



# DART Integration – Nominations

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WEBEX



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Welcome

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Good Afternoon, this is Sherri Glazebrook, Director of Transportation Services for the Eastern Pipes.

thank you for joining us today for another WEBEX in our series for DART Integration. Today we will be focusing on Nominations in DART

We hope everyone has been able to tune in to some of our previous WEBEXs including the Contracts presentation last week. If you were not able to attend, we have posted all of our presentations on our homepage under other information.

So now I will turn it over to Erin Mortimer who will take us through nominations in DART ....



## Opening Remarks

Erin Mortimer  
Transportation/Storage Services  
Tennessee Gas Pipeline



Good afternoon! This is Erin Mortimer your friendly neighborhood TGP scheduler....As Sherri has mentioned we have a lot of training resources available online and we will be covering what's available online and how to get there at the end of the presentation. ...

so lets get started,...Today's WEBEX will be focusing on Nominations in DART.

# Agenda

- New Concepts Review
- Create a Nomination
  - Batch Concept
  - Nomination Matrix
  - Batch Detail Screen
  - Nomination Upload
- Inquiry Screens
  - Buy/Sell Mismatches
  - Scheduled Volumes
  - Capacity Split
  - Scheduled Cut Queue
- Important Notes
  - Timeline, Conversion Data, Sandbox, Reminders, links, etc
- Questions and Comments



we will start with a quick review over new terms and concepts that are essential for noms in DART...

Then we will discuss how to build a nom and the different options to nominate.....

Next we will go over some key screens and tools that will help you track and analyze your scheduled volumes....

Finally we will go over important notes which will include timelines, what to expect in SANDBOX, live DART,.. and where to find other training resources.



# New Terms and Concepts

- **PIN** –(Point Identification Number) i.e. meter, location or point
- **GID** – (Global Identification) i.e. company identifier
- **CDP** – Central Delivery Points
- New contract format – ex: 11234-FTATGP
- Pipeline Segments
- Nomination Transaction Types
- Status
- Nomination Batch
- Pathed Non-threaded model
- Additional ranking capabilities – point and path level
- Options to input nominations in DART



Some new acronyms we will be using are PINS, GIDs and CDPs.

**PIN** stands for ‘point identification number’ which is another name for meter or locations

In most cases, the last 5 digits of existing TGP meter number is retained, preceded with a 4 to be the new PIN in DART. For instance, Mendon, tgp meter #020285 will be PIN 420285.

There is a cross reference available on our homepage as well as look ups available in the screens.

**GID** or global identification number is a company identifier or business entity, which is used in DART for all KM pipes. For TGP customers who are used to DUNS numbers, there are DUNS cross reference look ups in the DART screens

**CDP** or central delivery points will be available for use in DART upon operator request. These are logical points that will represent a group of physical meters belonging to a single operator for a particular area. CDP’s would be used for Nominations, confirmations, and scheduling. The guidelines for setting one up would generally be the same as balancing agreements ....(can’t cross legs, zones, etc.) and any other operational considerations as determined by TGP. We currently do not have any set up yet, but are prepared to take requests from operators.

**New contract number format ....**– There will be a new format for contract numbers displayed in DART. Contract numbers are not changing, they will just display with an additional identifier. After the contract number, there will be a hyphen and alpha code with TOS then TSP.

an FT contract 11234 on tennessee will be displayed as 11234-FTATGP

**Pipeline segments, Transaction Types, and Nomination status** will be covered in the next few slides....

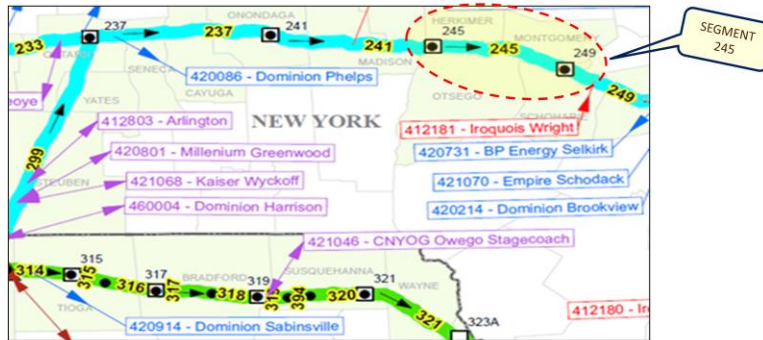
**‘Nomination batch’** Nomination submissions will no longer be limited to one contract at a time like in PASSKEY, but will be submitted as a ‘nomination batch’ or a package of nomination transactions.

**Pathed Non-threaded Model** – This is the biggest conceptual change from PASSKEY,.....we will review this concept before we get started with our Nomination discussion.....

**Additional Ranking ....**–The unthreaded nom model allows for more ranking by customers in their transactions ...point and path level rankings are now possible.....we will cover this topic with a nom example

And finally there will be multiple ways to **input nominations in DART**– We have prepared some simple examples to demonstrate the different nom methods in DART.....

## Pipeline Segments – New TGP Map



Electronic access available via the TGP Portal Homepage

[TennesseeAdvantage.com/Other Postings/Other Information/ Conversion to DART](http://TennesseeAdvantage.com/Other Postings/Other Information/ Conversion to DART)



TGP will now have pipeline segments.

Here is a close up view of the new map which you can find on our homepage

The purpose of the new pipeline segments is for reference only. We will be referencing them in our 'operationally available' postings and for scheduling constraint locations.

Segments are generally named with the number of the MLV or station number where the segment starts and are colored by zone.

For example, Segment 245 denotes pipe location starting at MLV245 to MLV 249 and is colored aqua blue for zone 5.

The new segment map will also include significant PINS such as interconnects and storage, similar to our current interconnect map

**Its Important to note that** the new segments have no effect on contractual entitlements or zone based rates and are not related in any way to our former NET segments.....

# Nomination Transaction Types

PASSKEY		DART	
TT - Transaction Type		TT Descriptions	
<b>Code</b>	<b>Description</b>		<b>TT</b>
01	Current Business	Buy (Current Business)	01
02	Authorized Contract Overrun	Sell (Current Business)	01
03	Imbalance Payback from TSP	Off-system Market	117
04	Imbalance Payback to TSP	Off-system Supply	118
08	POOLING SERVICES	Pooling	08
14	Extended Receipt/Delivery Service	Transport (Current Business)	01
26	Park Service	AO Transport (Authorized Contract Overrun)	02
27	Park Withdrawal	Payback (Imbalance Payback From TSP)	03
28	Loan Service	Payback (Imbalance Payback To TSP)	04
29	Loan Payback	Injection (Storage Injection)	06
		Withdrawal (Storage Withdrawal)	07
		AO Injection (Authorized Injection Overrun)	06
		AO Withdrawal (Authorized Withdrawal Overrun)	13
		Park	26
		Park Withdrawal	27
		Loan	28
		Loan Payback	29

Annotations:  
 - "New" callout points to the "Buy (Current Business)" and "Sell (Current Business)" rows in the DART table.  
 - "no longer needed" callout points to the "Extended Receipt/Delivery Service" row in the PASSKEY table.

Another significant change for DART is nomination transaction types and how you use them

Here is a side by side look at transaction types in PASSKEY compared to DART.

As you can see, there are some Transaction types new to Tennessee,....some that are used differently, and some we will no longer need.

For example, we will not need a ERS/EDS Tran type in DART when nominating extended services.

Receipt or Delivery Extended Service nominations will be nominated as a normal single path in DART. If you choose to use this service, and nominate your path outside your primary receipt or deliveries, a message box will be prompted letting you know it will be considered ERS or EDS, whichever is applicable, before you proceed with the rest of your nomination.....a step saved in DART.

Some new transaction types we will be using are off-system supply or market and buy/sell transaction types.....

# Transaction Types for Supply/Market

- General Rules for nominations at the PIN level

- Gas coming on or off our system directly will have off system supply or market transaction type (117/118)
- Purchases or sales on the system will have a Buy or Sell transaction type 01

TT Descriptions	TT
Buy (Current Business)	01
Sell (Current Business)	01
Off-system Market	117
Off-system Supply	118

### Supply/Market TT Guidelines:

Single Confirming Party (OPR only)	Offsystem	
	Buy/Sell	Supply/Market
Delivery Meter	NO	Yes
Receipt / Bi-directional Meter	Yes	Yes

Multiple Confirming Parties (UDP level confirmations)	Offsystem	
	Buy/Sell	Supply/Market
Shipper is <b>NOT</b> the Same Party as the Up/down party in the transaction	Yes	No
Shipper <b>IS</b> the Same Party as the Up/down party in the transaction	No	Yes

For nominations with off-system supply/market and buy/sell, I've put together a few guidelines for which transaction type is valid using different nom scenarios.

As a general rule, gas coming directly on or off our system will have a transaction type of off-system. Off-system supply for receipt side and off-system market for delivery side.

If gas is being purchased or sold from another party at the receipt or delivery PIN then the transaction type will be a buy or sell.

The second thing to consider is if the meter you are nominating has multiple confirming parties, i.e. producers or UDPS. As today if you are receiving gas at one of these meters the upstream party must be a valid party or UDP at the meter.

So WHEN you are nominating gas from one of these types of meters, and you are NOT the Up/down party on the transaction,.. then you would use a "buy" or 'sell' transaction type, i.e. buying from the party AT the meter

If you ARE the UDP or confirming party on the transaction then you would use an off-system transaction type. I use the distinction of 'confirming party on THAT transaction' because it is possible that some producers would nominate to receive gas at a meter with their own production, i.e. off-system supply,... AND receive gas from another producer at the meter which would be a 'buy' transaction type.

As a side note, the screen validations will follow these guidelines and let you know if you put in a transaction type that is not valid, but in case you are using the upload template I thought this guide would be handy. Do not feel the need to memorize this just yet, it will make more sense when we build a nom.

# Nomination Status

PASSKEY	DART
Transmitted	Submitted / Nominated
Waiting For Transfer	Not Submitted/Holding
Work In Progress	Not Submitted/Draft
Pending (with errors)	Not Submitted/Error
Waiting for Approval	Not Submitted/Waiting for Approval
	Not Submitted/Validating



Nomination statuses will be different. Heres a status list of PASSKEY compared to DART. DART statuses are similar but basically two tiered.

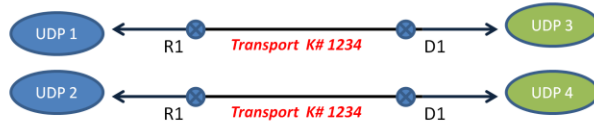
Nomination batches are first considered submitted or not submitted.

‘Submitted’ represents nomination batches that have been ‘submitted’ or ‘transmitted’ to pipeline and will display with a description as ‘submitted’ or ‘nominated’ . They are non-editable transactions that have submitted by customer and have passed through the nomination validations. Submitted status automatically turns into ‘nominated’ once it is completely received into the DART system.

The Not submitted category is transactions that have been saved in DART, (similar to our work in progress) that are editable but have not been submitted into DART yet. Status descriptions of not submitted may include (draft, error, waiting for approval, etc.)

# Threaded vs Non-threaded

- Pathed “Threaded” (PASSKEY)



## EXAMPLE:

Transport contract with one receipt, one delivery, two suppliers and two markets

- Pathed “Non-threaded” (DART)



The biggest change going to DART will be using the pathed non-threaded model in nominations. Currently in PASSKEY, we use a pathed **‘threaded’** model.

Lets do a quick review the old nom model verses the new.

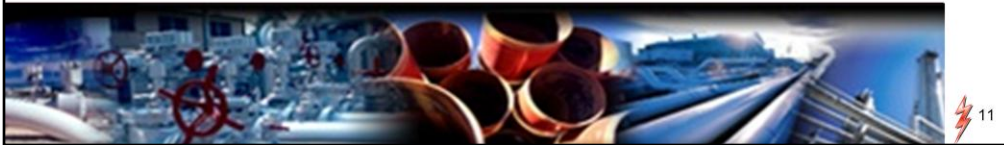
Today we use a pathed ‘threaded’ model that requires linking specific supplies and markets to receipt and delivery locations on a single transport path as it is shown in this example.

In other words, a transport path is nominated with a specific upstream party tied to the receipt side and a specific downstream party linked to the delivery side, i.e. ‘threaded’.

In a pathed **‘non-threaded’** transaction ,which we will be using in DART, there are still transportation paths, however shippers can aggregate counterparties at a location and unthread specific parties from individual paths between locations. In other words a downstream market cut would not cut a specific supplier on the receipt end of a transport path. In a **non-threaded** path, a delivery side cut would cut the receipt meter of the path, but use customer ranks to determine which supplier will be cut. That is also true going the other way with a receipt meter cut.

The advantage to this model, is it gives more control to shippers concerning reductions using ranks. We will demonstrate this in a nomination example using the new available ranks.

# Nominations in DART



Now we will go over some simple examples using different methods to nominate in DART.

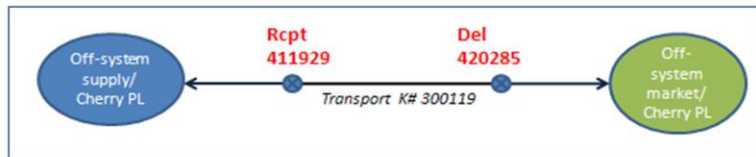
Due to limited time we will not be able to demonstrate every nom scenario so we will be adding an appendix of Nom examples on our homepage for your review later.

Again we will be using some very basic examples.

# Nomination Example 1

## One day gas flow effective 3/1/2014 TC

- **Shipper:** Cherry Pipeline (GID: 61000)
- **Receiving** off-system gas at Transco Wharton (411929) 600 Dth
- **Transporting** on IT contract 300119 (300119-ITTGP)
- **Delivering** off-system gas to Mendon (420285) 573 Dth

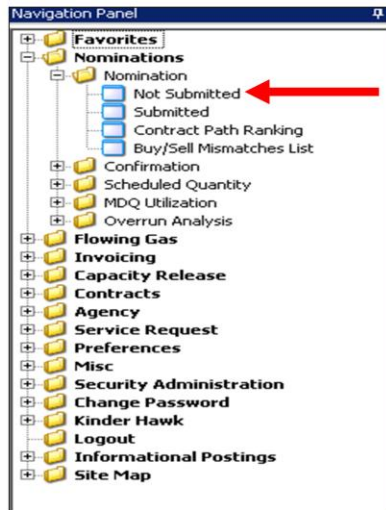


For the first example, a shipper, (Cherry Pipeline) will be getting off-system supply at Wharton and transport it on an IT contract to Mendon.

