begin by entering your email or username and the characters in the picture or audio below.

Email or Username: \*

Example: user@contoso.onmicrosoft.com or user@contoso.com



Enter the characters in the picture or the words in the audio. \*

**Next** Cancel



Get back into your account

verification step 1 > verification step 2 > choose a new password

Please choose the first contact method we should use for verification:

- Text my mobile phone
- Call my mobile phone
- Answer my security questions

In order to protect your account, we need you to enter your complete mobile phone number (\*\*\*\*\*09) below. You will then receive a text message with a verification code which can be used to reset your password.

**Text**

Cancel

Enter the phone number you used during registration into the text box and click *Text*

## Get back into your account

verification step 1 > verification step 2 > choose a new password

Please choose the first contact method we should use for verification:

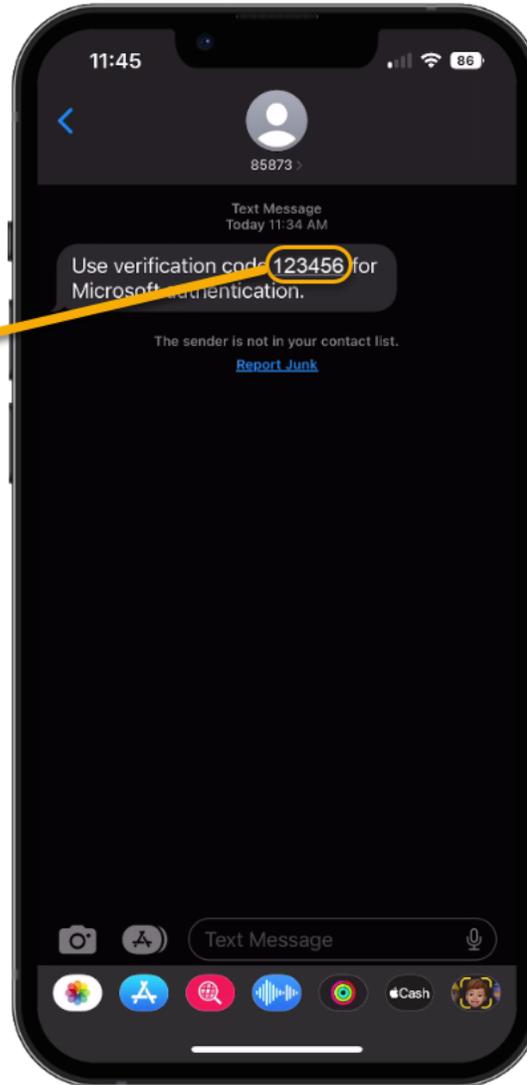
- Text my mobile phone
- Call my mobile phone
- Answer my security questions

We've sent you a text message containing a verification code to your phone.

Enter your verification code

Next

Cancel



Enter the verification code into the text box.

Press *Next* to continue.



## Get back into your account

verification step 1 ✓ > **verification step 2** > choose a new password

Please choose the second contact method we should use for verification:

Answer my security questions

What is your father's middle name?

In what city was your first job?

In what city did you meet your first spouse/partner?

Next

[Contact your administrator](#)

[Cancel](#)

Answer your security questions  
you used during registration.

Press *Next* to continue.



## Get back into your account

verification step 1 ✓ > verification step 2 ✓ > **choose a new password**

---

\* Enter new password:

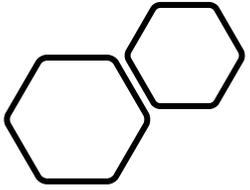
\* Confirm new password:

Finish

Cancel

Enter your new password and click *Finish*.

Your password should now be reset, and you can continue to DART



# Remove/Register a Device in SecurID



- Open a new session in your preferred internet browser.

- Navigate to:

<https://pipeportal.kindermorgan.com/PortalUI/HelpInfo.aspx>

- Open *SecurID Registration* by Double-Clicking.



**DART Help & Information**

The Kinder Morgan family of pipelines invites you to learn more about our pipelines and services. Our pipelines offer a variety of customer oriented services.

This NAESB-compliant web site will allow you to select a pipeline group/pipeline from the menu bar on the left, and easily navigate to the section of this site that interests you by selecting the appropriate section from the expanded menu.

Kinder Morgan is continually looking for new ways to serve current and prospective customers through new service offerings and facility expansions. To obtain information on facility expansions that are proposed or currently underway, please select the EXPANSION PROJECTS link from the menu bar at left.

We have tried to make the sections of this site applicable for all pipelines. However, if a section is not applicable to the pipeline you have selected, no data will be provided when your request is submitted. This website uses Adobe Acrobat Reader® for reading some of its documents. If you don't have Acrobat Reader, download the Reader from the Acrobat button at the bottom of this page. Adobe Acrobat Reader is free software available from Adobe Systems Incorporated. Download the software and install as a browser plug-in, following the instructions available at the Adobe site. The Customer Activities or secured sections (NOMINATION, FLOWING GAS, INVOICING, CAPACITY RELEASE, and CONTRACTS/RATES) require log-on ids and passwords.

DART utilizes a Multi-Factor Authentication process to log in. To learn more about this process, please select the following links:

- DART Multi-Factor Authentication (MFA) FAQs
- DART Multi-Factor Authentication (MFA) User Guide
- Self Service Password Reset (SSPR) User Guide
- Emergency Token Request (ETR) User Guide
- SecurID User Guide:
  - First Time Registration
  - Reregister SecurID

The following links provide access to DART processes:

- **SecurID Registration**
- Emergency Token Request
- DART Login

To request a new login ID, modify the security on an existing ID or receive a password reset, contact your company's DSA (DART Security Administrator). When an DSA does not exist for the company, a security form must be sent to the DART Security Coordinator.

- DART Security Information and Forms
- DART Access/Firewall Rules
- DART For Tablets Instructions

**DART Maintenance Windows**

WED, SUN	10:30 PM - 1:30 AM
SAT	10:30 PM - 6:30 AM

Enter your DART User ID without the extension **@ext.kindermorgan.com**

Enter your password and press *Submit*.

\*Your password will be the same one you log into DART with.



SecurID



### Enter User ID and Password

User ID

Password



Submit

Cancel



SecurID



- Enter OTP token received through text message in the field provided and click “Submit”.

**Enter SMS OTP**

Enter the six-digit OTP sent to your phone.

+1xxxxxx1234

[Resend OTP](#)

[Show more](#)

- *NOTE: If you need to resend another code, please click the “Resend OTP” link above the Submit button.*

Once logged in to SecurID, hover over your registered device and click the trash can icon to delete the device.

5-10 minutes after the device is deleted, you can follow the instructions for [registration](#).

