



- Customers can subscribe to certain reports that they want to receive routinely
 - Scheduled Quantities
 - Allocations
 - Measurement
- Supports the ability to select when you want to receive reports

- Can also run reports 'ad hoc' as needed

• Supports reporting for Agent relationships



Reports









Add to Favorites Remove from Favorites Select "Add Schedule" from pop up window



| | Detail Add Screen | Daily Weekdy Monthly One Time Only Step 1 of 5: Select Frequency | X Save Close |
|--------------------|-------------------|--|--------------------|
| e L ta ti | | Previous Next | |





| Detail Add Screen Select Report Parameters Recipient Prop 61000 Svc Req All Flow Date Clear Cycle TIMELY | Step 3 of 5: 1) Select Svc Req and Cycle (suggest all NAESB Cycles). 2) Press "Clear" next to Flow Date | |
|--|--|---|
| | Previous Next Add Screen Requestor Information | × |
| | Name: CTRNG01 Email: mike_baker@kindemorgan.com (Separate By Semi colon) Messane: Enter any messane bare | |
| Step 4 of 5: Provide Contact Information | File Addon: | |
| | Previous Next | |



| Detail Add Screen | | | \rightarrow | × |
|-------------------|---|---|--------------------------|---------------|
| | Please click on save button to schedule the 08:14 AM every day, , starting 03/04/2015 With Parameters Recipient Prop: 61000 Svc Req: 90909090 Flow Date: 01/01/0001 Cycle: TIME AccountingCold: 15038 End Date: Mar 1 2015 8:14AM Retrieve ind: A Svc req kt: 0 Single kt ind: Y | report at Step 5 of Confirm informa <i>Save</i> your u | 5: ation and pdate | Save Close |
| | | Previo | us Finish | |
| | | | • |] |