The complete balanced transaction would look like this.



# Nomination



To start any transaction, you log in with your new DART access ID and get to the main menu called “Navigational Panel”

Regardless of which method of nomination you ultimately use, you will always start first by adding a nomination batch. So the first steps of any nom method will be the same.

We will call this ‘adding a batch’

Select ‘Not Submitted’ option in the nomination folder. This will open a screen named “Batch list”

# Nomination – Add Batch

**Batch List**

Batch Locations | Nom Batch Report | Buy/Sell Mismatches | **Add Batch** | Reset Batch | Change Batch | Delete Batch | Validate | Submit | Save As | Print

TSP Prop: 4052      TSP Name: TENNESSEE GAS PIPELINE      TSP: 1939164  
Svc Req Prop: 61000      Svc Req Name: TRING-CHERRY NATURAL GAS      Svc Req: 6100000

Report Date/Time: 4/26/2013 11:23:48 AM

Submitted     Not Submitted     Show All SVC Req

Beg Date	End Date	Batch ID- Description	Status	Cycle	Date Submitted
12/21/2014	12/21/2014	597599570	Draft	TIMELY	
04/17/2014	04/17/2014	696646281 Create Injection	Draft	TIMELY	
02/16/2014	02/16/2014	246774582 Imbalance payback FROM TSP EXAMPLE	Draft	TIMELY	

Create a nomination by adding a batch

- Select “Add Batch” button

*NOTE: Screen must be in “Not Submitted” mode for adding a batch*



Notice there are radio buttons that allow you to change your view to “submitted” or “all” Nom batches. If your purpose is to create a nom however the screen must be in ‘Not submitted’ mode to select the “add batch” button

# Enter Criteria for Batch

The screenshot shows a software window titled "Add screen" with the following fields and values:

TSP Prop :	4052	TSP Name:	TENNESSEE GAS PIPELINE	TSP:	1939164
Svc Req Prop :	61000	Svc Req Name:	TRNG-CHERRY NATURAL GAS	Svc Req:	6100000
Agent Prop :	61000	Agent Name:	TRNG-CHERRY NATURAL GAS	Agent:	6100000

Below these are date and cycle fields:

Beg Date: 3/ 1/2014      End Date: 3/ 1/2014  
Cycle : TIMELY

Contact Name: DART, TRAINING01  
Contact Phone:   
Description: Nomination Example One

Role :  Shipper       Operator

Red arrows in the original image point to the "Save" button in the top right and the "Shipper" radio button at the bottom left.

- Enter 'Beg Date', 'End Date' and 'Cycle'
- Optional: Enter text description of nomination batch

A pop up screen will then appear allowing the nom batch information to be entered

You will put in date/cycle and a text description if you prefer, then save

Notice the shipper role is the default and is valid in most cases

'operator role' would be used for specific types of nominations such as payback at a meter by an operator

# Options for new Batch

**Batch List**

Batch Locations:

TSP Prop: 4052      TSP Name: TENNESSEE GAS PIPELINE      TSP: 1939164  
 Svc Req Prop: 61000      Svc Req Name: TRING-CHERRY NATURAL GAS      Svc Req: 6100000

Report Date/Time: 5/6/2013 8:46:07 AM

Submitted     Not Submitted     Show All SVC Req

Beq Date	End Date	Batch ID- Description	Status
03/01/2014	03/01/2014	847397046 Nomination Example One	Draft
05/28/2013	05/31/2013	Batch saved successfully	Draft
04/27/2013	04/30/2013		Draft
04/26/2013	04/30/2013		Draft

- Copy Old Nominations
  - Copies previously submitted nominations for selected PINS and flow date
- Enter New Nominations
  - Retrieves current active nominations to build new batch
- Upload Nominations
  - Upload Nomination in Excel worksheet format



At this point you have added a batch and you have choices of how to proceed with your nom. After saving your batch record with date/time, a box will be prompted. You can copy an old nomination to start your new nom,...you can select 'enter new nominations', or you can pick the 'Upload Nominations' button to upload nom data from the upload template. We will talk more about the nom upload option further in the presentation

In our first example we will be using the "Enter New Nominations" and the current DART NAESB Nomination Screen. Before we get into more screens, lets talk about the different methods.....

# Optional Nom Methods

- 1. NAESB Nomination Matrix Screen** (Existing DART Nomination Screen)  
Nomination starts at PIN level
- 2. Batch Detail Screen** (Enhanced DART screen)  
Nomination starts at contract path OR PIN level
- 3. Nomination Upload** (New upload feature)  
Input nomination data into Excel template, then upload into Batch Detail Screen
- 4. EDI** (Electronic Data Interchange) – existing service



After you have completed the steps to adding a nomination batch, you can decide the best way to input the nom data, based on your business.

The first method is the NAESB Nom Matrix Screen which is the existing nomination screen in DART. Nominations are entered at the PIN level.

The Second option would be the new Batch Detail Screen. It gives the user the option of building a nomination at a PATH level or the location level.

3<sup>rd</sup> option is the new Nomination Upload feature. The new upload feature will allow uploading at a complete batch level as oppose to one contract at a time as in the current PASSKEY version.

4<sup>th</sup> option is EDI

We will show a common nom scenario using the first 3 methods so you can see the difference. Each may be preferable depending on your business.

Note that no matter which method you use, the same data must be entered.

Lets start with our first nom example using the existing DART screen, the NAESB Nomination Matrix

# NAESB Matrix Screen

**Nominations - Example 1**  
Eff. Date 3/1/2014 TC  
Rpt PIN 411929 Del PIN 420285  
Trans contract 300119-ITTGP

**NAESB Nomination Matrix** Delete Location New

Batch Locations

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 001939164  
 Svc Req Prop: 61000 Svc Req Name: TRNG-CHERRY NATURAL GAS Svc Req: 006100000

Report Date/Time: 5/6/2013 9:17:58 AM Beg Date: 3/1/2014 Beg Time: End Date: 3/1/2014 End Time:  
 Rec/Del Loc Prop:  Rec/Del Loc Name: Rec/Del Loc:  
 Batch Id: 847397046 PDA: Default  Ranking  Package ID  Counter Prty Nom

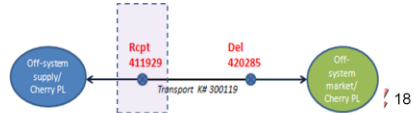
Upstream Total: Downstream Total: Variance: Status: Draft

Note: Fields with labels in Red Italics are ordered pursuant to NAESB 4.3.73

Collapse Upstream Nominations New Delete

Vol Type	<i>TT</i>	<i>Svc Req</i> <i>K</i>	Srvc Type	<i>Rec Loc Prop/ Up ID Prop</i>	GO	Rec Loc Name/ Up Name	Rec Loc/ Up ID	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Prty Nom	Del Qty (Net)
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- To nominate starting at PIN level, use the NAESB Nom Matrix Screen
  - Enter PIN, 411929



After adding a nomination batch and selecting “new nominations” option, the NAESB Nomination Matrix screen will be prompted.

Nominations will be entered starting at the PIN level, either receipt or delivery side.

In this example we will start with the receipt side of the nom which is the Wharton PIN, 411929

# NAESB Matrix Screen

## Nominations - Example 1

**Eff. Date** 3/1/2014 TC  
**Rpt PIN** 411929 **Del PIN** 420285  
**Trans contract** 300119-ITTGP

Batch Locations:  NAESB Nomination Matrix

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 001939164  
 Svc Req Prop: 61000 Svc Req Name: TRNG-CHERRY NATURAL GAS Svc Req: 006100000

Report Date/Time: 5/6/2013 9:22:46 AM Beg Date: 3/1/2014 Beg Time: End Date: 3/1/2014 End Time:  
 Rec/Del Loc Prop: 411929 Rec/Del Loc Name: TRNSCO/TGP WHARTON COUNTY TIE IN Rec/Del Loc: 36819  
 Batch Id: 847397046 PDA: Default  Ranking  Package ID  Counter Prty Nom

Upstream Total: Downstream Total: Variance: Status: Draft

Note: Fields with labels in Red Italics are ordered pursuant to NAESB 4.3.73

Vol Type	<i>Svc Req</i>	<i>Svc Type</i>	<i>Rec Loc Prop/Up ID Prop</i>	GD	Rec Loc Name/Up Name	Rec Loc/Up ID	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Prty Nom	Del Qty (Net)
Buy (Current Business)				GC							
Loan				GC							
Off-system Supply				GC							
Park Withdrawal				GC							
Payback (Imbalance Payback From TSP)											
Pooling											
Trans (Authorized Contract Overrun)											
Transport (Current Business)											

Vol Type	<i>TT</i>	<i>Svc Req</i>	<i>Svc Type</i>	<i>Del Loc Prop/Dn ID Prop</i>	GD	Del Loc Name/Dn Name	Del Loc/Dn ID	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Prty Nom	Del Qty (Net)
					GC							
					GC							
					GC							
					GC							

- Select Vol Type (Example 1 is off-system supply)
- Transaction type (TT) will determine what fields are required for nomination



After entering the PIN, the screen will display line items on two halves of the screen. The top half is for transactions on the upstream side of meter,

and bottom half is for transactions on the downstream side of the meter

The first data field to enter is the Vol type or transaction type which is highlighted in blue. A drop down list is available displaying the valid nomination transaction types for that PIN. The transaction type will dictate what other data elements will be required and will prompt them to be highlighted once you select and tab off the Vol type field.

The transaction type plays a bigger role in DART as it sets the stage for the rest of your nomination line item. In our example here we are receiving gas at an interconnect and bringing gas onto the system so we will use Off-system supply.

# NAESB Matrix Screen

**Nominations - Example 1**  
Eff. Date 3/1/2014 TC  
Rpt PIN 411929 Del PIN 420285  
Trans contract 300119-ITGP

Batch Locations: **NAESB Nomination Matrix** Delete Location New Validate Save

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 001939164  
 Svc Req Prop: 61000 Svc Req Name: TRNG-CHERRY NATURAL GAS Svc Req: 006100000

Report Date/Time: 5/6/2013 9:22:46 AM Beg Date: 3/1/2014 Beg Time: End Date: 3/1/2014 End Time:  
 Rec/Del Loc Prop: 411929 Rec/Del Loc Name: TRNGCO/TGP WHARTON COUNTY TIE IN Rec/Del Loc: 36819  
 Batch Id: 947397046 PDA: Default  Ranking  Package ID  Counter Prty Nom

Upstream Total: 600 Downstream Total: Variance: 600 Status: Draft

Note: Fields with labels in Red Italics are ordered pursuant to NAESB 4.3.73

Collapse Upstream Nominations

Vol Type	TT	Svc Req	Svc Type	Rec Loc Prop / Up ID Prop	GO	Rec Loc Name / Up Name	Rec Loc / Up ID	Rec Qty (Gross)	Fuel %	Fuel Qty	New Counter Prty Nom	Delete Del Qty (Net)
Off-system Sup	118			61000	GO	TRNG-CHERRY NAT	61000000	600	0	0		600
					GO							
					GO							
					GO							

Collapse Downstream Nominations

Vol Type	TT	Svc Req	Svc Type	Del Loc Prop / Dn ID Prop	GO	Del Loc Name / Dn Name	Del Loc / Dn ID	Rec Qty (Gross)	Fuel %	Fuel Qty	New Counter Prty Nom	Delete Del Qty (Net)
					GO							
					GO							
					GO							
					GO							

Note: Dual Purpose field depends on transaction type entered

Input highlighted required fields

- Up ID Prop and Rec Qty



Next the shipper puts himself as upstream party, in the 'Up Id Prop' field, then gross volumes are entered on the receipt side.

Notice there is a dual purpose field. 'Rec Loc Prop' or 'Up ID Prop'. Depending on what transaction type you use, this will dictate whether a meter or party is needed,...

In this example, the upstream transaction at a receipt requires upstream party. You will see where the other case will apply further in this example.

Next we will enter the downstream transaction at the meter, i.e. where the gas is going to, on the bottom half of screen.



# NAESB Matrix Screen

**Nominations - Example 1**  
**Eff. Date** 3/1/2014 TC  
**Rpt PIN** 411929 **Del PIN** 420285  
**Trans contract** 300119-ITGP

**NAESB Nomination Matrix**

Batch Locations: TSP Prop: 4052, Svc Req Prop: 61000, TSP Name: TENNESSEE GAS PIPELINE, Svc Req Name: TRING-CHERRY NATURAL GAS, TSP: 001939164, Svc Req: 006100000

Report Date/Time: 5/6/2013 9:22:46 AM, Beg Date: 3/1/2014, Beg Time: 5/6/2013 9:22:46 AM, End Date: 3/1/2014, End Time: 5/6/2013 9:22:46 AM

Rec/Del Loc Prop: 411929, Rec/Del Loc Name: TRANSCO/GP WHARTON COUNTY TIE IN, Rec/Del Loc: 36819

Batch Id: 847297046, PDA: Default, Ranking: , Package ID: , Counter Prty Nom:

Upstream Total: 600, Downstream Total: 0, Variance: 600, Status: Draft

Note: Fields with labels in Red Italics are ordered pursuant to NAESB 4.3.73

Upstream Nominations												
Vol Type	TT	Svc Req	Svc Type	Rec Loc Prop/Up ID Prop	GO	Rec Loc Name/Up Name	Rec Loc/Up ID	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Prty Nom	Del Qty (Net)
Off-system Sup	118	0		61000	GO	TRING-CHERRY NAT	6100000	600	0	0		600

Downstream Nominations												
Vol Type	TT	Svc Req	Svc Type	Del Loc Prop/Dn ID Prop	GO	Del Loc Name/Dn Name	Del Loc/Dn ID	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Prty Nom	Del Qty (Net)
Transport (C)		0			GO			0	0	0		0

Select Vol Type - In this example we are transporting away from PIN

Start the line item as you did on the top half by entering the transaction type that is applicable. In this case we are transporting away from the meter and delivering to Mendon. So this line item will depict the path or transport to Mendon using the 'transport' transaction type.

The data fields needed for 'transport' will be highlighted in blue. Notice the required fields for 'transport' trans type are different. Contract no, delivery meter, and volumes are required. In THIS case the fuel purpose field will need a PIN not a party.

If there were additional transports away from the receipt, then you would add lines with the 'new' button on the downstream nominations.

# NAESB Matrix Screen

**Nominations - Example 1**  
Eff. Date 3/1/2014 TC  
Rpt PIN 411929 Del PIN 420285  
Trans contract 300119-ITGTP

Note:  
Running  
Totals

Batch Locations: **NAESB Nomination Matrix** [Delete Location] [New] [Validate] [Save]

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 001939164  
 Svc Req Prop: 61000 Svc Req Name: TRNG-CHERRY NATURAL GAS Svc Req: 006100000

Report Date/Time: 5/6/2013 2:39:39 PM Beg Date: 3/1/2014 Beg Time: End Date: 3/1/2014 End Time:  
 Rec/Del Loc Prop: 411929 Rec/Del Loc Name: TRNSCO/TGP WHARTON COUNTY TIE IN Rec/Del Loc: 36819  
 Batch ID: 047397046 FCA: Default  Ranking  Package ID  Counter Prty Nom

Upstream Total: 600 Downstream Total: 600 Variance: Status: Draft

Note: Fields with labels in Red Italics are ordered pursuant to NAESB 4.3.73

Upstream Nominations [New] [Delete]

Vol Type	IT	Svc Req	Svc Type	Rec Loc Prop/ Up ID Prop	GO	Rec Loc Name/ Up Name	Rec Loc/ Up ID	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Prty Nom	Del Qty (Net)
Off-system Sup	118	<i>K</i>		61000	GO	TRNG-CHERRY NAT	6100000	600	0	0		600
					GO							
					GO							
					GO							

Downstream Nominations [New] [Delete]

Vol Type	IT	Svc Req	Svc Type	Del Loc Prop/ Dn ID Prop	GO	Del Loc Name/ Dn Name	Del Loc/ Dn ID	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Prty Nom	Del Qty (Net)
Transport (Cust)	01	<i>K</i>	IT	420285	GO	AGT/TGP MENDON	1302332	600	0.0449	27		573
					GO							
					GO							
					GO							

Input highlighted required fields

- Svc Req K, Del Loc Prop, Rec Qty or Del Qty (Net)

Proceed to input downstream info by clicking 'GO' after Del PIN



After entering the parameters needed for the transport line item, you can check your totals. Nominations at a PIN level must be balanced. There is a running total above the line items as volumes are entered on upstream and downstream side. In this example we are balanced.

Now that we have input the supply and path information, we just have to input the delivery market information to complete the nomination in this example.

Validate or save the information on the screen, then select the "go" button next to the del Loc Prop, which will re-populate the Nom Matrix screen with the delivery meter to add the markets

# NAESB Matrix Screen

**Nominations - Example 1**  
Eff. Date 3/1/2014 TC  
Rpt PIN 411929 Del PIN 420285  
Trans contract 300119-ITTGP

Note:  
 Delivery PIN  
 view populates  
 and the  
 Transport path  
 auto builds in  
 the upstream  
 nominations

Select "Off-system Market" for Vol Type  
 Input highlighted required fields

- Dn ID Prop, Rec Qty (Gross) or Del Qty (Net)



Here you will see your nom view from the delivery PIN perspective. This example is showing the transactions at Mendon

Notice the upstream transaction at the meter is populated with the transport information you have already entered on the receipt PIN view.

If we had started entering the transactions on this delivery PIN first, you could select the "go" button on the receipt PIN in the path, and it would have prompted you to the receipt PIN view and auto-populated the transport as well.

Now you see the transport on the upstream nominations (top half of screen) and you need to enter the markets that will be served at the delivery PIN.

In this example the transaction type on the downstream side will be off-system market with Cherry (the shipper) being the downstream ID receiving the gas.

# NAESB Matrix Screen Validation /Save

## Nominations - Example 1

Eff. Date 3/1/2014 TC  
Rpt PIN 411929 Del PIN 420285  
Trans contract 300119-ITTGP

Note:  
Running  
Totals

Batch Locations
**NAESB Nomination Matrix**

---

TSP Prop: 4052  
Svc Req Prop: 61000

TSP Name: TENNESSEE GAS PIPELINE  
Svc Req Name: TRNG-CHERRY NATURAL GAS

TSP: 001939164  
Svc Req: 006100000

---

Report Date/Time: 5/6/2013 5:36:27 PM  
Batch Id: 847397046

Beg Date: 3/1/2014 Beg Time:  
PDA: Default

End Date: 3/1/2014 End Time:  
Ranking:  Package ID:

Rec/Del Loc Prop: 126485  
Rec/Del Loc Name: AGT/ITGP MENDON MASS TIE OVER  
Rec/Del Loc: 1302332  
 Counter Party Nom

---

Upstream Total: 573
Downstream Total: 573
Variance:
Status: Draft

Note: Fields with labels in Red Italics are ordered pursuant to NAESB 4.3.73

Collapse													New	Delete
Upstream Nominations														
Vol Type	IT	Svc Req	Svc Type	Rec Loc Prop/Up ID Prop	GD	Rec Loc Name/Up Name	Rec Loc/Up ID	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Party Nom	Del Qty (Net)		
Transport (Cur)	01	300119-ITTGP	IT	411929	GO	TRNG-CTGP WMA	30219	600	0.0449	27		573		
					GO									
					GO									
					GO									
					GO									

Collapse													New	Delete
Downstream Nominations														
Vol Type	IT	Svc Req	Svc Type	Del Loc Prop/Dn ID Prop	GD	Del Loc Name/Dn Name	Del Loc/Dn ID	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Party Nom	Del Qty (Net)		
Off-system Mark	117			16000	GO	CARPENTER, WILLI		573	0	0		573		
					GO									
					GO									
					GO									

- Input highlighted required fields; Dn ID Prop, Rec Qty (gross) or Del Qty (Net)
- Click 'Validate' or 'Save'
- To submit, select Batch Location

Proceed to entering the downstream market info including downstream party, and volume. you will see the gross and net volumes displayed accounting for fuel.

Again, the up and down totals will show you if you are balanced.. Once you are finished inputting your markets, you can validate to check for errors. Validate will check for errors AND save so we highly recommend you just validate before leaving the screen.

Once you are ready to submit the nomination, select the Batch locations button to get back to batch level screen for submission

# Submit Nomination

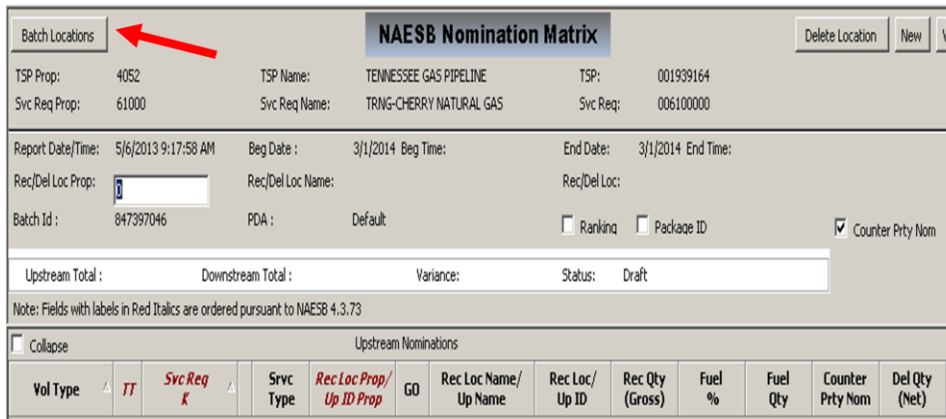
Loc Prop	Loc Name	Loc	Nominated Qty	Loc Variance	Change JND (Y/N)	Status Qty/Pda/Rank	PDA Ovrnd?
411929	TRNSCO/TGP-WHARTON COUNTY TI	36819	600	0	Y	//	
Rcpt Zone: 00		Divy Zone: 00					
420285	AG1/TGP-MENDON MASS TIE OVER	570	0	Y	//		
Rcpt Zone: 06		Divy Zone: 06					

Click “Submit” for submitting batch nomination

The Batch Detail screen is prompted and “submit” button will be available. Nominations will be displayed in the new batch location detail format on this screen.

Those are the steps for using the Nomination Matrix screen for entering a nomination. Now we will walk through the same example using the Batch Detail Screen to input our nom at a path level first.

# Nomination — Using Batch Detail Screen



**NAESB Nomination Matrix**

Batch Locations

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 001939164  
 Svc Req Prop: 61000 Svc Req Name: TRNG-CHERRY NATURAL GAS Svc Req: 006100000

Report Date/Time: 5/6/2013 9:17:58 AM Beg Date: 3/1/2014 Beg Time: End Date: 3/1/2014 End Time:  
 Rec/Del Loc Prop:  Rec/Del Loc Name: Rec/Del Loc:  
 Batch Id: 847397046 PDA: Default  Ranking  Package ID  Counter Prty Nom

Upstream Total: Downstream Total: Variance: Status: Draft

Note: Fields with labels in Red Italics are ordered pursuant to NAESB 4.3.73

Collapse Upstream Nominations

Vol Type	<i>TT</i>	<i>Svc Req</i>	<i>K</i>	Svc Type	<i>Rec Loc Prop/Up ID Prop</i>	GO	Rec Loc Name/Up Name	Rec Loc/Up ID	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Prty Nom	Del Qty (Net)
----------	-----------	----------------	----------	----------	--------------------------------	----	----------------------	---------------	-----------------	--------	----------	------------------	---------------

Go to Batch Detail Screen by clicking 'BATCH LOCATIONS' button



To enter a nom using the batch detail screen you follow the steps of adding a batch.

After adding a batch as we did earlier, the Nomination Matrix screen is prompted . Instead of selecting a PIN or location in this screen , we will choose the 'batch locations' button to get to the Batch Detail screen.

# Batch Detail Screen

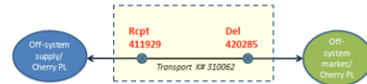
Batch Detail											
Nom Matrix	Nom Batch Report	New Location	Batch List	Copy Noms	Upload	Validate	Submit	Save	SaveAs	Print	
TSP Prop:	4052	TSP Name:	TENNESSEE GAS PIPELINE	TSP:	1939164	Download					
Svc Req Prop:	61000	Svc Req Name:	TRNG-CHERRY NATURAL GAS	Svc Req:	6100000						
Report Date/Time:	5/21/2013 9:13 AM	Beg Date :	2/16/2014 9:00AM	End Date :	2/16/2014 9:00AM						
Batch Id :	246774582	Cycle:	TIMELY	Status :	Draft	<input checked="" type="checkbox"/> Show Zeros					
Batch Locations		Contract Path	Supply	Market							
					<input type="checkbox"/> Expand All	New Contract	Copy	New	Delete		

**'Contract Path' Tab** – Enter contract and path

**'Supply' Tab** – Enter Receipt PINS and upstream info

**'Market' Tab** – Enter Delivery PINS and downstream info

- Choose the 'Contract Path' Tab
- Click 'New Contract' button



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The flow chart depicts the nom example showing we are nominating at a path level first and then entering the up and downstream information.

In this screen, there are tabs labeled contract paths, supply, and market. Nomination data can happen in any tab order

We will enter our nom example starting with the contract path so select the contract path tab then select "new contract" to create a new line item

# Contract Look up box

Manually enter the contract no. OR...

Double click for "contract lookup"

The screenshot shows a software interface with a 'Contract Path' tab selected. Below the tab are several dropdown menus: 'Svc Req K', 'Svc Type', 'Change Ind (Y/N)', 'MDQ', 'Nominated', and 'Overrun'. A 'Contract Lookup' dialog box is open, featuring a 'Starting Contract' input field and a table of contract data. The table has columns for 'Contract ID', 'Service Type', and 'Beginning Date'. Below the table, it shows 'Total Rows: 9' and 'OK' and 'Cancel' buttons.

Contract ID	Service Type	Beginning Date
310062-ITTGP	IT	02/01/2013
310070-FTATGP	FTA	02/01/2013
310724-FTATGP	FTA	03/01/2013
310725-FTATGP	FTA	02/01/2013
310726-FSMATGP	FSMA	03/01/2013
310727-SATGP	SA	02/01/2013
310752-MSTTGP	MST	03/01/2013
310753-ROLTGP	ROLT	03/01/2013
310755-ROPTGP	ROPT	03/01/2013

A line item will be created and you can manually enter contract number or double click the "contract" field to prompt a look up box

There will be a pick list of valid contracts



# Batch Detail Screen – Contract Path Tab

Nominations - Example 1B  
Eff. Date 3/1/2014 TC  
Rpt PIN 411929 Del PIN 420285  
Trans contract 310062-ITGTP

**Batch Detail**

Nom Matrix | Nom Batch Report | New Location | Batch List | Copy Noms | Upload | Validate | Submit | Save | SaveAs | Print

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 1939164  
 Svc Req Prop: 61000 Svc Req Name: TRNG-CHERRY NATURAL GAS Svc Req: 6100000

Report Date/Time: 4/17/2013 1:40:56 PM Beg Date: 3/1/2014 9:00AM End Date: 3/1/2014 9:00AM  
 Batch Id: 651883089 Cycle: TIMELY Status: Draft  Show Zeros

Batch Locations | **Contract Path** | Supply | Market |  Expand All | New Contract | Copy | New | Del

Svc Req K	Svc Type	Change Ind (Y/N)	MDQ	Nominated	Overrun
310062-ITGTP	IT				

TT	TT Description	Rec Lo Prop	Rec Loc Name	Rec Loc	Dn Rank/Re Rank	Rec Zone	Del Lo Prop	Del Loc Name	Del Loc	Up Rank/Del Rank	Del Zone	Receipt Dth	Fuel %
	Playback (Imbalance Payback From TSP) Pooling Trans (Authorized Contract Overrun) Transport (Current Business) Playback (Imbalance Payback To TSP)	GO					GO						

Enter Transaction Type - Transport



After entering or selecting a contract, line items will appear to enter path information. Again we will start with the transaction type that determines what other nom data is required.

In our example we are putting in transport.

# Batch Detail Screen – Contract Path Tab

Nominations - Example 1B

Eff. Date 3/1/2014 TC  
Rpt PIN 411929 Del PIN 420285  
Trans contract 310062-ITTGP

**Batch Detail**

Location Lookup

Filter Criteria Selection  
 No Filter  
 Id  
 Name Contains  
 Name Starts With  
 DRN  
 Segment  
 Zone

Point Catalog  
 Yes  
 No  
 All  
 Filter criteria: \_\_\_\_\_ Zone: ALL Filter

ID	Name	Segment	Rcpt Zone	Divy Zone	County	State	Chrt Type Usage	R-D Usage
44388	TGP/RM/P JEFFERSON	945	L	L	JEFFERSON D	LOUISIANA	A	B
44423	TGP/REX GUERNEY	204	04	04	GUERNEY	OHIO	A	B
44521	TGP/RM/P CLEVELAN	125	00	00	SAN JACINTO	TEXAS	A	B
44577	TGP/NEP JASPER	534	01	01	JASPER	MISSISSIPPI	A	B
400034	EC VAR/ITGP CHEVR	99	99	99	EAST CAMER	LOUISIANA	A	B
400038	WC VAR/ITGP WEST	99	99	99	WEST CAMER	LOUISIANA	A	B
400050	EC CHEVRON/ITGP C	99	99	99	EAST CAMER	LOUISIANA	A	B
400068	WC VAR/ITGP AMERA	99	99	99	WEST CAMER	LOUISIANA	A	B
400073	VAR/ITGP SYSTEM-HO	534	01	01	JEFFERSON D	MISSISSIPPI	A	B
400099	VAR/ITGP SANCHEZ-L	99	99	99	ZAPATA	TEXAS	A	B
400132	VAR/ITGP READING-S	99	99	99	HARRISON	TEXAS	A	B
400158	VAR/ITGP KOCH-S-M	99	99	99	MARION	MISSISSIPPI	A	B
400159	VAR/ITGP KOCH-S-OUT	99	99	99	MARION	MISSISSIPPI	A	B
400163	VAR/ITGP STACK-S-OUT	99	99	99	MARION	MISSISSIPPI	A	B
400168	MAR/ITGP WITH PINSOM	614	01	01	MARION	MISSISSIPPI	A	B

Total rows: 1728

Ok Cancel

Double Click the “Rec Loc Prop” to bring out the location lookup or you can enter the PIN manually



After entering ‘transport’ transaction type, the next data field to enter is Receipt PIN. You can manually enter or double click to retrieve a lookup box. This box is available in any screen that requires a PIN.

# Batch Detail Screen – Contract Path Tab

Nominations - Example 1B  
**Eff. Date** 3/1/2014 TC  
**Rpt PIN** 411929 **Del PIN** 420285  
**Trans contract** 310062-ITTGP

**Batch Detail**

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 1939164   
 Svc Req Prop: 61000 Svc Req Name: TRNG-CHERRY NATURAL GAS Svc Req: 6100000

Report Date/Time: 4/17/2013 1:32:55 PM Beg Date: 3/1/2014 9:00AM End Date: 3/1/2014 9:00AM  
 Batch Id: 690312187 Cycle: TIMELY Status: Draft  Show Zeros

Batch Locations **Contract Path** Supply Market  Expand All

Svc Req ID	Svc Type	Change Ind (Y/N)	MDQ	Nominate	Overrun
310062-ITTGP	IT	Y	50000	573	

TT	TT Descript	Rec Lo Prop	Rec Loc Name	Dn Rank/ Rank	Rec Zone	Del Lo Prop	Del Loc Name	Up Rank/ Rank	Del Zone	Receipt Dth	Fuel %	Fuel Dth	Delivery Dth	Pkg ID	Path Rank	Change (Y/N)	
01	Transport	411929	TRNSCO/TGP WHARTO	500	20	420285	AGT/TGP MENDON MAS	500	26	600	0.0449	27	573		500	Y	
TOTAL											600		27	573			

- Enter Receipt Dth or Delivery Dth (fuel will be calculated)
- Add Ranks (optional) – default will be 500
- Click “Validate” or “Save” button



After PINS and Volumes are entered, fuel will be calculated as it is today

There are new ranks that are available in this line item that we will talk about in another example. Ranks will default to 500 and are optional fields as they are today.

Now that we have put in the path information we need to enter our supply and market information.

For this example we will go to the supply tab for the receipt side first and then market tab for the del side. Again you can enter this information in any tab order.

We will start with the receipt

# Batch Detail Screen – Supply Tab

Nominations - Example 1B  
**Eff. Date** 3/1/2014 TC  
**Rpt PIN** 411929 **Del PIN** 420285  
**Trans contract** 310062-ITTGP

**Batch Detail**

Nom Matrix:

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 1939164  
 Svc Req Prop: 61000 Svc Req Name: TRNG-CHERRY NATURAL GAS Svc Req: 6100000

Report Date/Time: 4/17/2013 1:40:56 PM Beg Date: 3/1/2014 9:00AM End Date: 3/1/2014 9:00AM  Ranking  Package ID  
 Batch Id: 651883089 Cycle: TIMELY Status: Draft  Counter Ptry Num  Show Zeros

Batch Locations:  **Supply**

Loc Prop	Loc Name	Loc	TT Description	TT	Svc Req k	Svc Type	Up ID Prop	Up Name	Up Id	Default Ind	Rec Qty (Gross)	Fuel %	Fuel Qty	Del Qty (Net)
411929	TRNSCO/TGP WHARTON C	9987	Off-system Supply		0		0	TRNSCO/TGP WHARTON C	0	N	0	0	0	0
TOTAL														

- Click the “TT Description” drop down box to select the transaction type

After selecting the ‘supply’ tab, the screen will auto populate with the PIN info as it was built in the path tab.

In our example, Wharton appears in the loc prop and loc name

Select the transaction type that describes the supply. In this example, it is off-system supply because we are bringing gas directly onto the system at an interconnect

# Batch Detail Screen - Supply Tab

Nominations - Example 1B  
 Eff. Date 3/1/2014 TC  
 Rpt PIN 411929 Del PIN 420285  
 Trans contract 310062-ITTGP

Batch Detail

Upload Validate Submit Save SaveAs Print

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 1939164  
 Svc Req Prop: 61000 Svc Req Name: TRING-CHERRY NATURAL GAS Svc Req: 6100000

Report Date/Time: 4/17/2013 1:40:56 PM Date: 3/1/2014 9:00AM End Date: 3/1/2014 9:00AM  
 Batch Id: 651893089 Cycle: TIMELY Status: Draft

Batch Locations Contract Path **Supply** Market

Loc Prop	Loc Name	TT Description	TT	Svc Req K	Svc Type	Up ID Prop	Up Name	Default Ind	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Prty Num	Del Qty (Net)	Up Rank
411929	TRINGCO/TGP WHARTON	Off-system Supply	118	0		61000	TRING-CHERRY NATURAL G	N	600	0	0	0	600	500
TOTAL													600	

- Enter upstream party GID in the “Up Id Prop “ field
- Enter the volume in the “Rec Qty Gross” field
- Enter “Up Rank” or system will default to 500
- Click “Validate ” or “Save” button
- Click Market Tab



Once required fields are entered, you can validate, then go to the market tab to complete the market side of the nomination.

Remember, the same data elements are needed for a complete balanced nom, there are just different ways to put it in

Now we will go to the Market tab

# Batch Detail Screen – Market Tab

Nominations - Example 1B  
**Eff. Date** 3/1/2014 TC  
**Rpt PIN** 411929 **Del PIN** 420285  
**Trans contract** 310062-ITTGP

**Batch Detail**

Nom Matrix | Nom Batch Report | New Location | Batch List | Copy Noms | Upload | Validate | Submit | Save | SaveAs | Print

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 1939164 Download  
 Svc Req Prop: 61000 Svc Req Name: TRNG-CHERRY NATURAL GAS Svc Req: 6100000

Report Date/Time: 4/17/2013 1:40:56 PM Beg Date: 3/1/2014 9:00AM End Date: 3/1/2014 9:00AM  Ranking  Package ID  
 Batch Id: 651883089 Cycle: TIMELY Status: Draft  Counter Ptry Num  Show Zeros

Batch Locations | Contract Path | Supply | **Market** | Copy | New | Delete

Loc Prop	Loc Name	Loc	TT Description	TT	Svc Req	Svc type	Dn ID Prop	Dn Name	Dn Id	Default Ind	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Ptry Num
420285	AGT/TGP MENDON MASS TI	0	GO		0		0	AGT/TGP MENDON MASS TI	0	N		0	0	
TOTAL														
BU (Authorized Injection Overrun) Injection (Storage Injection) Loan Payback Off-system Market Park Payback (Imbalance Payback To TSP) Sell (Current Business)														

- Click the “TT Description” drop down box to select the transaction type



We will repeat the steps we did on the supply side, just looking at the nomination from the delivery side.

Transaction type needed on the market side will be off-system market, then downstream entity and volume can be entered

# Batch Detail Screen – Market Tab

Nominations - Example 1B  
**Eff. Date** 3/1/2014 TC  
**Rpt PIN** 411929 **Del PIN** 420285  
**Trans contract** 310062-ITTGP

**Batch Detail**

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 1939164   
 Svc Req Prop: 61000 Svc Req Name: TRNG-CHERRY NATURAL GAS Svc Req: 6100000

Report Date/Time: 4/17/2013 1:40:56 PM Beg Date: 3/1/2014 9:00AM End Date: 3/1/2014 9:00AM  Ranking  Package ID  
 Batch Id: 65180389 Cycle: TIMELY Status: Draft  Counter Pity Nom  Show Zeros

Loc Prop	Loc Name	TT Description	TT	Svc Req K	Svc Type	Dn ID Prop	Dn Name	Default Ind	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Pity Nom	Del Qty (Net)	Dn Rank
420285	AGT/TGP MENDON	Off-system Market	117	0		61000	TRNG-CHERRY NATURAL G	N	573	0	0	0	573	500
TOTAL													573	573

- Enter downstream party GID in the “Dn Id Prop “ field
- Enter the volume in the “Rec Qty Gross” field
- Enter “Dn Rank” or system will default to 500
- Click “Validate” or “Save” button

After entering the market info, validate your nomination

# Batch Detail Screen - Validation /Submit

Nominations - Example 1B  
Eff. Date  
Rpt PIN 411929 Del PIN 420285  
Trans contract 310062-ITTGP

The screenshot shows the 'Batch Detail' screen with a table of locations and a 'Submit' button highlighted by a red arrow. A message box at the bottom of the screen reads 'Work in Progress Successfully Validated.' A callout bubble points to the bottom of the screen with the text 'Make sure there are no error messages'.

Loc. Prop	Loc. Name	Loc.	Nominal and Qty	Line Variance	Change IND (Y/N)	Status Qty/Pda/Rank	PDA Ovrdr?
411929	TRINCO/ITGP WHARTON COUNTY TI	56819	600	0	Y	/ /	
420285	AG/ITGP MENDON MASS TIE OVER	573	0	0	Y	/ /	

- Click "Validate" button (validate will also "save")  
(Make sure system return "Work In Progress Successfully Validated")
- Click "Submit" button



After validating, check the message box at bottom of screen. Error messages will always be displayed at bottom of screen

If everything is good with the nomination, you will also see a message box appear that reads "Work in Progress Successfully Validated"

Complete transaction by Submitting



# Batch Detail Screen

Loc Prop	Loc Name	Loc	Nominated Qty	Loc Variance	Change JND (Y/N)	Status Qty/Pda/Rank	PDA Ovrnd?
411929	TRINCO/TGP-WHARTON COUNTY TI	36819	600	0	Y	//	
Rcpt Zone: 00		Divy Zone: 00					
420285	AG1/TGP-MENDON MASS TIE OVER	570	0	Y	//		
Rcpt Zone: 06		Divy Zone: 06					

- Click “Batch List” to see all the nomination batches

To view the status of your nomination, select “batch list” to take you back to the list of all batches

One thing I would like to mention,...regardless of which screen you input your nom data, the other screens will have the nom data as well as long as you have saved it in the original screen you put it in.....

## Batch List - Viewing Nomination Batch

The screenshot shows the 'Batch List' application interface. At the top, there are tabs for 'Batch Locations', 'Nom Batch Report', and 'Buy/Sell Mismatches'. Below the tabs, there are fields for 'TSP Prop:', 'TSP Name:', 'TSP:', 'Svc Req Prop:', 'Svc Req Name:', and 'Svc Req:'. A 'Report Date/Time' field is also present. Below these fields, there are radio buttons for 'Submitted' (selected) and 'Not Submitted', along with a checkbox for 'Show All SVC Req'. At the bottom, there is a table with columns: 'Beg Date', 'End Date', 'Batch ID- Description', 'Status', 'Cycle', and 'Date Submitted'. The table contains three rows of data, all with a status of 'Nominated'.

Beg Date	End Date	Batch ID- Description	Status	Cycle	Date Submitted
12/23/2013	12/23/2013	337463219	Nominated	TIMELY	04/12/2013 10:10:01
12/13/2013	12/13/2013	902712234 Example 8	Nominated	TIMELY	04/16/2013 05:32:42
12/12/2013	12/12/2013	746823303 Nomination Example One	Nominated	TIMELY	03/11/2013 04:43:18

- Click the “Submitted” radio button  
Check the status for the batch. “Nominated “ status indicated the batch was submitted successfully



With the radio button “submitted” selected, your nomination should show up with “nominated” status.

If perhaps you did not validate before you submitted and did not verify there were no errors, select the radio button “not submitted” or “all” and see if your nomination shows up in the batch list with errors or other status

Now lets look at a few more examples using the batch detail screen

## Nomination Example 2

### Buy and Sell at the 500 Pool (PIN 420999)

- Buying 450 Dth from Hess
- Selling 250 Dth to Atmos and 200 Dth to EDF

*NOTE: SA Contract not necessary if shipper is buying and selling and not aggregating gas from a physical point to a pool*



In this example we are buying and selling at the pool. We are buying from Hess, and selling to two parties, Atmos and EDF

Note that in DART, an SA is not needed for strictly buying and selling at the pool, SA's are only used when actually aggregating physical receipts into the pool. This is a step saved from the way you nom in PASSKEY today

We will show this nom example using the Batch Detail Screen

# Buy/Sell Pool – Supply Tab

Nominations - Example 2  
 Buy - Hess                      Pool PIN 420999  
 Sell - Atmos  
 Sell - EDF

Loc Prop	Loc Name	TT Description	TT	Svc Req K	Svc Type	Up ID Prop	Up Name	Default Ind	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Prty Nom	Del Qty (Net)	Up Rank	Pkg ID
420999	POOLING PT - 500 LEG	Buy (Current Business)	01			15004	HESS CORP.	N	450	0	0		450	500	
TOTAL									450				450		

Check the “Counter Prty Nom” radio button, column will appear

- The “Counter Prty Nom” displays nominations submitted by Up/Down stream party. In this case the upstream party has not submitted nomination to sell yet.



After adding a batch, we proceed to the batch detail screen as we did before

In the last example, we entered at a path level then did the up and down side. When you buy and sell at a pool, no path is needed. So we will start with the supply tab to put in the buy information.

First thing to enter is,.....say it with me....transaction type.....and this of course is a buy. Followed by the other required data including the up ID Prop, Hess.

Notice the radio button labeled ‘counter prty nom’..... Select this option to show if the counter party, Hess, has nominated a sell to us yet.

In this case, they have not, column is blank. . Now we will proceed to the market tab.

# Buy/Sell Pool – Market Tab

Nominations - Example 2  
 Buy - Hess Pool PIN 420999  
 Sell - Atmos  
 Sell - EDF

## – Market side

- Use “New” button to create a second line item
- Enter downstream information in highlighted fields
- Validate and Submit



we will repeat the steps we did on the supply side, but using “sell” transactions. In this example we need two line items; One for Atmos and one for EDF.

Add a second line item by selecting the “new” button

Once the two markets are entered, nomination is complete,.... no path was needed.

Validate and Submit

## Nomination Example 3

### Aggregating physical receipts and selling at pool

- Buying gas at 412778 (physical PIN) from UDP (Cabot)
- Pooling gas at 420891 (zn4 300 line)
- Selling gas at pool to TC Oil
  
- Using SA contract 310727-SATGP

***NOTE: When pooling (aggregating) gas from a physical point, SA Contract will be used***



In our next example we will aggregate gas into a pool as well as sell gas at the pool.

We will buy gas from Cabot, who is a producer at a physical receipt meter, Teel Dehy (PIN 412778), then aggregate the gas into the zn4 300 line pool.

At the pool the gas will be sold to TC Oil

Note that an SA contract will be needed to effectuate the aggregation of gas into the pool and we will use Cherry as the shipper with SA contract 310727.

we will use the batch detail screen in this example but this time we will start at the PIN level

# Aggregating into Pool - Supply Tab

Nominations - Example 3 - Aggregating at pool  
 TT 08 (pooling)  
 Receipt (from UDP) 412778 Pool PIN 420891  
 Sell TC Oil  
 SA contract 310727-SATGP

**Batch Detail**

Nom Matrix: Nom Batch Report New Location Batch List Copy Noms Upload Validate Submit Save SaveAs Print

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 1939164 Download

Svc Req Prop: 61000 Svc Req Name: TRING-CHERRY NATURAL GAS Svc Req: 6100000

Report Date/Time: 4/17/2013 1:10:48 PM Beg Date: 2/6/2014 9:00AM End Date: 2/6/2014 9:00AM  Ranking  Package ID

Batch Id: 698631853 Cycle: TIMELY Status: Draft  Counter Ptry Nom  Show Zeros

Batch Locations Contract Path **Supply** Market Copy New Delete

Loc Prop	Loc Name	TT Description	TT	Svc Re K	Svc Type	Up ID Prop	Up Name	Default Ind	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Ptry Nom	Del Qty (Net)	Up Rank	Pkg ID
412778	WFS/TP TEEL DEH	Buy (Current Business)	01	0		20124	CABOT OIL & GAS CORP.	N	150	0	0	0	150	500	
TOTAL									150				150		

- After adding a batch, go to Batch Detail Screen
  - Select 'Supply' tab
  - TT Description for the Supply Tab is "Buy"

**Note:** TT (buy) is used because gas is coming from a producer (UDP) so it is not "off-system" supply



After adding a batch, we will go to batch detail screen and select supply tab.

We will start by entering the PIN nomination at the physical receipt meter 412778. Since we are receiving gas from a producer at the meter, we will use the trans type "buy". As with PASSKEY today, if there are producers or multiple confirming parties at a meter, shipper must select one of these parties as a valid upstream party.

To enter the GID for Up ID Prop, you can manually enter or double click in the field to display the valid up/down parties at the meter.

Note: If there is not a select list of valid parties at a meter because it does not have udp level confirming, ..then the lookup list will show all parties to select from, not a select list.

Last enter volumes and rank if you prefer. Now we will go to the Contract Path Tab

# Aggregating into Pool - Contract Path

Nominations - Example 3 - Aggregating at pool  
 TT 08 (pooling)  
 Receipt (from UDP) 412778 Pool PIN 420891  
 Sell TC Oil  
 SA contract 310727-SATGP

Batch Detail																																																																																											
Nom Matrix		Nom Batch Report		New Location		Batch List		Copy Name																																																																																			
TSP Prop:	4052	TSP Name:	TENNESSEE GAS PIPELINE	TSP:	1939164																																																																																						
Svc Req Prop:	61000	Svc Req Name:	TRNG-CHERRY NATURAL GAS	Svc Req:	6100000																																																																																						
Report Date/Time:	4/17/2013 1:10:48 PM	Req Date:	2/6/2014 9:00AM	End Date:	2/6/2014 9:00AM																																																																																						
Batch Id:	698631853	Cycle:	TIMELY	Status:	Draft																																																																																						
Batch Locations: <b>Contract Path</b>   Supply   Market																																																																																											
<table border="1"> <thead> <tr> <th>Svc Req #</th> <th>Svc Type</th> <th>Change Ind (Y/N)</th> <th>MDQ</th> <th>Nominated</th> <th>Overrun</th> <th colspan="8"></th> </tr> </thead> <tbody> <tr> <td>310727-SATGP</td> <td>SA</td> <td>Y</td> <td>10001</td> <td>150</td> <td colspan="9"></td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>TT</th> <th>TT Descri</th> <th>Rec Lo Prop</th> <th>Rec Loc Name</th> <th>Dn Rank/Re Rank</th> <th>Rec Zone</th> <th>Del Lo Prop</th> <th>Del Loc Name</th> <th>Up Rank/ Rank</th> <th>De Zo</th> <th>Receipt Dth</th> <th>Fuel %</th> <th>Fuel Dth</th> <th>Delivery Dth</th> <th>Pkg ID</th> <th>Path Rank</th> <th>Change (Y/N)</th> </tr> </thead> <tbody> <tr> <td>08</td> <td>Pooling</td> <td>412778</td> <td>WFS/TGP TEEL DEHY</td> <td>500</td> <td>24</td> <td>420891</td> <td>POOLING PT - 300 LEG</td> <td>500</td> <td>24</td> <td>150</td> <td>0</td> <td></td> <td>150</td> <td></td> <td>500</td> <td>y</td> </tr> <tr> <td colspan="11"></td> <td>150</td> <td></td> <td>150</td> <td colspan="2"></td> </tr> </tbody> </table>														Svc Req #	Svc Type	Change Ind (Y/N)	MDQ	Nominated	Overrun									310727-SATGP	SA	Y	10001	150										TT	TT Descri	Rec Lo Prop	Rec Loc Name	Dn Rank/Re Rank	Rec Zone	Del Lo Prop	Del Loc Name	Up Rank/ Rank	De Zo	Receipt Dth	Fuel %	Fuel Dth	Delivery Dth	Pkg ID	Path Rank	Change (Y/N)	08	Pooling	412778	WFS/TGP TEEL DEHY	500	24	420891	POOLING PT - 300 LEG	500	24	150	0		150		500	y												150		150		
Svc Req #	Svc Type	Change Ind (Y/N)	MDQ	Nominated	Overrun																																																																																						
310727-SATGP	SA	Y	10001	150																																																																																							
TT	TT Descri	Rec Lo Prop	Rec Loc Name	Dn Rank/Re Rank	Rec Zone	Del Lo Prop	Del Loc Name	Up Rank/ Rank	De Zo	Receipt Dth	Fuel %	Fuel Dth	Delivery Dth	Pkg ID	Path Rank	Change (Y/N)																																																																											
08	Pooling	412778	WFS/TGP TEEL DEHY	500	24	420891	POOLING PT - 300 LEG	500	24	150	0		150		500	y																																																																											
											150		150																																																																														

- The TT Description for the Contract Tab is "Pooling"
- The delivery PIN is pool PIN associated with the physical receipt meter



Once the supply at the physical receipt has been entered, then you will need to nominate the gas from the physical receipt into the pool.

In the batch detail screen, that would be in the path tab.

First you would build a line item by clicking "new contract" button. Then you would enter the SA contract and build the transaction. Here is where you would use the pooling transaction type "08",...when you are aggregating gas.

The pooling tt (08) will prompt the user to put in receipt PIN and volume which is the physical meter 412778 and the delivery PIN is the zn 4 300 pool meter 420891.

Today the 08 pooling trans type is used in a different way. The 08 in PK is for nominating alternate pooling on a transportation contract. Transportation contracts will not be necessary for alternate pools in DART,... SA contracts can be used to aggregate all pooling scenarios

Last piece of nom data needed is the sell transaction at the pool. This is entered into the market tab



# Aggregating into Pool - Market Tab

Nominations - Example 3 - Aggregating at pool  
 TT 08 (pooling)  
 Receipt (from UDP) 412778 Pool PIN 420891  
 Sell TC Oil  
 SA contract 310727-SATGP

**Batch Detail**

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 1939164 Download  
 Svc Req Prop: 61000 Svc Req Name: TRNG-CHERRY NATURAL GAS Svc Req: 6100000

Report Date/Time: 4/17/2013 1:10:48 PM Beg Date: 2/6/2014 9:00AM End Date: 2/6/2014 9:00AM  Ranking  Package ID  
 Batch Id: 698631853 Cycle: TIMELY Status: Draft  Counter Prty Nom  Show Zeros

Loc Prop	Loc Name	TT Description	Svc Req K	Svc Type	Dn ID Prop	Dn Name	Default Ind	Rec Qty (Gross)	Fuel %	Fuel Qty	Counter Prty Nom	Del Qty (Net)	Dn Rank	Plg ID
420991	POOLING PT - 300 LEG	Sell Current Business	01	0	4643	TC OIL COMPANY	Y	150	0	0	0	150	800	
TOTAL								150				150		

- TT Description for the Market Tab is "Sell"
- 'Validate' and/or 'Save'
- Dont forget to check 'Counter Prty Nom'

The sell to TC Oil will be entered as a "sell" transaction type. Don't forget to check 'counter party noms' check box to see if TC Oil has entered the buy transaction yet. In this example, they have not.

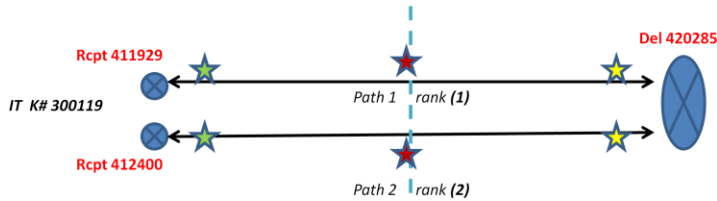
Enter other required fields and optional ones like rank, then validate. Click the Batch Locations tab to enable the "Submit" button and your done.

Now lets talk about ranking and the new ranking options

# Path Ranking Example

## Ranking multiple paths on a Transport

- Receiving gas at Wharton (411929) and King Ranch (412400)
- Transporting to Mendon 420285 on 300119-ITTGP
- Rank the paths and points associated with path



*NOTE: Ranks depicted in diagram are in addition to up/down party ranks*



we will show a nom example to demonstrate the new rankings. TGP customers have up/down ranking capabilities today. In DART there will be several more ranking options available. We will focus on the “new to Tennessee” ranking options in DART which include path and point level ranks

To demonstrate the new ranking options and their functionality, we will show an example of receiving gas at two different receipts, Wharton and King Ranch, then transporting to a single delivery, Mendon

The diagram is the paths described and the stars are new places in the transaction you can rank

- green stars – represent **receipt** PIN level rank
- red stars – represent path rank
- yellow stars – represent **delivery** PIN level rank

Here’s what they look like in the batch detail screen

# Path Ranking - Contract Tab

## Path Ranking Example

Rpt PIN 411929 Del PIN 420285  
 412400  
 Trans contract 300119-ITTGP

Batch Detail

Nom Matrix: Nom Batch Report: New Location: Batch List: Copy Notes: Upload: Validate: Submit: Save: SaveAs

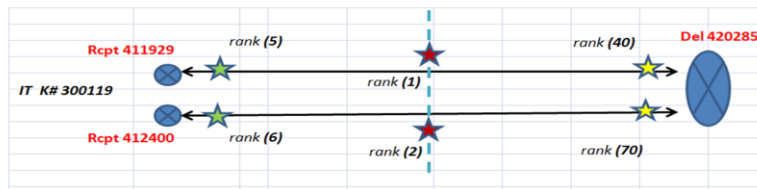
TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 1939164  
 Svc Req Prop: 61000 Svc Req Name: TRNG-CHERRY NATURAL GAS Svc Req: 6100000

Report Date/Time: 5/10/2013 8:13:38 AM Beg Date: 7/1/2013 9:00AM End Date: 7/3/2013 9:00AM  
 Batch Id: 263125130 Cycle: TIMELY Status: Error  Show Zeros

Batch Locations: Contract Path Supply Market  Expand All New Contract Copy New

Svc Req K	Svc Type	Change Ind (Y/N)	MDQ	Nominated	Overrun
300119-ITTGP	IT	Y	50000		478

TT	TT Descriptio	Rec Lo Prop	Rec Loc	Rec Loc	Dn Rank/ Rank	Rec Zone	Del Lo Prop	Del Loc Name	D L	Up Rank/Rel Rank	Del Zone	Receipt Dth	Fuel %	Fuel Dth	Deliv Dth	P I	Path Rank	Chan (Y/N)	
01	Transport (Cu)	411929	GO	TRNSCO/TG	368/9	5	20	420285	GO	AGT/TGP MENDON	130	40	26	300	0.0449	13	287	1	Y
01	Transport (Cu)	412400	GO	HSPC/TGP K	217305	6	20	420285	GO	AGT/TGP MENDON	130	70	26	200	0.0449	9	191	2	Y
TOTAL																			



Assuming we have already built the nomination, This is the contract path tab view.

I included the diagram of transaction so you can have a visual of where the ranks are in the transaction.

First lets look at the red color coded ranking which is the “path” ranks

the path level rank denotes ranking among paths WITHIN a contract

If a restriction hit both the paths in this example, path 2 would get cut first.

The green and yellow denote meter level ranks, ....not to be confused with up/down party ranks that exist as well. (We will see those ranks in a minute)

So meter or point level ranks, would come into play if there was a meter reduction. the point rank entered here would direct cuts to the appropriate path

In this example we have the transport from Wharton ranked higher than the transport from king ranch, if Mendon was cut, then king ranch (PIN 412400) would be cut first

As today in PK, the rank will default to “500” and not necessary to change in a nomination if you don’t want to use them

lets take a look at the supply side of this transaction.

## Path Rank - Supply Tab

### Path Ranking Example

Rpt PIN 411929 Del PIN 420285  
 412400  
 Trans contract 300119-ITTGP

Batch Detail																
Nom Matrix		Nom Batch Report		New Location		Batch List		Copy Noms		Upload		Validate		Submit		
TSP Prop:	4052	TSP Name:	TENNESSEE GAS PIPELINE	TSP:	1939164											
Svc Req Prop:	61000	Svc Req Name:	TRNG-CHERRY NATURAL GAS	Svc Req:	6100000											
Report Date/Time:	5/10/2013 9:21:53 AM	Beg Date:	7/1/2013 9:00AM	End Date:	7/3/2013 9:00AM	<input checked="" type="checkbox"/> Ranking		<input checked="" type="checkbox"/> Package ID								
Batch Id:	263125130	Cycle:	TIMELY	Status:	Error	<input type="checkbox"/> Counter Prty Nom		<input checked="" type="checkbox"/> Show Zeros								
Batch Locations		Contract Path		Supply		Market										
Loc Prop	Loc Name	L	GO	TT Description	TT	Svc R	Up ID Prop	Up Name	Up Id	D I	Rec Q (Gross)	Fuel %	F Q	Del (Net)	Up Rank	Pkg ID
411929	TRNSCO/TGP WHAR	36	GO	Off-system Supply	118	0	61000	TRNG-CHERRY	6100000	N	300	0	0	300	25	
412400	HGPC/TGP KING RA	21	GO	Off-system Supply	118	0	61000	TRNG-CHERRY	6100000	N	200	0	0	200	35	
TOTAL											500		500			

### Up Rank

- Ranks upstream supplies at receipt

*Note: this rank is the up/id rank, not the receipt point rank from previous screen.*



In the supply tab you will notice a rank called “UP RANK”. As you can see the ranks displayed are different than the point level ranks in the last screen. That is because the UP rank is the upstream party ranks, not the point level ranks. These are the ranks for the specific upstream parties similar to what we have in PASSKEY today.

These ranks would come into play if there was a cut downstream of this receipt. this ranking of suppliers within that point dictate the allocation of gas. The same is true regarding ranking of markets.

To cover all bases we will look on the market side of our transaction.

# Path Rank - Market Tab

Path Ranking Example			
Rpt PIN	411929	Del PIN	420285
	412400		
Trans contract	300119-ITTGP		

Batch Detail																	
Nom Matrix		Nom Batch Report		New Location		Batch List		Copy Noms		Upload		Validate		Submit		Save	
TSP Prop:	4052	TSP Name:	TENNESSEE GAS PIPELINE	TSP:	1939164												
Svc Req Prop:	61000	Svc Req Name:	TRNG-CHERRY NATURAL GAS	Svc Req:	6100000												
Report Date/Time:	5/10/2013 9:21:53 AM	Reg Date:	7/1/2013 9:00AM	End Date:	7/3/2013 9:00AM	<input checked="" type="checkbox"/> Ranking	<input checked="" type="checkbox"/> Package ID										
Batch Id:	263125130	Cycle:	TIMELY	Status:	Error	<input type="checkbox"/> Counter Ptry Nom	<input checked="" type="checkbox"/> Show Zeros										
Batch Locations		Contract Path		Supply		Market								Copy			
Loc Prop	Loc Name	L	GO	TT Description	TT	Svc K	Svc Type	Dn ID Prop	Dn Name	Dn	Defaul Ind	Rec Q (Gros)	F	Fu Qt	Del Q (net)	Dn Rank	Pkg ID
420285	AG7/TGP MENDO	130	GO	Off-system Market	117	0		61000	TRNG-CHERRY N	61000	N	478	0	0	478	62	
TOTAL												478		478			

Dn Rank –  
Ranks downstream markets at delivery



In this example there is just one downstream market for simplicity’s sake. The Dn rank of 62 is the rank of the one downstream party, and if there were other markets at this meter, this rank would be considered if mendon had a meter level reduction.

So bottom line, additional ranking in this non-threaded model will give you more flexibility to direct cuts if you choose to use them..

That’s it for ranking,...

Now I want to show you a THIRD method of inputting a nom,... the ‘Nomination Upload’

# Nomination - Upload

Nominations - Example 1

Eff. Date 3/1/2014 TC  
 Rpt PIN 411929 Del PIN 420285  
 Trans contract 300119-ITTGP

	A	B	C	D	E	F	G	H	I	J
	Svc Req K	TT	Rec Loc Prop	Dn Rank/Rec Rank	Rec Qty (Gross)	Del Loc Prop	Up Rank/Del Rank	Del Qty (Net)	Path Rank	Pkg ID
1										
2	300119-TGP	01	411929	5	300	420285	40	287	1	
3	300119-TGP	01	412400	6	200	420285	70	191	2	

27  
28  
29  
30

Contract Paths Supply Market

Ready

- Upload the Nominations in Excel worksheet format, available in TGP home page

**[OTHER INFORMATION/CONVERSION TO DART/NOMINATION UPLOAD TEMPLATE.XLSX](#)**



This is what the upload template looks like. Basically an excel spreadsheet with the data elements needed to nominate in DART. Its available on our homepage with our other training resources.

Like the upload feature today, it is excel format but not limited to one contract at a time. It has 3 tabs; contract paths, supply, and market, and mimics the batch detail screen

This slide is showing the contract path tab of template populated with our nom example 1.

The advantage of using the upload is the ability to nominate all your transactions in one submission, and having your nom in a format with all the required data elements.

When user is ready to upload nomination data, they would log in to DART and start with the 'add a batch' process

# Nomination Upload - Submit

**Batch List**

Batch Locations | Nom Batch Report | Buy/Sell Mismatches | **Add Batch** | Reset Batch | Change Batch

TSP Prop: 4052      TSP Name: TENNESSEE GAS PIPELINE      TSP: 1939164  
Svc Req Prop: 61000      Svc Req Name: TRNG-CHERRY NATURAL GAS      Svc Re: 6100000

Report Date/Time: 4/22/2013 12:46:02 PM

Submitted     Not Submitted     Show All SVC Req

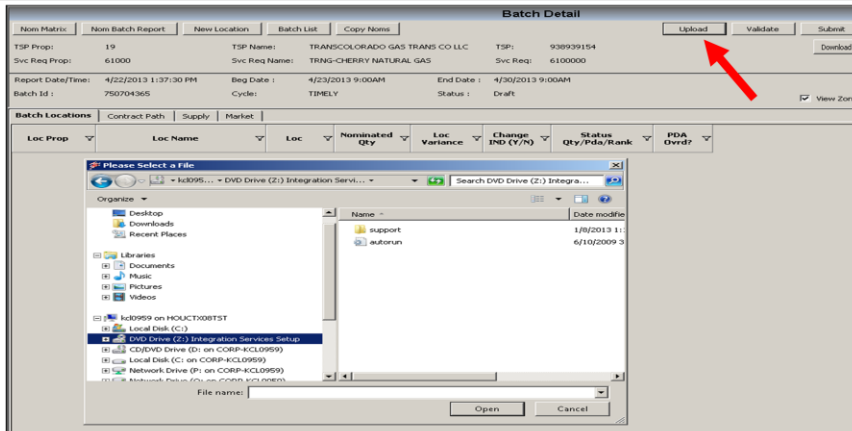
Beg Date	End Date	Batch ID- Description	Status
12/21/2014	12/21/2014	Batch saved successfully	draft
04/17/2014	04/17/2014	Copy Old Nominations    Enter New Nominations    Upload Nominations	draft
02/16/2014	02/16/2014		draft

Save Upload Template in accessible file then 'Add Batch'

- Select "Upload Nominations" Button

After following the steps of adding a batch record, select the option of Upload nominations

# Nomination - Upload



A selection box will open

- Select the saved Nomination Upload Template

A selection box will open to choose your file,... then select 'upload'



# Nomination - Upload

Batch Detail

Upload Validate Submit Save SaveAs Print

Download

System has finished uploading the selected file.

OK

TT	Description	Rec Lo Prop	Rec Loc N	Name	Del Loc	Up Rank/Del Rank	Del Zone	Receipt Dth	Fuel %	Fuel Dth
01	Transport (Current Busin)	411409	GO	ION MASS TI	1302332	40		300	0	
01	Transport (Current Business)	412400	GO	ION MASS TI	1302332	70		200	0	
TOTAL								500		

- Message will appear “system has finished uploading...”
  - Validate and check for errors
  - Edit if needed, then submit
- There is also a download feature to download batch

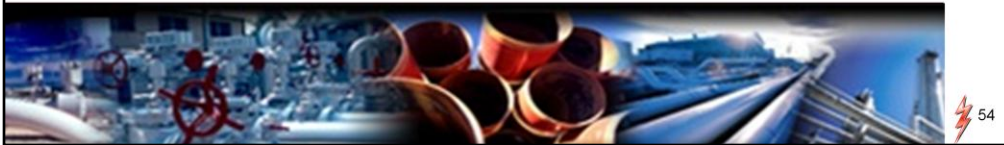
53

Validation will happen upon submission in the same manner as if the nomination had been manually entered into DART

Look for the message “system has finished uploading the selected file”

Keep in mind the spreadsheet will not have real time validations as they exist in the nomination screens as if you were entering them directly into DART,..... so first attempt at uploading a big batch will have validations for everything at once..

# Key Inquiry Screens



Before we get to the Inquiry screens I wanted to make a few disclaimers regarding the different Nom methods....In this presentation we have chosen to highlight the batch detail screen for inputting noms....we did this for a few reasons.

First, ...it's a new screen and most of the existing training resources are geared toward the existing Matrix screen.

Second,....it gives customers the ability to start building your nom at a contract or path level which is what TGP customers are currently used to. It really will depend on your business which way works best for you.

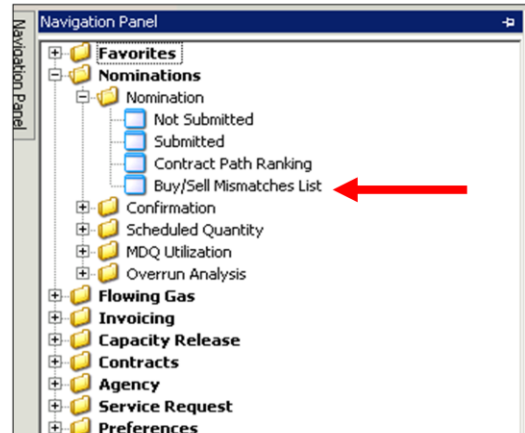
If you work with multiple contracts and employ all the ranking options, the batch detail screen is a way to see all your paths at one time

If you are an LDC and nominate from the delivery side mostly, the Matrix screen may be the way to go.

We encourage you to try out different screens and you may decide that using a combination of methods works best for you. For example you could nominate on the matrix screen all your buy/sells at a pool then switch to the batch detail screen to build the transport. Its up to you. Getting in the Sandbox before we go to production will be a great place to take them for a test drive.

Now lets look at some key screens and tools to process your nominations.... The first screen we will look at is the Buy/Sell Mismatches List Screen

## View Buy/Sell Mismatch Activity



At the main menu, i.e. Navigational Panel,

Select Buy/Sell Mismatches List under Nominations/Nomination

## Buy/Sell Mismatches List

Buy/Sell Mismatches List

Statement Date/Time: 4/21/2013 3:16:35 PM

Save As Print Retrieve Clear

Flow Date: 4/19/2013

Cycle: TIMELY

Mismatches Only  Show All Svc Req

- The “Flow Date” and “Cycle” will default to the current date timely Cycle
- The Form also defaults to checking the “Mismatches Only” box
- Click “Retrieve”



This handy tool is similar to the current “connecting entities” in PASSKEY

However, this screen has additional functionality.

View connecting entities in PASSKEY, only shows counter party noms at logical meters such as pools and storage. Now that we will have buy/sell transactions in the nominations, this screen will show counter party nominations at any point where there is buy/sell transactions. This includes physical receipts for example.

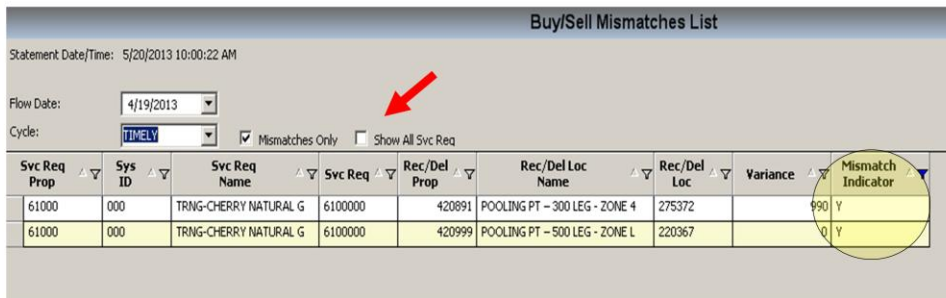
After entering date/time you would like to view, click retrieve

# Buy/Sell Mismatches List – Mismatches Only

Statement Date/Time: 5/20/2013 10:00:22 AM

Flow Date: 4/19/2013

Cycle: **TIMELY**  Mismatches Only  Show All Svc Req



Svc Req Prop	Sys ID	Svc Req Name	Svc Req	Rec/Del Prop	Rec/Del Loc Name	Rec/Del Loc	Variance	Mismatch Indicator
61000	000	TRNG-CHERRY NATURAL G	6100000	420891	POOLING PT - 300 LEG - ZONE 4	275372	990	Y
61000	000	TRNG-CHERRY NATURAL G	6100000	420999	POOLING PT - 500 LEG - ZONE L	220367	0	Y

- Buy/Sell transactions with counter party mismatches will appear
- To view **all** the Buy/Sell transactions, select “Show All Svc Req” button then “Retrieve”



The screen will populate your counter party nom mismatches. Notice the mismatch indicator in the last column. With the default setting of ‘mismatches only’ there will be all “Y’s indicating Yes, there is a mismatch. However, if you want to see ‘all’ buy/sell transactions, select “show all svc req”, then retrieve....

# Buy/Sell Mismatches List

Buy/Sell Mismatches List

Statement Date/Time: 4/21/2013 3:16:35 PM Save As Print Retrieve Clear

Flow Date: 4/19/2013

Cycle: TIMELY  Mismatches Only  Show All Svc Req

Svc Req Prop	Sys ID	Svc Req Name	Svc Req	Rec/Del Prop	Rec/Del Loc Name	Rec/Del Loc	Variance	Mismatch Indicator
61000	000	TRNG-CHERRY NATURAL G	6100000	412435	SM GRDENBNK/TGP SOUTH MAR	223388	0	N
61000	000	TRNG-CHERRY NATURAL G	6100000	412778	WFS/TGP TEEL DEHY: RIP 320H	835241	0	N
61000	000	TRNG-CHERRY NATURAL G	6100000	420891	POOLING PT - 300 LEG - ZONE 4	275372	990	Y
61000	000	TRNG-CHERRY NATURAL G	6100000	420999	POOLING PT - 500 LEG - ZONE L	220367	0	Y

- This view displays **all** Buy/Sell activity at a meter with a Y/N “Mismatch Indicator”
- “Variance” field will show a zero if there is no variance or will show a volume if variance exist at the Rec/Del Loc

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Now the screen populates all buy/sell transactions with mismatch indicator of yes OR no. Notice the Point Nom Variance column..... this is extra information to help you determine the nature of the mismatch at the point.


If there is a number in the Variance column, with a mismatch, then one of your counterparties has a mismatch with a nom that is lower than your nom. Unless this is fixed the lesser of rule will cause a balancing cut to your transactions and this should be addressed.

If the variance is zero, and a mismatch exists, then one of your counterparties has a mismatch with a nom that is higher than your nom. Should not be an issue for you since your nom is lower and no cut will come your way. However there is a counter party that would be affected with a mismatch.

The lines where there is no mismatch then that is verification that the noms with the counterparties are good.

To get the detail of a line item, double click on the line and a detail screen will be prompted

# Buy/Sell Mismatches Detail

Locations 

Statement Date/Time: 5/14/2015 12:43:25 PM  
 Filter Date: 4/15/2013 Code: TIME  Mismatches Only  
 Rec/Del Loc Prop: 420999 Rec/Del Loc Name: POOLING PT - 500 LEG - ZONE

Up/Dn	Vol Type	Co ID	Co ID Name	A	Phg ID	Counter Prty Nom	Norm Qty	(Sched) Norm Qty	Bank	Mismatch Indicator
U	BUY	15004	HESS CORP.			0	450	0	500	Y
Grand Summaries:						0		450	0	
D	SELL	1172	ATROC ENERGY MAR			250	0	0	500	Y
D	SELL	3937	EDF TRADING NOEL			0	200	0	500	Y
Grand Summaries:						250		200	0	

Detail Screen displays the “Counter Prty Nom” associated with transaction

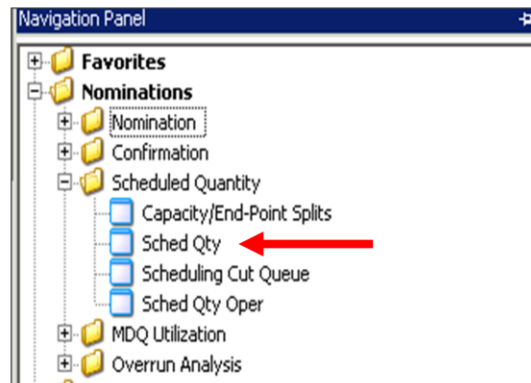
- In this example there is a buy and two sell transactions that do not match

Clicking the “Location” button will bring you back to the “Buy/Sell Mismatch list” (summary page)

The detail screen will show the nom detail of the selected transaction. In this example we have mismatches on a buy and two different sells.

To get back to the summary page or “list”, Click location button in upper left corner

## View Scheduled Quantities (Shippers)



Now we will look at the view scheduled quantities screen. Select Scheduled Quantity / Sched QTY



## View Scheduled Quantities (Shippers)

Scheduled Quantity

Sched Qty Ship Matrix Go

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 1939164  
Svc Req Prop: 61000 Svc Req Name: TRING-CHERRY NATURAL GAS Svc Req: 6100000

Statement Date/Time: 4/21/2013 4:02:51 PM Beg Date: 4/22/2013 End Date: 4/22/2013  
Svc Req K (Optional): Cycle: TIMELY

Show  
 All  Schedule Changes Only  Schedule Bumps Only

The screen will default to the timely cycle that is currently active in the system

- To view date range, cycle must be 8:00am
- Click “Retrieve” Button



The default date and cycle will be the next timely cycle

Keep or modify date, then retrieve

Note that If you would like to view a date range, the last cycle must be entered in cycle field, which is 8 am.

## View Scheduled Quantities (Shippers)

Scheduled Quantity

Generate EDT Retrieve Save

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 1939164  
Svc Req Prop: 61000 Svc Req Name: TRING-CHERRY NATURAL GAS Svc Req: 6100000

Statement Date/Time: 4/21/2013 4:19:02 PM Beg Date: 4/20/2013 End Date: 4/22/2013  
Svc Req K (Optional): Cycle: 08 AM

Filter Options:  
 All  Schedule Changes Only  Schedule Bumps Only

Flow Date	Rec/Del Loc Prop	Rec/Del Loc Name	Rec/Del Loc	Cust Nom Qty	Rec/Del Qty (Sched)	Rec/Del Sched Stat	Out of Balance	R Qty Rec/Del (Variance)
-----------	------------------	------------------	-------------	--------------	---------------------	--------------------	----------------	--------------------------

- “Svc Req K” can be blank and all contracts will be displayed
- Filter Options
  - “All” – show all scheduled information for the query range - default
  - “Scheduled Changes Only” – view only changes made to scheduled volumes
  - “Schedule Bumps Only” - show scheduled volumes that have been ‘bumped’
- Click “Retrieve” Button”



Default in this screen will have ‘all’ filter selected

If you leave the contract number field blank, all contracts for the date range will be displayed.

Click retrieve to display your scheduled volumes with your entered parameters

# View Scheduled Quantities (Shippers)

Scheduled Quantity

Sched Qty Ship Matrix: Generate Edit Retrieve Save As Print

TSP Prop: 4052      TSP Name: TENNESSEE GAS PIPELINE      TSP: 1909164  
 Svc Req Prop: 61000      Svc Req Name: TRNG-CHERRY NATURAL GAS      Svc Req: 6100000

Statement Date/Time: 4/21/2013 4:24:48 PM      Beg Date: 4/19/2013      End Date: 4/22/2013  
 Svc Req K (Optional):      Cycle: 08 AM

- Show  
 All     Schedule Changes Only     Schedule Bumps Only

Flow Date	Rec/Del Loc Prop	Rec/Del Loc Name	Rec/Del Loc	Cust Num Qty	Rec/Del Qty (Sched)*	Rec/Del Sched Stat	Out of Balance	R Qty Rec/Del (Variance)
04/19/2013	411159	ENTRPRESET/ISP KATY GEHI		0	30,978	CNF		0
04/20/2013	411159	ENTRPRESET/ISP KATY GEHI		0	30,978	CNF		0
04/21/2013	411159	ENTRPRESET/ISP KATY GEHI		0	30,978	CNF		0
04/22/2013	411159	ENTRPRESET/ISP KATY GEHI		0	30,978	CNF		0
04/19/2013	411929	TRANSCO/ISP WHARTON C		36819	1,445	CNF		0
04/20/2013	411929	TRANSCO/ISP WHARTON C		36819	1,445	CNF		0

The screen displays scheduled quantity information

- **Rec/Del Sched Stat**– scheduling status e.g Confirmed or Nominated
- **Out of Balance** – asterisk (\*) denotes transaction out of balance when comparing the shipper’s nominated quantities to their upstream and downstream activities
- **R Qty Rec/Del (Variance)** – difference between nominated volume and confirmed volume if any



This screen will display a LOT of useful data.

- Nominated and scheduled volumes
- scheduling status – either “NOM” for nominated or “CNF” for confirmed
- out of balance indicator – asterisk depicts item out of balance

And qty variance which identifies any variance between nominated and confirmed volumes

To view details of a particular transaction, double click on a line item to prompt the Sched qty for shipper matrix screen

# Scheduled Quantity For Shipper Matrix

**NAESB Scheduled Quantity for Shipper Matrix**

TSP Prop: 4052      TSP Name: TENNESSEE GAS PIPELINE      TSP: 001939164      Detail Line Items    Retrieve    Save As  
 Svc Req Prop: 61000      Svc Req Name: TRNG-CHERRY NATURAL GAS      Svc Req: 006100000  
 Statement Date/Time: 4/21/2013 4:57:04 PM      Model Type: T, U

Beg Date: 4/21/2013      Beg Time:      End Date: 4/21/2013 End Time:      Layout Options  
 Cycle: 08 AM       NAESB WQG Basic view  
 Expanded View

Loc Prop: H11199      Loc Name: ENTPRPRSE(TGP KATY DEHY TRANS W      Loc: 0  
 \* Scheduled Quantities are subject to change until the NAESB Scheduled Quantities deadline of each Cycle. Fields with labels in red italics are ordered pursuant to NAESB 4.3.73

Up/Dn																
UpStream																
IT	Vol Type	<i>SvcReq</i>	Svc Type	Rec Loc Prop	Rec Loc Name	Rec Loc	Up ID Prop (OFFSys)	Up Name (OFFSys)	Up ID (OFFSys)	<b>GO</b>	Customer Nom Qty	Rec Qty (Sched)	Rec Sched Stat	RR	Pkg ID	R Qty Rec (Variance)
118	Off-system Sup						61000	TRNG-CHERRY N	6100000	<b>GO</b>	30,978	30,978			ACK	
Total:											30,978	30,978				
Up/Dn																
DownStream																
IT	Vol Type	<i>SvcReq</i>	Svc Type	Del Loc Prop	Del Loc Name	Del Loc	Dn ID Prop (OFFSys)	Dn Name (OFFSys)	Dn ID (OFFSys)	<b>GO</b>	Customer Nom Qty	Del Qty (Sched)	Del Sched Stat	RR	Pkg ID	R Qty Del (Variance)
01	Transport (Cur		FTA	420434	YANK GAS(TGPL	2864				<b>GO</b>	21,778	21,778			ACK	
02	Trans (Authoriz		FTA	420434	YANK GAS(TGPL	2864				<b>GO</b>	9,200	9,200			ACK	
Total:											30,978	30,978				

In the middle of the screen, next to "UP ID" and "Dn ID" you will notice "GO" button.

- If "GO" button is enabled (not grayed out), shipper can click "GO" which will prompt the screen showing PIN Location with the upstream and downstream transactions.

This screen will display the upstream and downstream transaction detail at a PIN. If you want to track a transaction at another PIN,... like the nom screen, the go button next to the PIN will take you to that view

## NAESB Scheduled Quantity For Shipper Matrix – Detail Line Item

**NAESB Scheduled Quantity for Shipper Matrix**

TSP Prop: 4052 TSP Name: TENNESSEE GAS PIPELINE TSP: 001020164  
 Svc Req Prop: 61000 Svc Req Name: TRNG-CHERRY NATURAL GAS Svc Req: 001020164

Statement Date/Time: 4/21/2013 4:57:04 PM Model Type: T, U

Flow Date: 4/21/2013

Point: 411159 ENTERPRISE /TGP KATY DEHY TRANS WALLER  
 Cycle: 08 AM Customer: 61000 TRNG-CHERRY  
 Volume Type: Off-system Supply Svc/Srv: 0  
 Nominated: 30970  
 PL Sched: 30970 PL Rtn: 0  
 Confirmed: 30970 Conf Rtn: 0  
 Final Sched: 30970 RR/RR Name: AOK - All Necessary Confirmation Occurred. No Additional Reduction Reason Code Required  
 Priority Rank: 1 R Qty Del (Variance): 0

Up/Dn	TT	Vol Type	SvcReq	Svc Type	Del Loc Prop	Del Loc Name	Del Loc	Dn ID Prop (OffSys)	Up ID Prop (OffSys)	R Qty Del (Variance)
UpStream	11	Off-system Su	0						61000 TR	0
DownStream	01	Transport (Curr)	310724-FTATG	FTA	420434	WARR GAS/TGP L	2864			0
DownStream	02	Trans (Authors)	310724-FTATG	FTA	420434	WARR GAS/TGP L	2864			0
Total:										0

- From this screen shipper can further review details for any PIN
  - Select a specific line item (line will turn blue)
  - Click “Detail Line Item” box

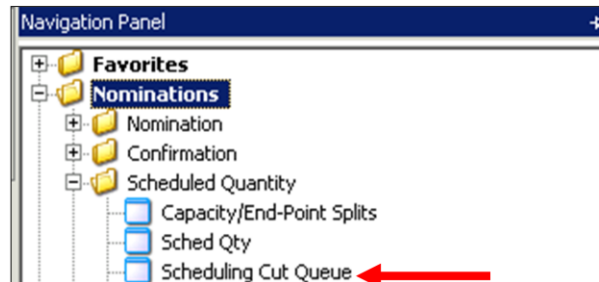


If you want to see the scheduled volume history of line item, Select “detail Line Item” box.

The detail box will display history of transaction,...PL scheduled volume, confirmed volume, and final scheduled volume similar to the PASSKEY function of Nomination history

the next inquiry screen to show you is the scheduling cut queue screen where you can see any pipeline reductions

## Scheduling Cut Queue



- From this screen shipper can review any scheduling cut by the TSP

On the Navigational Panel,

Select Scheduling Cut Queue under scheduled quantity

## Scheduling Cut Queue

**Scheduling Cut** Retrieve Save As Print

TSP Prop: 4052      TSP Name: TENNESSEE GAS PIPELINE      TSP: 1939164  
Svc Req Prop: 61000      Svc Req Name: TRNG-CHERRY NATURAL GAS      Svc Req: 6100000

Flow Date: 5/08/2013      Thru: 5/09/2013       Scheduling variance  
Cycle: TIMELY

Flow Date	Cycle	Cust Id	Contract Nbr	Customer	Type	Seq/Poin Leg	Variance	Directio	Cut Amount
5/08/2013	TIME	61000	300141-ITT	TRNG-CHERRY NATURAL GAS	SEGMENT	700	N	F	-8554

- Enter “Flow Date” and “Cycle”, then click “Retrieve”
- Double click on line for detail



Input date and cycle to view then retrieve

Screen will display any cuts by the pipeline. In this view we have one segment cut

To get details, double click the line item

## Scheduling Cut Queue Detail

TSP Prop: 4052		TSP Name: TENNESSEE GAS PIPELINE		TSP: 1979164		Retrieve								
Svc Req Prop: 61000		Svc Req Name: TRNG-CHERRY NATURAL GAS		Svc Req: 6100000										
Segment 700 Scheduling				Customer: 61000 TRNG-CHERRY NATURAL GAS										
Nominated		Scheduled		Agent: 61000 TRNG-CHERRY NATURAL GAS										
				Contract: 300143-ITGTP										
				Type: TFO IT										
				Flow Date: 5/ 8/2013										
				Cycle: TDELY										
Total:		38,204		29,650										
Receipt Description	Receipt Point	Rcpt Nom Rank	Delivery Description	Delivery Point	Dlyv Nom Rank	Schd Priority	Current Qty	P/L Schedule	Variance	Reason	Comment	PKG ID	Agent ID	Rate
MARLIN/TGP CARTHAGE TRA	412033(700)	500	ACT/TGP MENDON MASS TIE	401285(282)	500	ITS	38,204	29,650	-8,554	PHJ Force Maj			61000	1.12
			Unutilized	Capacity			0	0	0					
Grand Summaries							38,204	29,650	(8,554)					

This screen displays pipeline cuts by the TSP

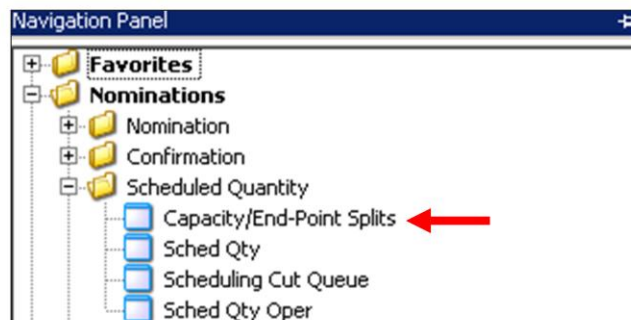
- Reason code and description will be displayed

Here you will see the reduction reason codes and description...the reason codes and description are also seen in the scheduled quantity detail screen.

Now we look at a screen that should be familiar to TGP customers.



## Capacity/End Point Splits



From this screen shipper can review the priorities for their contracts

The Capacity/End Point Splits screen

Select the screen from the navigational panel under the Scheduled quantity menu

## Capacity/End Point Splits

Capacity/End-Point Split

Svc Req: 61000 Flow Date: 04/22/2013 Pnt/Seg: Point Dir/Segment: Point R/D Point: Direction:

Svc Req Name: TRNG-CHERRY NATURAL GAS

Volume Ind: Nominated Cycle: TIMELY

Summary

Prev Schd:	Curr P:	Curr SOP:
Curr PS:	Curr SIP sp:	Curr Other:
Change PS:	Total:	

Retrieve Print Export

This screen displays capacity priorities

- Select 'Point' or 'Segment' type

After selecting date/time, then point or segment type,... screen will display capacity priorities of nominations

## Capacity/End Point Splits

Capacity/End-Point Split

Svc Req: 61000 Flow Date: 04/23/2013 Pnt/Seg: Point Loc/Segment: 412778 R/D Point: Receipt Direction: [ ]

Svc Req Name: TRNG-CHERRY NATURAL GAS Loc/Seg Name: WFS/TP TEEL DEH: RIP 200H 101 SUS

Volume Ind: Nominated Cycle: TIMELY

Summary

Prev Schd: 0 Curr P: 0 Curr SOP: 60  
 Curr PS: 0 Curr SIP: 9912 Curr Other: 19872  
 Change PS: 0 Total: 29844

Retrieve Print Export

Contract ID	Svc Type	Vol	Rcpt Pt/S	Dlvy Pt/Se	Prev Schd	Curr PS	Change PS	Curr P	Curr SIP	Curr SOP	Curr Other	Rcpt Prim	Rcpt Sec	Dlvy Prim	Dlvy Sec					
310062	IT	T	412778(320)	460018(313)	0	0	0	0	0	0	19872				WFS					
TOTAL														19,872						
310725	FTA	T	412778(320)	420101(324)	0	0	0	0	9912	0	0	9912	0	0	9912	WFS				
TOTAL														9,912			9,912			9,912

Shipper has currently scheduled 9,912 dth of SIP, 60 dth of SOP, and 19,872 of other

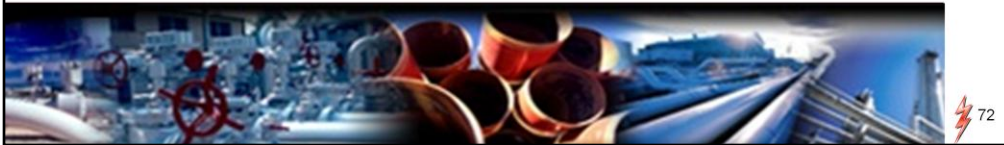


Priorities are displayed in a format similar to the current PASSKEY screen. Current SOP, Current other,.....etc.

In this example, we are looking at point priorities at meter 412778 where shipper has currently scheduled 9,912 dth of secondary in path, 60 dth of out of path, and 19,872 of interruptible.....

So those are the key screens for finding nomination mismatches, viewing capacity priorities, looking up scheduled volumes, and tracking history of a reduction.

# Important Notes



Before we open up the lines for questions, I want to go over some important notes to prepare for DART integration

# Suggested Favorites (for Nominations)

The screenshot shows a software interface with a 'Navigation Panel' on the left and a 'Batch List' table on the right. The 'Navigation Panel' has a 'Favorites' section with several options: Not Submitted, Buy/Sell Mismatches List, Confirmation, Capacity/End-Point Splits, Scheduling Cut Queue, Sched Qty Oper, and Sched Qty. The 'Batch List' table has columns for 'Svc Req Prop', 'Svc Req Name', 'Svc Req', and 'Bes'. A context menu is open over the table, showing options like 'ADD Batch', 'Reset Batch', 'Change Batch', 'Delete Batch', 'Validate', 'Submit', 'Print', 'Save As', 'Add to Favorites', and 'Remove from Favorites'. A red arrow points to the 'Add to Favorites' option.

Svc Req Prop	Svc Req Name	Svc Req	Bes
61000	TRNG-CHERRY NATURAL GAS	6100000	12/21
61000	TRNG-CHERRY NATURAL GAS	6100000	04/17
61000	TRNG-CHERRY NATURAL GAS	6100000	02/16
61000	TRNG-CHERRY NATURAL GAS	6100000	02/15
61000	TRNG-CHERRY NATURAL GAS	6100000	02/10
61000	TRNG-CHERRY NATURAL GAS	6100000	02/09
61000	TRNG-CHERRY NATURAL GAS	6100000	02/06
61000	TRNG-CHERRY NATURAL GAS	6100000	02/05

First I want to share a suggested “favorites” list you can build for nomination processing in DART

In the main menu which is the navigational panel there is an option to add favorites. Here are the highlighted screens that you can set up in Favorites to get you started regarding Noms.

To save a screen in favorites,

Right click in the screen and choose ‘addtofavorites’ options

These are by no means the only screens you will use but is a good list to start with

## Reminders

- Obtain DART Access with new ESA's
- Review Tutorials – How do I.....?
- Review new TGP segment map
- RSVP for Regional Training
- Next WEBEX – **Confirmations, Allocations and Reporting**
  - Confirmations
  - PDA's in DART
  - Measurement
  - Allocations
  - Reports and Report Subscription



Here are some important reminders for the near future

Get your new DART logins and ESA's set up. For new DART users AND current DART users, there's a new license agreement to sign. also New logins will be needed to get into the sandbox june 17 so no time to delay!

Review the New video tutorials – new topics are being loaded periodically.

Get familiar with the new TGP segment map now available on the TGP homepage

RSVP for training, deadline to secure a spot is Friday. Some changes to the training agenda have been made and I believe we just posted an update with the details, so you might want to check that out. We will be sending confirmations for training after the rsvp deadline.

Next webex coming up is confirmations, allocations and reporting... that will also cover measurement, pda rules and flowing gas.

Lets look at our timeline.

## Timeline

Date	Event	Location
June 5	WEBEX – Confirmations	WebEx
June 12	Confirm Sandbox Opening 6/17	Notice
June 13	WEBEX - Capacity Release	WebEx
June 17	Sandbox Opens	Online
June 18-20	Regional Training	Houston, TX
July 9-11	Regional Training	Enfield, CT
July 16-18	Regional Training	Newark, NJ
July 23-25	Regional Training	Houston, TX
Aug 6-8	Regional Training	Nashville, TN
Aug 13-15	Regional Training	Houston, TX
August 19	DART Open for September 1 <sup>st</sup> Business	Online
Aug 20-21	Open Workshops	Houston, TX
Aug 27-28	Open Workshops	Houston, TX
Sept 1	DART Goes Live	Online
Sept 11	Training - Invoices	WebEx



Here is the timeline for upcoming training dates including WEBEXs, hands on training, and opening of the SANDBOX

When the SANDBOX is open and you start to have questions, we will have a support email you can write to that we will show on last slide and get you detailed answers to your questions by the experts,

Also we encourage you to get with your rep, and they can schedule a time to work one on one with you in the SANDBOX before we go live

Speaking of sandbox,

# SANDBOX

## –What to Expect

- Data
  - View meters (PINs), entities (GIDs), segments, contracts
- Functionality
  - Capacity Release
  - Nomination
  - Confirmation
  - Scheduled Quantities
  - Flowing Gas including PDAs



here is a list of what to expect

In this environment we will have PINS, GIDs, pipeline segments and contracts

Functionality will include capacity release, nominations, confirmations, scheduled quantities and Pre-determined allocations



# Conversion Data for Sept 1

## – What to Expect

- Data
  - Active contracts will be converted to DART including rollups and releases
  - Nominations of a particular date (tbd), will be converted into DART as a single nomination batch in 'draft' status eff Sept 1
  - Nominations at a PIN level with the same up/dn id (if applicable), rank, svc req K, and package id will be rolled up together (to accommodate non-threaded nominations)
  
- Data that will not or may not be converted
  - Temporary DUNS or DUNS in nominations
    - (Up/Dn IDs) that do not have matching GIDs in DART will be left blank in the nomination draft
    - A valid entity GID must be setup in Dart before it can be selected in the nomination
  - Nominations with ERS/EDS , unique routes not needed in DART
  - Alternate Pooling nominations (noms using TT 08), not needed in DART
  - Payback nominations



For Sept 1, here is the plan for conversion,

Data wise, contracts will be converted over including rollups and releases.

Nominations will be pulled from PASSKEY for a specific date and copied as a single nom batch in draft status for Sept 1,.....

The idea is to convert some nom data from PASSKEY to DART giving customers a starting point to build their noms for Sept 1. Because we are going to an un-threaded model, PASSKEY noms will not translate directly into DART. So most likely, draft noms will not be complete for sept 1 business but it's a template to start with instead of starting from scratch

If the nomination draft is unwanted or unneeded, customers can simply delete and start from empty screen

Data that will not or may not be converted is the following  
temporary or dummy duns nos that do not have legitimate GID's in DART

Up/Dn IDs that do not have matching GIDs in DART will be left blank in the sept 1 nom draft.. A valid entity GID must be setup in Dart before it can be selected in the nomination screens. A list of valid GIDs are listed on our homepage titled TGP to DART entity cross reference, you may want to check that out for sept 1 business

Nominations with ERS or EDS will not be converted. Unique routes for these transactions will not be needed in DART

Alternate pooling transactions where transport contracts used the 08 trans type will not be converted or needed in DART. Pooling gas at an alternate pool can be nominated in DART as a normal pool nom.

Payback nominations will not be converted

And that's about it for conversion data.....

Now I will show you what training resources we have available on our homepage and where they are located..

## Reference Material On-line

- Access available via the TGP Portal
  - *Other Postings/Other Information/ Conversion to DART*
  - *Other Postings/Other Information/Training*
- Sampling of information currently posted:
  - TGP to DART Entity Cross Reference
  - TGP PIN Cross Reference
  - Nomination Upload Template/Guide
  - Video Tutorials
  - EDI Nomination Examples
  - DART License Agreement/ESA Guide
  - New TGP Segment Map



All of the DART related reference material is located on the homepage under “other information”/conversion to DART file or Training file

Here is a list of what you would find

Some of the recent training materials that has been added are the video tutorials and the new TGP segment map. The videos are short instructional videos titled “How do I...?” and based on topic. They are periodically being added with different topics so we encourage you to check them out. They are located under the Training file.

Also, after this meeting we will be adding an appendix of nomination examples covering different nom examples that we didn’t have time to show.

# Where To Find DART info – TGP Homepage

The screenshot shows the TGP homepage interface. A callout box titled "Other Information" is overlaid on the left side, listing various resources. A green arrow points from this callout box to the "Other Information" link in the main page's navigation menu. The main page includes a "Recent Notices" section, a "System Constraints" map of the Northeast US, and a "Scheduling Cycle Status" chart.

**Other Information**

- Cash Out Regional Price Information
- Environmental Project Notifications - Massachusetts
- Environmental Project Notifications - New Jersey
- Estimate of Cash Out Data
- Informational Look Up
- Posted Imbalances
- Presentations**
- TGP Outage Impact Report
- Weekly System Update
- Conversion to DART
- Training (DART)

**Other Information**

- [Cash Out Regional Price Information](#)
- [Environmental Project Notifications - Massachusetts](#)
- [Environmental Project Notifications - New Jersey](#)
- [Estimate of Cash Out Data](#)
- [Informational Look Up](#)
- [Posted Imbalances](#)
- [Presentations](#)
- [TGP Outage Impact Report](#)
- [Weekly System Update](#)
- [Conversion to DART](#)

Here is the homepage where the files are located

The DART WEBEX presentations are in the presentations folder and have ALSO been added to the Conversion to DART file. so everything DART related is in either the conversion to DART or Training file.



## Questions and Comments

Email: [TGPDART\\_Training@KinderMorgan.com](mailto:TGPDART_Training@KinderMorgan.com)



If you think of some questions later you can email us at the new DART support address or you can call your rep